



Lori A. Weaver
Interim Commissioner

Patricia M. Tilley
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES
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20

May 31, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions, of RSA 9:16-c, authorize the Department of Health and Human Services, Division of Public Health Services to transfer funds in the amount of \$175,000 between class lines effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2023, and further authorize the funds to be allocated as shown below. 100% Federal Funds.

05-95-90-902010-52600000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF COMMUNITY AND HEALTH SERVICES, WIC SUPPLEMENTAL NUTRITION PROGRAM SFY 23

Class-Account	Description	Current Adjusted Authorized	Requested Action	Revised Adjusted Authorized
000-404852-16	Federal Funds	\$12,465,321	\$0	\$12,465,321
009-407079-44	Other Funds	\$4,184	\$0	\$4,184
	General Funds	\$0	\$0	\$0
Total Revenue		\$12,469,505	\$0	\$12,469,505
010-500100	Personal Services	\$499,595	\$0	\$499,595
020-500200	Current Expenses	\$77,811	\$0	\$77,811
026-500251	Organizational Dues	\$906	\$0	\$906
030-500311	Equipment	\$2,500	\$0	\$2,500
037-500174	Technology-Hardware	\$14,032	\$0	\$14,032
038-500177	Technology-Software	\$2,000	\$0	\$2,000
039-500188	Telecommunications	\$2,000	\$0	\$2,000
041-500801	Audit Fund Set Aside	\$12,400	\$0	\$12,400
042-500620	Additional Fringe Benefits	\$44,303	\$0	\$44,303
060-500601	Benefits	\$326,391	\$0	\$326,391

066-500543	Employee Training	\$2,000	\$0	\$2,000
070-500704	In State Travel	\$4,000	\$0	\$4,000
074-500589	Grants for Pub Asst and Relief	\$3,758,299	\$0	\$3,758,299
080-500714	Out of State Travel	\$15,600	\$0	\$15,600
102-500731	Contracts for Program Services	\$667,668	(\$85,000)	\$582,668
520-500361	FMNP Food Costs	\$90,000	(\$90,000)	\$0
549-500397	WIC Food Costs	\$6,950,000	\$175,000	\$7,125,000
Total Expenses		\$12,469,505	\$0	\$12,469,505

EXPLANATION

This request is being made to reallocate budgeted grant funds available from the U.S. Department of Agriculture – Food and Nutrition Service (USDA) (NSA) to administer New Hampshire’s Women, Infants and Children (WIC) Supplemental Nutrition Program in support of the WIC food redemptions.

WIC strengthens families at critical times of growth and development through four key services: healthy foods, nutrition education, breastfeeding support and healthcare referrals. WIC is associated with improved birth outcomes, healthcare savings, and children starting school ready to learn with the opportunity to reach their potential. Due to the rising costs of food and an increase in the WIC population served, additional funds are needed in the WIC Food Costs expenditure account in order to support families thru the end of the fiscal year.

The following appropriation adjustments are being requested:

- Class 102 These funds will not be utilized since many contracts were transferred from Class 102 to Class 074 after the biennium budget was finalized.
- Class 520 These funds will not be utilized due to the Farmers Market Nutrition Program (FMNP) implementation being delayed until SFY24.
- Class 549 These funds will be used for WIC food redemptions. The cost of food has increased significantly in SFY23 causing additional need in this line item.

The following information is provided in accordance with the Budget Officer’s instructional memorandum dated April 17, 1985:

1. Does the transfer involve continuing programs or one-time projects? This transfer is related to a continuing program. This is a budgeted continuing grant program.
2. Is this transfer required to maintain existing program level or will it increase the program level? This transfer reflects an increase in the demand of WIC food redemptions and an increase in the cost of food and nutrition services.
3. Cite any requirements which make this program mandatory. None.
4. Identify the source of the funds on all accounts listed on this transfer. 100% Federal funds from the U.S. Department of Agriculture – Food and Nutrition Service (USDA) (NSA).
5. Will there be any effect on revenue if this transfer is approved or disapproved? Revenue will not be affected by this transfer.
6. Are funds expected to lapse if this transfer is not approved? No, Federal program funds are carried forward each year.
7. Are personnel services involved? No

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Page 3 of 3

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are provided for a specified purpose by the U.S. Department of Agriculture – Food and Nutrition Service (USDA) (NSA) as defined in the Notice of Grant Award and cannot be used to offset general funds.

Area served: Statewide

Source of Funds: 100% Federal funds from U.S. Department of Agriculture – Food and Nutrition Service (USDA) (NSA).

Respectfully submitted,



Lori A. Weaver
Interim Commissioner