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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
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ROBERT L. QUINN  
COMMISSIONER OF SAFETY

May 22, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to RSA 94:3, the Department of Safety, Office of the Commissioner, with the authorization of the Office of the Governor, respectfully requests approval of an annual salary step increase for Justin Cutting, Director of the Division of Fire Standards and Training and Emergency Medical Services (unclassified position #9U371), in the amount of \$5,668.00 from Grade HH, Step 6 (\$114,894.00) to Grade HH, Step 7, with a new annual salary of \$120,562.00, effective June 2, 2023.

### EXPLANATION

RSA 94:3 "Yearly Service Increases", states, in part, that "upon recommendation of the appointing authority, the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in salary amounting to 1/6 of the difference between the minimum and maximum salary for said position but in no case shall the total salary exceed the maximum as herein established."

Director Justin Cutting was appointed to his position as Director of the Division of Fire Standards and Training and Emergency Medical Services on June 2, 2021. Director Cutting is charged with oversight of training, educating, and certifying emergency and community responders to protect the citizens and visitors of New Hampshire. He has demonstrated leadership and dedication to providing the highest degree of fire training and emergency medical services throughout the State of New Hampshire to meet the needs of New Hampshire's Fire and EMS community in a responsive, proactive way, through collaborative partnerships with stakeholders.

Respectfully submitted,

Robert L. Quinn  
Commissioner