



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100  
Concord, New Hampshire 03301  
(603) 271-3201 | [Office@das.nh.gov](mailto:Office@das.nh.gov)

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Charles M. Arlinghaus  
Commissioner

Catherine A. Keane  
Deputy Commissioner

Sheri L. Rockburn  
Assistant Commissioner

July 19, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

- 1). Authorize the Division of Public Works Design and Construction to enter into a contract with Triple Construction, LLC. (VC #395282), Hudson, New Hampshire for a total price not to exceed \$646,573 for ARPA Fort Stark Security and Parking Improvements, New Castle, New Hampshire. This contract is effective upon Governor and Council approval through May 24, 2024, unless extended in accordance with the contract terms. **100% Federal Funds**
- 2). Further authorize the amount of \$40,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 311152), for engineering services provided, bringing the total to \$686,573. **100% Federal Funds.**

Funding is available in account titled Department of Natural and Cultural Resources as follows:

	<u>FY 2024</u>
03-35-35-351510-24670000 ARPA DNCR CAPTIAL PROJECT FUND	
103-502664 – Contracts for OP Services - Construction	\$ 395,269
103-502664 – Contracts for OP Services - DPW Fees	<u>\$ 40,000</u>
<b>Sub Total</b>	<b>\$ 435,269</b>
03-35-35-351510-26660000 ARPA GRANT HISTORIC SITES	
048-500226 – Contracts for OP Services – Construction	<u>\$ 251,304</u>
<b>Sub Total</b>	<b>\$ 251,304</b>
<b>Grand Total</b>	<b>\$ 686,573</b>

### EXPLANATION

This contract will replace the existing gravel parking lot with a new paved 32-vehicle paved parking lot, construct a pumped septic system and install security measures at the historical bunkers.

The current parking lot is informal and doesn't allow for easy maneuvering for service and emergency vehicles. The new lot will accommodate more vehicles and allow for turnaround maneuvers at the dead-end street. The septic system and pump station will be used for future bathrooms to be installed by the Department of Natural and Cultural Resources. Steel plates will take the place of bars over openings at the historical bunkers to prevent further vandalism.

A public bid opening was held on March 15, 2023. Three (3) bid proposals were received and the contract was awarded to the lowest qualified bidder. The low bid was 1% under the Department estimate and well within industry standards.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Respectfully submitted,



Charles M. Arlinghaus,  
Commissioner

Department estimate:	\$ 656,000
Low bid:	\$ <u>646,573</u>
Under estimate:	\$ 9,427



Division of Public Works

# ABC Bid Data

NEW CASTLE

81202RB

81202RB

PROJECT: NEW CASTLE  
 STATE PROJECT NUMBER: 81202RB  
 FED. PROJECT NUMBER: 81202RB  
 DATE BIDS OPEN: March 15, 2023, 2:00  
 SCOPE OF WORK: FORT STARK SECURITY AND PARKING IMPROVEMENTS  
 COMPLETION DATE: May 24, 2024  
 LOCATION: Rockingham

Awarded To:

Amount: \$0.00

Award Date:

Certified by:

Director of Project Development

## Summary of Bidders

Contractor	Bid Amount	Rank
TRIPLE CONSTRUCTION LLC 5 EXECUTIVE DRIVE SUITE 3, HUDSON NH 03051	\$646,573.00	A
PATTEN CONST. INC., H.L. PO BOX 450, KITTERY ME 03904-0450	\$699,360.00	B
WILLIAM P DAVIS EXCAVATION LLC 19 LAYFAYETT ROAD, HAMPTON NH 03842	\$749,000.00	C

### BUREAU OF PUBLIC WORKS

Award to Triple Construction, LLC  
 Hold for Negotiation  
 Cancel Contract  
 User Agency DNCR  
 Authorized by [Signature]  
 Date 03312023

1PA 03312023@ 1:48 pm

Item # 901: \$ 44,998.<sup>211</sup> -  
 # 902: \$ 350,271. -  
 # 903: \$ 176,304. -  
 # 904: \$ 50,000. -  
 # 905: \$ 25,000. -

Total This = \$ 646,573. -  
 Contract



Division of Public Works

# ABC Bid Data

NEW CASTLE

81202RB

81202RB

Item No.	Description	Unit	Quantity	PS&E		TRIPLE CONSTRUCTION LLC 3 EXECUTIVE DRIVE SUITE 3 HUDSON, NH 03051		PATTEN CONST. INC., H.L. PO BOX 450 KITTERY, ME 03904-0450	
				Unit Price	Total	Unit Price	Total	Unit Price	Total

**Items**

901	SEPTIC SYSTEM	U	1.00	\$38,000.00	\$38,000.00	\$44,998.00	\$44,998.00	\$56,080.00	\$56,080.00
902	PARKING LOT IMPROVEMENTS	U	1.00	\$232,000.00	\$232,000.00	\$350,271.00	\$350,271.00	\$345,400.00	\$345,400.00
903	SECURITY IMPROVEMENTS	U	1.00	\$311,000.00	\$311,000.00	\$176,304.00	\$176,304.00	\$222,880.00	\$222,880.00
904	ALLOWANCE #1 FOR UNFORESEEN OR OWNER INITIATED CHANGES	\$	50,000.00	\$1.00	\$50,000.00	\$1.00	\$50,000.00	\$1.00	\$50,000.00
905	ALLOWANCE #2 FOR GRAFFITI REMOVAL	\$	25,000.00	\$1.00	\$25,000.00	\$1.00	\$25,000.00	\$1.00	\$25,000.00
<b>Totals:</b>					<b>\$856,000.00</b>		<b>\$646,573.00</b>		<b>\$699,360.00</b>
<b>Alt. Totals:</b>									
<b>Totals:</b>					<b>\$856,000.00</b>		<b>\$646,573.00</b>		<b>\$699,360.00</b>



Division of Public Works

# ABC Bid Data

NEW CASTLE

81202RB

81202RB

Item No.	Description	Unit	Quantity	BID		WILLIAM P DAVIS EXCAVATION LLC 19 LAYFAYETT ROAD HAMPTON, NH 03842		Unit Price	Total
				Unit Price	Total	Unit Price	Total		

**Items**

901	SEPTIC SYSTEM	U	1.00	\$38,000.00	\$38,000.00	\$50,000.00	\$50,000.00		
902	PARKING LOT IMPROVEMENTS	U	1.00	\$232,000.00	\$232,000.00	\$424,000.00	\$424,000.00		
903	SECURITY IMPROVEMENTS	U	1.00	\$311,000.00	\$311,000.00	\$200,000.00	\$200,000.00		
904	ALLOWANCE #1 FOR UNFORESEEN OR OWNER INITIATED CHANGES	\$	50,000.00	\$1.00	\$50,000.00	\$1.00	\$50,000.00		
905	ALLOWANCE #2 FOR GRAFFITI REMOVAL	\$	25,000.00	\$1.00	\$25,000.00	\$1.00	\$25,000.00		

Totals:				\$656,000.00	\$749,000.00				
Alt. Totals:									
Totals:				\$656,000.00	\$749,000.00				



Division of Public Works

# PS&E Comparison

NEW CASTLE

81202RB

81202RB

Item No.	Description	Unit	Quantity	A-Bidder		PS&E		A-PS&E Difference
				Unit Price	Total	Unit Price	Total	
<b>Items</b>								
901	SEPTIC SYSTEM	U	1.00	\$44,998.00	\$44,998.00	\$38,000.00	\$38,000.00	\$6,998.00
902	PARKING LOT IMPROVEMENTS	U	1.00	\$350,271.00	\$350,271.00	\$232,000.00	\$232,000.00	\$118,271.00
903	SECURITY IMPROVEMENTS	U	1.00	\$176,304.00	\$176,304.00	\$311,000.00	\$311,000.00	(\$134,696.00)
904	ALLOWANCE #1 FOR UNFORESEEN OR OWNER INITIATED CHANGES	\$	50,000.00	\$1.00	\$50,000.00	\$1.00	\$50,000.00	\$0.00
905	ALLOWANCE #2 FOR GRAFFITI REMOVAL	\$	25,000.00	\$1.00	\$25,000.00	\$1.00	\$25,000.00	\$0.00
<b>Total:</b>					\$646,573.00		\$656,000.00	(\$9,427.00)



Division of Public Works

# Bid Report

The undersigned, hereinafter referred to as principal or bidder, hereby proposes to furnish all materials and perform all labor necessary to complete the work described in the caption hereof, in accordance with the plans, current Standard Specifications, and special provisions, for the prices set for in the Total Bid. Failure to complete and submit this bid in its entirety or falsification of bid documents will result in the entire proposal being considered irregular and may be rejected by the Department of Administrative Services, Division of Public Works. Plans and specifications on this project cannot be transferred to any other firm or organization for the purpose of submitting a bid as a general contractor without the knowledge and authority of the department. Those who sign (manually and electronically) and the firm for which they are authorized to sign, do so under the penalty of perjury as specified by the laws of the United States and the State of New Hampshire.

Federal Contract Number: **81202RB NEW CASTLE**

## Contractor Profile

Firm **TRIPLE CONSTRUCTION LLC**  
Contractor ID **395282**  
Address **5 EXECUTIVE DRIVE SUITE 3  
HUDSON NH 03051**  
  
Phone **(603)318-7280**  
FAX  
E-Mail **mbrockelman@triple-construction.com**

Authorized Signature: Is/ Mark Brockelman

## Bid Bond

Verified

Auth Code/Check# **SNH03156733**

## Receipt of Addenda

Sequence Date

**Department of Administrative Services, Division  
of Public Works**

Total Bid for Award Consideration

Proposal

**\$646,573.00**

**Contract Number:** 81202RB

**Bid Opening Date:** 15-Mar-2023

**Contract Name:** NEW CASTLE

**Project Funding:** Federal

**Proposal For:** 395282 - TRIPLE CONSTRUCTION LLC

**Items**

Seq#	Item #	Description	Unit	Quantity	Unit Price	Extended Price
1	901	SEPTIC SYSTEM	U	1.000	\$44,998.00	\$44,998.00
2	902	PARKING LOT IMPROVEMENTS	U	1.000	\$350,271.00	\$350,271.00
3	903	SECURITY IMPROVEMENTS	U	1.000	\$176,304.00	\$176,304.00
4	904	ALLOWANCE #1 FOR UNFORESEEN OR OWNER INITIATED CHANGES	\$	50,000.000	\$1.00	\$50,000.00
5	905	ALLOWANCE #2 FOR GRAFFITI REMOVAL	\$	25,000.000	\$1.00	\$25,000.00

**Total for Category Items \$646,573.00**

**Total Bid for Award Consideration \$646,573.00**

# Proposal

Proposal Of

TRIPLE CONSTRUCTION LLC  
5 EXECUTIVE DRIVE SUITE 3, HUDSON NH, 03051

to furnish and deliver all materials and to perform all work in accordance with the Contract of the State of New Hampshire, Department of Administrative Services, Division of Public Works for which proposals will be received until 2:00:00 PM, Prevailing Time on Wednesday, March 15, 2023. Said project being situated as follows:

FORT STARK SECURITY AND PARKING IMPROVEMENTS.

Department of Administrative Services, Division of Public Works  
John O. Morton Building  
P. O. Box 483  
Concord, NH 03302-0483

Commissioner:

In accordance with the advertisement of the Department of Administrative Services, Division of Public Works inviting proposals for the project hereinbefore named and in conformity with the Plans and Specifications on file in the office of the Department of Administrative Services, Division of Public Works, I/WE hereby certify that I AM/WE ARE the only person, or persons, interested in this proposal as principals; that this proposal is made without collusion with any person, firm or corporation; that an examination has been made of the Plans, of the Standard Specifications, of the Standard Plans Book, of the Proposal; and applicable addendums, including but not restricted to the Special Attentions, Supplemental Specifications, and Special Provisions attached thereto, and also that an examination has been made of the site of the work; and I, or we, propose to furnish all necessary machinery, equipment, tools, labor and other means of construction, and to furnish all materials specified in the manner and at the time prescribed; and understand that the quantities of work as shown herein are approximate only and are subject to increase or decrease, and further understand that all quantities of work whether increased or decreased are to be performed at the following prices:

I acknowledge, understand, and accept these terms and conditions.

Yes  No

Signature Isl Mark Brockelman

## SIGN-FED

It is further proposed:

To execute the Contract and begin work within 10 days from the date specified in the "Notice to Proceed" and to prosecute said work so as to complete the Project and its appurtenances on or before May 24, 2023.

To furnish a Contract Bond in the amount of 100 per cent of the Contract award, as security for the construction and completion of the Project and its appurtenances in accordance with the Plans, Specifications and Contract. The Contractor's attention is called to section 103.05 of the Standard Specifications which reads, in part, as follows: "Unless specifically waived in the Proposal, upon execution of the Contract, the successful Bidder shall furnish the Department a surety bond or bonds equal to the sum of the Contract amount. The form of the bonds(s) shall be acceptable to the Department and the bonding Company issuing the bond(s) shall be licensed to transact business in the State of New Hampshire, and ..."

To certify that the Bidder, in accordance with the requirements of 103.06 and 108.01, intends to sublet, assign, sell, transfer or otherwise dispose of one or more portions of the work and (1) has contacted the appropriate listed disadvantaged businesses and afforded such disadvantaged businesses equal consideration with non-disadvantaged business for all work the Bidder currently proposes to sublet, assign, sell, transfer or otherwise dispose of, (2) may contact additional appropriate disadvantage businesses and will afford such businesses equal consideration with non-disadvantaged businesses for all work the Bidder in the future proposes to sublet, assign, sell, transfer or otherwise dispose of, and (3) will complete enclosed "DISADVANTAGED BUSINESS ENTERPRISE COMMITMENT FORM" and Letters of Intent for each disadvantaged business. The name of the person in the Bidder's organization who has been designated as the liaison officer to administer the disadvantaged business enterprise program is:

### TRIPLE CONSTRUCTION LLC

To guarantee all of the work performed under this Contract to be done in accordance with the Specifications and in good and workmanlike manner, and to renew or repair any work which may be rejected, due to defective materials or workmanship, prior to final completion and acceptance of the project.

Enclosed herewith find certified check or bid bond in the amount of 5% OF THE BID TOTAL made payable to the "Treasurer, State of New Hampshire," as a proposal guarantee which it is understood will be forfeited in the event the Contract is not executed, if awarded by the Department to the undersigned.

I acknowledge, understand, and accept these terms and conditions.

Yes  No

Signature Isl Mark Brockelman

## Debarment, Suspension, and Others

### Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions.

(1). The prospective primary participant certifies to the best of its knowledge and belief, that it and all its principals: (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification and (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. (2). Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

I acknowledge, understand, and accept these terms and conditions.

Yes  No

Signature Isl Mark Brockelman

## Contract Affidavit

I/We declare under penalty of perjury under the laws of the United States and the State of New Hampshire that, in accordance with the provisions of Title 23 USC, Section 112(c), have not either directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this Proposal.

I acknowledge, understand, and accept these terms and conditions.

Yes  No

Signature  /s/ Mark Brockelman

**CERTIFICATE OF AUTHORITY**

I, Gino Bernard, hereby certify that I am a Member or  
Manager of Triple Construction, LLC a limited liability company under  
(Name of LLC)  
RSA 304-C.

VOTED: That Kevin Cormier, Member is duly authorized to enter  
(Name and Title)  
into contracts or agreements on behalf of Triple Construction, LLC with  
(Name of LLC)  
the State of New Hampshire and any of its agencies or departments; and further, is authorized to  
execute any documents which may, in his judgment, be desirable or necessary to effect the  
purpose of this vote.

I further certify that it is understood that the State of New Hampshire will rely on this  
certificate as evidence that the person listed above currently occupies the position indicated and  
that they have full authority to bind the LLC and that this authorization **shall remain valid for  
thirty (30) days** from the date of this Corporate Resolution.

DATED: May 4, 2023

ATTEST:   
(Name and Title)  
Gino Bernard, Member

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that TRIPLE CONSTRUCTION, LLC is a New Hampshire Limited Liability Company registered to transact business in New Hampshire on January 07, 2016. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 737136

Certificate Number: 0006217041



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 26th day of April A.D. 2023.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Optisure Risk Partners, LLC d/b/a Aspen Insurance Agency 40 Stark Street Manchester NH 03101	<b>CONTACT NAME:</b> Karen Case <b>PHONE (A/C, No, Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> Karen.Case@king-insurance.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Selective Ins Co. of South Carolina <b>INSURER B:</b> Allied Eastern Indemnity Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> TRIPLE CONSTRUCTION LLC 5 EXECUTIVE DR STE 3 HUDSON NH 03051-4910	

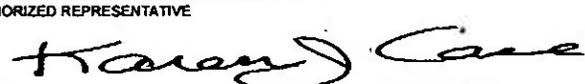
**COVERAGES**      **CERTIFICATE NUMBER:** CL2371232855      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		S 2399837	04/28/2023	04/28/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		S 2399837	04/28/2023	04/28/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$      RETENTION \$		S 2399837	04/28/2023	04/28/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	03-0000118851-05	07/17/2023	07/17/2024	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Work performed during the policy period: Carpentry. Workers' compensation coverage applies in NH, MA & ME. Kevin Cormier is excluded from the workers' compensation coverage. New Castle 81202RB State of New Hampshire its agencies and its agents and employees shall be named as additional insureds.

<b>CERTIFICATE HOLDER</b> State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive Room 250 Concord NH 03302	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Optisure Risk Partners, LLC d/b/a Aspen Insurance Agency 40 Stark Street Manchester NH 03101	<b>CONTACT NAME:</b> Danielle West
	<b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> danielle.west@optisure.com
<b>INSURED</b> STATE OF NEW HAMPSHIRE C/O DEPT OF ADMINISTRATIVE 7 HAZEN DR RM 250 Suite 3 CONCORD NH 03301-6502	<b>INSURER(S) AFFORDING COVERAGE</b>
	<b>INSURER A:</b> Selective Insurance Co. of America
	<b>INSURER B:</b>
	<b>INSURER C:</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>
	<b>INSURER F:</b>

**COVERAGES**      **CERTIFICATE NUMBER:** CL2351528970      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owners & Contractors Protective  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		S 25154587	05/22/2023	05/22/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPROP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: New Castle 81202RB

<b>CERTIFICATE HOLDER</b>  State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive, Room 250  Concord NH 03302	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 

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