

MLC



New Hampshire Liquor Commission

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(603) 230-7015

Joseph W. Mollica
Chairman

Nicole Brassard Jordan
Deputy Commissioner

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Christopher T. Sununu
Governor

May 23, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to New Hampshire RSA 21-I:54, authorize the New Hampshire Liquor Commission to continue the following two full time temporary positions:

1. Division of Administration, Administrator III position – 8T3118, Labor grade 31, effective upon Governor and executive Council approval from July 1, 2023 through June 30, 2024. (This position will expire on June 30, 2023). 100% Liquor funds.

Funding is anticipated to be available in accounts as follows:

FY 2024: 02-77-77-771012-10230000 (050-500109 Salary \$88,745.00 and 060-500601 Benefits \$40,668.44) Total: \$129,413.44.

2. Division of Administration, Program Specialist II position – 8T3119, Labor grade 21, effective upon Governor and executive Council approval from July 1, 2023 through June 30, 2024. (This position will expire on June 30, 2023). 100% Liquor funds.

Funding is anticipated to be available in accounts as follows:

FY 2024: 02-77-77-771012-10230000 (050-500109 Salary \$45,884.00 and 060-500601 Benefits \$31,363.32) Total: \$77,247.32.

EXPLANATION

The Administrator III position is essential for the effective and efficient planning and process for the development and modification of projects corresponding to the Enterprise

Resource Planning (ERP) System in the Finance department.

The Program Specialist II position is essential for the effective and efficient planning and process for the development and modification of projects corresponding to the Enterprise Resource Planning (ERP) system as it relates to new modules, upgrades, and formulating procedures in the Finance department.

Based on the foregoing, I am respectfully requesting approval to continue the Administrator III and Program Specialist II positions.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "J. Mollica", written in a cursive style.

Joseph W. Mollica
Chairman