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Lori A. Weaver
Interim Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 14, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$1797.00 as follows:

Institution:	Louisiana State University 3357 Highland Rd, Baton Rouge, LA 70802
Course Title(s):	Advanced Crisis Intervention in Social Work Practice
Course Date(s):	Begin: 07/03/2023 End: 08/05/2023
Employee:	Rumyana Radzhova
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$1797.00
State Share:	\$1797.00
Source of Funds:	Employee Training; 20% Federal, 80% General

EXPLANATION

This course, *Advanced Crisis Intervention in Social Work Practice*, will benefit the Department and Romyana Radzhova by allowing the employee to best serve New Hampshire residents who may need an intervention in various crisis situations, either at the point of the crisis event or in the aftermath. The skills gained from this course will help Romyana to better conduct crisis intervention in the context of direct substance use disorder work. *Advanced Crisis Intervention in Social Work Practice* explores crisis theory at the advanced level, including its application to social problems, the impact of crisis on clients and social work practitioners, and counseling models and skills for crisis intervention in advanced social work practice.

Completing this course is also part of Romyana's longer term goal of obtaining a Master's in Social Work. Romyana has been with the Department of Health and Human Service for over one (1) year and is currently a Clinical Services Specialist working in the Bureau of Drug and Alcohol Services (BDAS). In this role, the employee provides clinical treatment consultation and expertise to BDAS staff, including the clinical services unit, impaired driver services, and BDAS contracted treatment providers.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion of the courses will add to the overall strength of the Department to perform its mission for the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,



Lori A. Weaver
Interim Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 18th day of May 2023 by and through the Department of Health and Human Services (hereinafter referred to as the "State") and Romyana Radzhova (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$1797.00, which monies shall be used for the purpose of enrolling the Recipient in: Advanced Crisis Intervention in Social Work Practice (course name), which course(s) is being offered by Louisiana State University and which course(s) shall commence on July 3, 2023 and terminate on August 5, 2023.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT

[Signature] (signature) Romyana Radzhova (printed name)

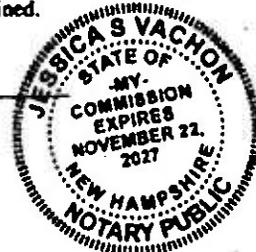
NOTARY

State of New Hampshire, County of Merimack

On this the 10th day of June, 2023, before me, Romyana Radzhova, the undersigned officer, personally appeared, (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

[Signature]
Notary Public/Justice of the Peace



THE STATE OF NEW HAMPSHIRE

(signature) Lori Weaver (date) 6.15.2023

(printed name, title) Lori Weaver, Commissioner