256

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 100
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

June 8, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 0330 I

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Administrative Services (DAS), to accept and expend $2,000,000 of American Rescue Plan Act (ARPA) State Fiscal Recovery Funds (SFRF), for the purpose of LOB - HVAC Improvements, effective upon Fiscal Committee and Governor and Council approval for the period July 1, 2023 through June 30, 2025. This is an allowable use of ARPA SFRF funds under section 602(c)(1)(C) for provision of government services to the extent of the reduction in revenue. **Funding Source: 100% Federal Funds.**

Funds are to be budgeted in FY2024 in the following new accounting unit:

01-14-14-141510-24XX0000 ARP LOB HVAC IMPROVEMENTS

Class	Description	FY24 Requested Action
041-500801	AUDIT FUND SET ASIDE	$19,802
048-500226	Contract Repairs; Bldg. Grounds	$1,980,198
	TOTAL APPROPRIATION	$2,000,000
000-400338-16	Federal Fund	$2,000,000
	TOTAL REVENUE	$2,000,000

[1] All direct program costs will be accounted for using activity 00FRF602GS1403A and all administrative and indirect costs will be accounted for using activity 00FRF602GS1403Z. Accounting classifications may be subject to technical changes at the discretion of the Department of Administrative Services' Division of Accounting Services.

EXPLANATION

The requested funds will be used for a much-needed HVAC project at the Legislative Office Building (LOB).

Per a General Court of New Hampshire (GCNH) request, DAS contracted with an engineering firm to evaluate the mechanical systems in the LOB, which is the most densely populated State building during legislative sessions. The evaluation found multiple deficiencies with the existing air handling system. The existing air handling system did not have the heating/reheat coils needed to allow fresh air introduction into the building when temperatures fall below freezing, which requires that the existing air handling system be shut down during the winter months, which results in minimum air quality standards not being met. It was also noted that outdoor air introduction minimums are not being met during the cooling season due to limited chiller capacity.

A temporary solution was developed, but it is not sustainable long-term; instead, complete replacement of the LOB air handling system is necessary. Replacing the obsolete and inadequate system will increase overall efficiency, ensure that current air quality standards are satisfied, and provide resiliency in the event of any future health-safety crisis.

DAS will use these funds to complete the abovementioned deferred maintenance and installation project. The project will be completed using contracted services with vendors. Current DAS staff, funded with previously approved ARP funds, will provide both grant oversight and project management services.

Funds are budgeted as follows:

Class 041 – Audit Fund Set Aside – at a rate of 0.1%

Class 048 – Contract Repairs: Bldg. Grounds - Includes design, maintenance, repair, and installation of deferred maintenance projects by contracted vendors. Services provided may include, but are not limited to, ductwork cleaning and filter changes, HVAC equipment and distribution system installation, HVAC controls installation and service, air balancing, HVAC repair work, and other services associated with this project.

In the even that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

[1] All direct program costs will be accounted for using activity 00FRF602GS1403A and all administrative and indirect costs will be accounted for using activity 00FRF602GS1403Z. Accounting classifications may be subject to technical changes at the discretion of the Department of Administrative Services' Division of Accounting Services.