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### State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

April 25, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

#### REQUESTED ACTION

Authorize the Department of Safety, Division of State Police, to exercise the one-year renewal option of the contract with Concord Aviation Services, LLC (VC #170183-B001), 71 Airport Road, Concord, NH, in an amount not to exceed \$146,944.14, increasing the total contract amount from \$650,809.37 to \$797,753.51, for the purpose of providing scheduled and unscheduled maintenance, repairs and inspections of the State Police Cessna 182T aircraft. Effective upon Governor and Council through June 30, 2024. Funding source: 35% General, 24% Turnpike, 41% Highway.

Funds are anticipated to be available in the SFY2024 operating budget:

02-23-23-234015-40060000 - Dept. of Safety – Div. of SP – Aircraft Traffic Surveillance	<u>SFY 2024</u>
020-500235 - Current Expenses – Vehicle Maintenance	\$146,944.14

#### EXPLANATION

This contract will provide maintenance and repair to the State Police Cessna 182 aircraft. Scheduled and unscheduled maintenance as well as repairs of the Cessna will be conducted in compliance with applicable Federal Aviation Administration (FAA) requirements and in accordance with the applicable technical manuals for this aircraft model. All inspections will be scheduled as recommended by the manufacturer and will conform to the inspection criteria provided in applicable federal aviation regulations.

Respectfully submitted,

*Robert L. Quinn*  
Robert L. Quinn  
Commissioner of Safety

State of New Hampshire  
Department of Safety

Contract #2020-05  
Contract Amendment 1

WHEREAS, pursuant to an Agreement approved by Governor and Council, as a result of RFP #DOS 2020-05, on June 24, 2020, Item # 173 (herein after referred to as the "Agreement"), Concord Aviation Services agreed to provide scheduled and unscheduled maintenance, repairs, and inspections of the State Police Cessna 182T aircraft specified in the Agreement and in consideration of payment by the Department of Safety (hereinafter referred to as the "Department") of certain sums as specified therein;

WHEREAS, pursuant to the Agreement Section 18: Amendment and the provisions of the Agreement, the Agreement may be modified or amended only by a written instrument executed by the parties thereto and approved by the Governor and Executive Council;

WHEREAS, the Vendor and the Department have agreed to amend the Agreement in certain respects;

WHEREAS, the Department wishes to increase the contract price by \$146,944.14 to bring the total contract price from \$650,809.37 to \$797,753.51 and wishes to extend the contract completion date to June 30, 2024.

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties agree as follows:

Contract Agreement/General Provisions is hereby amended as follows:

1. Amend Section 1.7 of the Contract Agreement - General Provisions by extending the Completion Date from June 30, 2023 to June 30, 2024.
2. Amend Section 1.8 of the Contract Agreement - General Provisions by increasing the Price Limitation from \$650,809.37 to \$797,753.51.

IN WITNESS WHEREOF, the parties set their hands as of the day and year written below.

  
David M. Rolla, Manager

On April 7<sup>th</sup>, 2023 personally appeared before me  
David M. Rolla whose identity I verified on the basis of  
Personal Knowledge to be the signer of the above and he acknowledged that he signed it.  
Executed the foregoing instrument for the purposes therein contained.  
IN WITNESS THEREOF, I hereunto set my hand and official seal.

  
Notary Public  
My Commission expires:

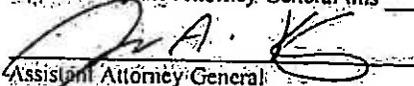
Edward A. Malool  
Name and Title of Notary Public  
Justice of the Peace  
My Commission Expires  
January 28, 2027

  
Edyta J. Domian,  
Deputy Director of Administration  
Department of Safety

State of New Hampshire  
Department of Safety

Contract #2020-05  
Contract Amendment 1

Approved by the Attorney General this 17<sup>th</sup> day of May, 2023.

  
Assistant Attorney General

Approved by the Governor and Council \_\_\_\_\_

\_\_\_\_\_  
Deputy Secretary of State



*DMR*

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NJ552H	Service	Total Number of Occurrences FY2024 Tech: 8200-8200	July 1, 2023 to June 30, 2024 Price per Service	Extension	Total Number of Occurrences FY2025 Tech: 8200-10,200	July 1, 2024 to June 30, 2025 Price per Service	Extension
1	Annual Inspection: Feb 2021, 2022 & 2023 (Optional: 2024 & 2025)	1	\$ 2,493.80	\$ 2,493.80	1	See Note 1A Below	
2	One Hundred Hour Inspection	0	\$ 2,044.00	\$ 18,395.98	0	Note 1A	
3	50 Hour Engine Oil / Filter Change	10	\$ 419.40	\$ 4,194.00	10	Note 1A	
4	Tire including mounting / Math Gear (Condor 500-0)	2	\$ 412.20	\$ 824.40	2	Note 1A	
5	Tire including mounting / Nose Wheel (Condor 500-0)	1	\$ 387.20	\$ 387.20	1	Note 1A	
6	Tire Tubes / main	2	\$ 331.59	\$ 663.12	2	Note 1A	
7	Tire Tubes / nose	1	\$ 393.76	\$ 393.76	1	Note 1A	
8	Spark Plugs: (Set of 12) URE143SE (Summer) URE140E (winter)	4	\$ 1,134.00	\$ 4,536.00	4	Note 1A	
9	Absorbent	1	\$ 1,984.80	\$ 1,984.80	1	Note 1A	
10	Aircraft Main Battery Recharge	2	\$ 1,154.71	\$ 2,309.42	2	Note 1A	
11	Tire Lemo	2	\$ 4,531.98	\$ 9,063.96	2	Note 1A	
12	Landing Lamp	2	\$ 3,739.70	\$ 7,479.41	2	Note 1A	
13	Weight: anti-collision strobe bulb	2	\$ 875.53	\$ 1,351.06	2	Note 1A	
14	Flashing Beacon Light Bulb	2	\$ 548.30	\$ 1,292.58	2	Note 1A	
15	Wing Position Light Bulb	2	\$ 644.53	\$ 1,289.06	2	Note 1A	
16	Tail Position Light Bulb	2	\$ 487.68	\$ 935.11	2	Note 1A	
17	Brake Pads: 1 set (4 side 2001, one side)	6	\$ 223.22	\$ 1,339.34	6	Note 1A	
18	Brake Discs: 1 set, one side	2	\$ 312.76	\$ 625.51	2	Note 1A	
19	Nose Strut Service (2-sets)	2	\$ 540.50	\$ 1,081.00	2	Note 1A	
20	500 Hour Slick magnetic inspection - includes 4x 8x11 NDS11 - EACH slip	2	\$ 1,642.72	\$ 13,141.73	2	Note 1A	
21	24 month Phos Static System (IFR) Check, due April 2022 (Optional: 2024)	1	\$ 540.00	\$ 540.00	0	Note 1A	
22	24 month Transponder Inspection, due April 2022 (Optional: 2024)	1	\$ 300.00	\$ 300.00	0	Note 1A	

*Handwritten signature*

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23	Carbon monoxide detectors	1	\$ 12.00	\$ 12.00	1	Note 1A
24	100 Hour Air filter elements replacement	2	\$ 288.38	\$ 576.71	2	Note 1A
25	2000 hour Engine, propeller and accessories overhaul	1	\$ 170,400.00		1	Note 1A
26	Exhaust Valve guide reaming	8	\$ 2,280.00	\$ 13,680.00	8	Note 1A
27	Vacuum pump replacement A43219CC	1	\$ 1,035.24	\$ 1,035.24	1	Note 1A
28	Engine cylinder overhaul at 1000 hour	1	\$ 21,398.31	\$ 21,398.31	1	Note 1A
29	Place elevator electric force-tron switch	1	\$ 1,794.00	\$ 1,794.00	1	Note 1A
30	Master Avionics 1000 circuit breaker replacement per Cessna SB 11-34-02 Rev A	1	\$ 138.00	\$ 138.00	1	Note 1A
31	Lifter assembly replacement	1	\$ 19,920.00	\$ 19,920.00	1	Note 1A
32	AD 2013-11-1, 3000 hour oil pressure switch replacement the new: E997.2	1	\$ 328.88	\$ 328.88	1	Note 1A
33	Philips 20V460 XC engine oil-12 qt cases	14	\$ 155.60	\$ 2,318.40	14	Note 1A
34	Carson X Aircraft Cleaner for scavenger - 63 gallon drum	1	\$ 2,915.75	\$ 2,915.75	1	Note 1A
35	ELT battery P/N 452-3489 or equivalent due March 2023	1	\$ 510.70		1	Note 1A
36	Avionics standby battery replacement	1	\$ 1,686.12	\$ 1,686.12	1	Note 1A
37	New York and Montreal Seasonal Maps	8	\$ 12.00	\$ 72.00	8	Note 1A
38	Airport Facility Directory/Handout Chart Supplement	10	\$ 12.00	\$ 120.00	10	Note 1A
39	1 case Camguard oil additive (twelve 18oz. bottles)	1	\$ 486.00	\$ 486.00	1	Note 1A
40	AeroGloss - Sold by Aeromagnum (Four - 1 gallon jugs)	1	\$ 321.31	\$ 321.31	1	Note 1A
41	Hourly Labor rate for unscheduled maintenance and repairs		\$ 105.00			Note 1A

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*[Signature]*

Consumables - % of Invoice		1.50%		Note 1A	
GRAND TOTAL	\$		\$ 141,944.14	\$	

NOTE: The cost per service shall include all labor, filters, seals, gaskets, fluids or lubricants necessary to perform each routine service and any follow-up re-torquing. Discrepancies will be covered under unscheduled maintenance.

**UNSCHEMULU MAINTENANCE and REPAIRS**  
(Change Order Requests)

Any and all unscheduled maintenance or repairs shall be initiated by the State. Upon request from the State the vendor shall provide a written probable cost estimate to include estimated hours, parts, supplies and materials.

The State has no intention of supplying maintenance parts. It may however add specialized equipment obtained from other vendors such as thermal imaging, night vision, etc. in which case the state will only pay the hourly installation rate.

Hourly Shop Rate: \$105/hour  
\$157.50 (overtime/weekends)      \_\_\_\_\_ (overtime/weekends)      \_\_\_\_\_ (overtime/weekends)  
 Percent of Manufacturer List Price: None

Work shall not occur until a Change Order Request has been executed by the Parties.

**SCHEDULED MAINTENANCE FACILITY**

All scheduled and routine services shall be performed at:

Name: <u>Concord Aviation Services</u>	Name: _____
Street Address: <u>71 Airport Road</u>	Street Address: _____
City/Town: <u>Concord</u>	City/Town: _____
State: <u>RH, 03301</u>	State: _____

**OFF SITE MAINTENANCE**

In the event the aircraft is not capable of flying to the vendor or the bidder equipped to perform the required maintenance at the State Police Hangar in Concord or remote site, please provide the billable Travel and Hourly Rates. Such additional work shall require a Change Request Order.

Travel Rate (S/Mile): 2023 IRS Standard Mileage Rate

Hourly Rate: \$105 per hour  
\$157.50 per hour (overtime/weekends)      \_\_\_\_\_ (overtime/weekends)      \_\_\_\_\_ (overtime/weekends)

NOTE 1A: Concord Aviation Services has a lease with the City of Concord to operate at the Concord Municipal Airport through June 2024. Concord Aviation Services is unable to bid for services beyond 2024 until such time as the City of Concord and Concord Aviation Services agree to extend the operating lease beyond the current termination date of June 2024.

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that CONCORD AVIATION SERVICES, LLC is a New Hampshire Limited Liability Company registered to transact business in New Hampshire on November 13, 2014. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 717565

Certificate Number: 0006200551



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 8th day of April A.D. 2023.

A handwritten signature in black ink, appearing to read "David M. Scanlan", is written over a faint circular stamp.

David M. Scanlan  
Secretary of State

# Concord Aviation Services, LLC

## Special Meeting of the Members by Written Consent

The Undersigned, being all of the Members of Concord Aviation Services, LLC, a New Hampshire limited liability company, hereby consent in writing to the following action:

### RESOLVED:

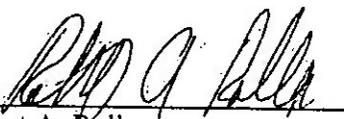
The Company is authorized to enter into a contract for services provided in the Bid for Cessna Aircraft Maintenance RFP DOS2020-05 for use by the Department of Safety, Division of State Police, with this State of New Hampshire.

### RESOLVED:

That David M. Rolla, as Manager under the Company's Limited Liability Agreement, is hereby authorized on behalf of the Company to execute any documents, which may, in his judgment, be desirable or necessary to affect the purpose of this resolution.

### MEMBERS:

  
David M. Rolla

  
Robert A. Rolla

Intended Effective Date:

07 April 2023

### CERTIFICATE OF INSURANCE

**THIS IS TO CERTIFY TO:**

NH Dept of Safety  
Division of State Police  
33 Hazen Drive  
Concord, NH 03302

**THAT THE FOLLOWING POLICY OF INSURANCE HAS BEEN ISSUED TO:**

Anvab, Inc. & Concord Aviation Services, LLC  
71 Airport Road  
Concord, NH 03301

**POLICY NUMBER:** NAF6048128  
**POLICY PERIOD:** From June 10, 2022 To June 10, 2023  
**INSURANCE COMPANY:** Endurance American Insurance Co.,

**DESCRIPTION OF COVERAGES AND LIMITS OF LIABILITY:** Please refer to attached schedule which is incorporated as a part hereof.

As respects the above certificate holder:

SECTION II - WHO IS AN INSURED is amended to include as an insured the person or organization, but only with respect to liability arising out of the Named Insured's aviation operations. In addition, notwithstanding any provision in the policy to the contrary, the Company waives its rights of subrogation against Additional Insured. This waiver shall not affect any of the Insured's own rights under this contract.

Subject to Date Change Recognition Endorsement.

Data included in this Certificate valid as of June 10, 2022.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions and conditions of such policies.

Should the described policy be cancelled before the expiration date hereof, the issuing company will endeavor to give 30 days (10 days for non-payment) notice to the certificate holder named herein. However, failure to mail such notice shall not impose any obligation nor any liability of any kind upon the Company, its representatives or agents.

By: W. Scott Brown  
W. Brown & Associates Insurance Services

Date of Issue: June 13, 2022  
Certificate No.: 5

## SCHEDULE OF LOCATIONS

Location of Aviation premises owned, rented to or occupied by the Named Insured:

Concord Municipal Airport, Concord, NH

Type of Coverage:

### LIMITS OF LIABILITY

General Aggregate Limit (Other than Products-Completed Operations and Hangarkeepers')	\$10,000,000
Products-Completed Operations Aggregate Limit	\$5,000,000
Personal Injury & Advertising Injury Aggregate Limit	\$5,000,000
Each Occurrence Limit	\$5,000,000
Fire Damage Limit (Any One Fire)	\$100,000
Medical Expense Limit (Any One Person)	\$5,000
Each Occurrence	\$25,000
Hangarkeepers' Each Loss Limit	\$5,000,000
Hangarkeepers' Each Aircraft Limit	\$5,000,000
Hangarkeepers' Deductible(s): \$5,000 per aircraft/\$10,000 as respects jet and turbine-powered aircraft	
Property Damage Deductible(s): \$5,000 per claim/\$10,000 as respects jet and turbine-powered aircraft	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

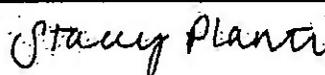
<b>PRODUCER</b> Avion Insurance Agency, Inc. 1307 S International Pkwy Suite 1071 Lake Mary, FL 32746	<b>CONTACT NAME:</b> Stacey Plante <b>PHONE (A/C No. Ext):</b> 407-936-6800 <b>FAX (A/C No.):</b> 407-936-6801 <b>E-MAIL ADDRESS:</b> stacey@avioninsurance.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>QBE Insurance Corporation</td> <td>39217</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	QBE Insurance Corporation	39217	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER F:																					
<b>INSURED</b> Anvab, Inc. and Concord Aviation Services, LLC 71 Airport Road Concord, NH 03301																					

COVERAGES                      CERTIFICATE NUMBER:                      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NBR LTR	TYPE OF INSURANCE	ADDC/INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (EA ACCIDENT) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	N	151000209	06/13/2022	06/13/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
This Certificate provides Evidence of Coverage only:

<b>CERTIFICATE HOLDER</b>  NH Dept of Safety Division of State Police 33 Hazen Drive Concord, NH 03305	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
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**ROBERT L. QUINN**  
**COMMISSIONER OF**  
**SAFETY**

**State of New Hampshire**

DEPARTMENT OF SAFETY  
 JAMES H. HAYES BLDG: 33 HAZEN DR.  
 CONCORD, N.H. 03305  
 (603) 271-2791

RQ# 202625

May 10, 2020

GC #173  
 06-24-2020

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of State Police to enter into a contract with Concord Aviation Services, LLC (VC #170183-B001); 71 Airport Road, Concord, NH, in an amount not to exceed \$650,809.37, for the purpose of providing scheduled and unscheduled maintenance, repairs, and inspections of the State Police Cessna 182T aircraft. Effective upon Governor and Council through June 30, 2023, with an option to renew for one (1) one (1)-year term at the discretion of the State of New Hampshire. Funding source: 48.98% General Funds/28.31% Turnpike Funds/22.71% Highway Funds.

Funds are available in the SFY2021 operating budget and contingent upon availability and continued appropriations in SFY2022 and SFY2023 with the authority to adjust between fiscal years through the Budget Office if needed and justified.

02-23-23-234015-40060000 Dept. of Safety - Div. of State Police - Aircraft Traffic Surveillance  
 020-500235 Current Expenses - Vehicle Maintenance

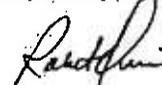
Contract	<u>SFY2021</u>	<u>SFY2022</u>	<u>SFY2023</u>	<u>TOTAL</u>
	\$241,756.19	\$123,913.53	\$270,139.65	\$635,809.37
Unanticipated Repairs	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$15,000.00</u>
	\$246,756.19	\$128,913.53	\$275,139.65	\$650,809.37

Explanation

This contract will provide maintenance and repairs to the State Police Cessna 182 aircraft. Any unscheduled maintenance requirements will be billed at shop rate plus parts. Scheduled and unscheduled maintenance as well as repairs of the Cessna will be conducted in compliance with applicable Federal Aviation Administration (FAA) requirements and in accordance with the applicable technical manuals for this aircraft model. All inspections will be scheduled as recommended by the manufacturer and will conform to the inspection criteria provided in applicable federal aviation regulations.

The Division of State Police posted a Request for Proposal (RFP DOS 2020-05) on the Purchase & Property website from March 2, 2020 through April 1, 2020. Concord Aviation Services, LLC submitted the sole proposal.

Respectfully submitted,

  
 Robert L. Quinn  
 Commissioner of Safety

**BID SUMMARY FOR REQUEST FOR PROPOSAL**

<b>RFP # RFP DOS 2020-05</b>	<b>SERVICES BID: NHSP CESSNA AIRCRAFT MAINTENANCE</b>
<b>DATE POSTED: 3/2/2020</b>	<b>DATE CLOSED: 4/1/2020</b>

**RFP SCORING SUMMARY**

<b>RFP CRITERIA</b>	<b>MAX # OF PTS.</b>	<b>VENDOR NAME CONCORD AVIATION SVCS</b>	<b>VENDOR NAME</b>	<b>VENDOR NAME</b>	<b>VENDOR NAME</b>	<b>VENDOR NAME*</b>
1. Vendor Experience/References	20	18.6				
2. Evaluation Report Turnaround Time	20	18.8				
3. Service Location	20	19.8				
4. Pricing	40	33.8				
5.						
<b>TOTAL POINTS</b>	<b>100</b>	<b>91</b>				

**DEFINITIONS OF EACH SCORING CRITERIA**

1. Vendor Experience/References – Years of experience and type of current customers
2. Evaluation Report Turnaround Time – Ability to return Cessna Aircraft to ready flight status
3. Service Location – Location of service facility from State Police hangar at Concord Airport
4. Pricing – Total cost of servicing the Cessna Aircraft required maintenance
- 5.

**EVALUATION COMMITTEE MEMBERS AND QUALIFICATIONS**

<b>NAME AND POSITION TITLE OF EVALUATOR</b>	<b>EVALUATOR'S QUALIFICATIONS</b>
Captain Michael Commerford	Field Area Commander; oversees the operations of Troop D, E and the State House and State Office complex in Concord.
Lt. Sean Haggerty	Commander of the New Hampshire State Police Special Services Section, Operations Bureau since 2016; oversees all aspects of State Police Specialty Unit Operations.
TFC Sean Faherty	Acting Commander of New Hampshire State Police Special Enforcement Unit within Special Services; oversees the day to day operations of the Aviation Section including two aircrafts, the Bell 407 Ranger Helicopter and the fixed wing Cessna 182 T.
Lt. John Mullen	Commander of Professional Standards of Unit since 2016, oversees all administration of personal complaints, use of force, pursuits and personnel matters to the Colonel of the State Police.
Pilot Mark Johnson	Pilots the State Police Bell 407 Ranger Helicopter and the fixed wing Cessna 182 T, maintains situational awareness to report go no-go aviation missions.

FORM NUMBER P-37 (version 12/11/2019)

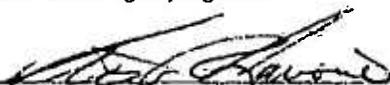
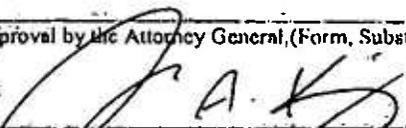
**Notice:** This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name Dept. of Safety, Div. of State Police		1.2 State Agency Address 33 Hazen Drive, Concord, NH 03305	
1.3 Contractor Name Concord Aviation Services, LLC		1.4 Contractor Address 71 Airport Road Concord, NH 03301	
1.5 Contractor Phone Number (603) 228-2267	1.6 Account Number AU 4006	1.7 Completion Date June 30, 2023	1.8 Price Limitation \$650,809.37 Not to Exceed
1.9 Contracting Officer for State Agency Kevin Connor		1.10 State Agency Telephone Number 603-223-4300	
1.11 Contractor Signature  Date: 5/22/20		1.12 Name and Title of Contractor Signatory DAVID M. ROLLA, MANAGER	
1.13 State Agency Signature  Date: 5/14/20		1.14 Name and Title of State Agency Signatory Steven R. Lavoie, Director of Administration	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable)  By: _____ Director, On: _____			
1.16 Approval by the Attorney General, (Form, Substance and Execution) (if applicable)  By:  On: 6/9/2020			
1.17 Approval by the Governor and Executive Council. (if applicable)  G&C Item number: _____ G&C Meeting Date: _____			

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete

compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

## 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and

submit to the State a Transition Plan for services under the Agreement.

## 10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to; all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### 15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

**EXHIBIT A  
SPECIAL PROVISIONS**

There are no special provisions.

**EXHIBIT B  
SCOPE OF SERVICES**

Concord Aviation Services, LLC (Contractor) of Concord, NH, is being contracted by the Department of Safety, Division of State Police Aviation Unit (State Agency) to provide maintenance, inspections and repairs on the Cessna 182T aircraft.

The contract will become effective upon Governor and Council approval for the period July 1, 2020 through June 30, 2023. Contract may be extended for one (1) one (1)-year term at the option of the State Agency alone.

The State will have the right to terminate the contract at any time by giving the Contractor a thirty (30) day written notice.

The Contractor shall provide scheduled and unscheduled maintenance and inspections, all scheduled and unscheduled service repairs, parts, lubricants and oils for the Cessna 182T Serial #18281206, with a Lycoming IO-540-AB1A5, S/N RL-20111-48E.

The maintenance projection is for approximately 1,000 flight hours per year.

Contractor shall provide the following services:

- Scheduled maintenance (as per Attachment A – Bid Offer: Projected Maintenance Schedule (pages 7 to 9) of the contract) of the airplane for the contract period shall be in accordance with the applicable technical manuals for the Cessna 182T model in compliance with applicable FAA requirements. All inspections will coincide with the manufacturer's recommended inspection checklist and conform to the inspection criteria in FAR Part 43 and AC43-13-1B/2B, where applicable.
- Maintenance will be scheduled as agreed upon between the State Agency and the Contractor. The Contractor will immediately notify the State Agency of any unacceptable conditions determined by the inspections or during services.
- Any unscheduled repairs/conditions determined to be necessary pursuant to an inspection or service will be reviewed immediately for corrective action. Prior written approval from Business and Projects Administration is required on all unscheduled repairs/conditions. All unscheduled maintenance repairs/conditions will be made as additional payments to the Contractor as unencumbered payments under the contract for repairs and services not included in Attachment A – Bid Offer: Projected Maintenance Schedule (pages 7 to 9).
- Any scheduled maintenance or inspections that are required to be performed by an agency or person affiliated with the Contractor, i.e., Avionics/IFR inspections, are

permissible; however, the terms of this proposal are controlling unless the State Agency and the Contractor mutually agree to deviations.

- The airplane will be delivered to the Contractor for service unless another or alternate location is mutually agreed upon between the State Agency and the Contractor.

### EXHIBIT C PRICING AND PAYMENT TERMS

The Contractor shall invoice the State of New Hampshire, Division of State Police as work is completed during the contract period.

The Department of Safety, Division of State Police agrees to make payment of such invoices within thirty (30) days of receipt of the invoice and the State Agency's approval and acceptance. The Contractor agrees not to exceed the contract total of \$650,809.37.

ATTACHMENT A-BID OFFER: PROJECTED MAINTENANCE SCHEDULE

Bid Offer:

Projected Maintenance - Casera N360NH - The following maintenance is projected for a three (3) year period beginning July 1, 2020 through June 30, 2023, with an option to renew for one (1) one (1) year term, for the Casera 182T, Serial #1822108, with a Lycoming IO-540-AB1A5, SN# RL20111-48E, installed with 0 time SMOH Feb. 2017. Scheduled maintenance prices shall include all parts and labor and shall be in accordance with all applicable technical manuals for a Casera 182T model and a Lycoming IO-540-AB1A5 model engine, and all FAA requirements. The projection is based on 1000 flight hours per year Current Tech time - 5096.5 (as of 02/19/2020)

N360NH	Service	Total Number of Occurrences FY2021 Tech 3000-5200		July 1, 2020 to June 30, 2021		Estimated		Total Number of Occurrences FY2022 Tech 6200-7200		July 1, 2021 to June 30, 2022		Estimated		Total Number of Occurrences FY2023 Tech 7200-8200		July 1, 2022 to June 30, 2023		Estimated	
		Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour	Rate per Hour
1	Annual Inspection (Feb 2021, 2022 & 2023) (Contract 2024 & 2025)		\$2,078.00	\$2,078.00		\$2,181.00	\$2,181.00		\$2,291.00	\$2,291.00		\$2,401.00	\$2,401.00		\$2,511.00	\$2,511.00		\$2,621.00	\$2,621.00
2	Oil Annual/ Hour Inspection		\$1,703.33	\$19,228.67		\$1,788.50	\$18,008.50		\$1,877.82	\$18,801.28		\$1,971.82	\$18,801.28		\$2,071.82	\$18,801.28		\$2,171.82	\$18,801.28
3	50 Hour Engine Oil / Filter Change		\$349.50	\$3,495.00		\$368.00	\$3,680.00		\$388.32	\$3,883.20		\$409.32	\$3,883.20		\$431.32	\$3,883.20		\$454.32	\$3,883.20
4	Tire including mounting / Valve Gear (Contract 620-4)		\$343.50	\$687.00		\$360.00	\$721.38		\$378.71	\$757.42		\$398.71	\$797.42		\$419.71	\$839.42		\$441.71	\$881.42
5	Tire including mounting / Valve Gear (Contract 620-5)		\$306.00	\$306.00		\$321.30	\$321.30		\$337.37	\$337.37		\$354.37	\$354.37		\$371.37	\$371.37		\$389.37	\$389.37
6	Tire Valve Press		\$278.90	\$557.80		\$290.17	\$580.34		\$302.44	\$604.88		\$315.71	\$631.42		\$329.98	\$659.96		\$345.25	\$690.50
7	Tire Valve Caps		\$278.12	\$278.12		\$294.54	\$294.54		\$311.96	\$311.96		\$329.38	\$329.38		\$347.80	\$347.80		\$366.22	\$366.22
8	Spark Plugs (Set of 12) (UREMORE (number) UREMORE (number))		\$945.00	\$3,780.00		\$982.25	\$3,909.00		\$1,020.50	\$4,082.00		\$1,059.75	\$4,255.50		\$1,100.00	\$4,430.00		\$1,141.25	\$4,605.50
9	Alternator		\$1,054.00	\$1,054.00		\$1,106.70	\$1,106.70		\$1,160.40	\$1,160.40		\$1,215.10	\$1,215.10		\$1,270.80	\$1,270.80		\$1,327.50	\$1,327.50
10	Aircraft Main Battery Replacement		\$822.78	\$1,645.56		\$1,010.37	\$2,020.74		\$1,000.00	\$2,000.00		\$1,000.00	\$2,000.00		\$1,000.00	\$2,000.00		\$1,000.00	\$2,000.00
11	Van Lamp		\$3,778.83	\$7,557.66		\$3,959.48	\$7,918.96		\$4,142.74	\$8,285.48		\$4,328.59	\$8,657.18		\$4,516.94	\$9,033.88		\$4,707.88	\$9,415.76
12	Landing Lamp		\$3,118.42	\$6,236.84		\$3,272.94	\$6,545.88		\$3,430.58	\$6,861.16		\$3,591.34	\$7,182.68		\$3,755.10	\$7,510.20		\$3,922.86	\$7,845.72
13	Wing inspection (hourly)		\$207.84	\$1,558.80		\$215.65	\$1,617.38		\$223.46	\$1,675.95		\$231.27	\$1,734.52		\$239.08	\$1,793.10		\$246.89	\$1,851.68
14	Plating Battery Light Bulb		\$528.58	\$1,057.16		\$551.51	\$1,103.02		\$574.44	\$1,148.88		\$597.37	\$1,194.74		\$620.30	\$1,240.60		\$643.23	\$1,286.46
15	Wing Position Light Bulb		\$158.94	\$1,059.54		\$165.99	\$1,059.54		\$173.04	\$1,059.54		\$180.09	\$1,059.54		\$187.14	\$1,059.54		\$194.19	\$1,059.54
16	Tail Position Light Bulb		\$389.83	\$779.66		\$405.11	\$810.22		\$420.40	\$840.80		\$435.69	\$871.38		\$450.98	\$901.96		\$466.27	\$932.54
17	Brake Pads 1 disk (4 disks total, 1 one side)		\$188.00	\$1,116.12		\$195.32	\$1,171.92		\$202.64	\$1,215.84		\$210.00	\$1,270.80		\$217.36	\$1,325.76		\$224.72	\$1,380.72
18	Brake Discs 1 disk, one side		\$286.83	\$573.66		\$297.06	\$594.12		\$307.29	\$614.58		\$317.52	\$635.04		\$327.75	\$655.50		\$337.98	\$675.96
19	Wheel Strut Bearings (2/each)		\$460.10	\$1,350.30		\$478.07	\$1,434.21		\$496.04	\$1,488.12		\$514.01	\$1,542.03		\$531.98	\$1,595.94		\$549.95	\$1,649.85
20	500 hour SAC, integrate processes, reviews of PM URS-1 - EACH MAG		\$1,368.83	\$10,950.64		\$1,437.38	\$11,499.04		\$1,505.93	\$12,047.44		\$1,574.48	\$12,595.84		\$1,643.03	\$13,144.24		\$1,711.58	\$13,692.64
21	24 month Pilot EICAS System (PFR) Check, see April 2022 (Contract 2034)		\$450.00	\$0.00		\$472.50	\$472.50		\$495.00	\$495.00		\$517.50	\$517.50		\$540.00	\$540.00		\$562.50	\$562.50
22	24 month Transporter transactions, see April 2022 (Contract 2221)		\$250.00	\$0.00		\$262.50	\$262.50		\$275.00	\$275.00		\$287.50	\$287.50		\$300.00	\$300.00		\$312.50	\$312.50
23	Capacitor maintenance activities		\$10.00	\$10.00		\$10.50	\$10.50		\$11.00	\$11.00		\$11.50	\$11.50		\$12.00	\$12.00		\$12.50	\$12.50
24	100 hour Air filter element replacement		\$241.18	\$482.36		\$253.19	\$506.38		\$265.20	\$530.40		\$277.21	\$554.42		\$289.22	\$578.44		\$301.23	\$602.46
25	500 hour Engine, propeller and accessories overhaul due in Tech 8710		\$142,000.00	\$142,000.00		\$149,100.00	\$149,100.00		\$156,200.00	\$156,200.00		\$163,300.00	\$163,300.00		\$170,400.00	\$170,400.00		\$177,500.00	\$177,500.00
26	Exhaust Valve Guide Reaming		\$1,000.00	\$1,000.00		\$1,095.00	\$1,095.00		\$1,190.00	\$1,190.00		\$1,285.00	\$1,285.00		\$1,380.00	\$1,380.00		\$1,475.00	\$1,475.00
27	Vacuum pump replacement (A321162)		\$882.70	\$882.70		\$905.85	\$905.85		\$929.00	\$929.00		\$952.15	\$952.15		\$975.30	\$975.30		\$998.45	\$998.45
28	Engine cylinder overhaul at 1000 hour Due Tech 8710		\$17,830.28	\$0.00		\$18,721.77	\$18,721.77		\$19,613.26	\$19,613.26		\$20,504.75	\$20,504.75		\$21,396.24	\$21,396.24		\$22,287.73	\$22,287.73
29	Plater overhaul electric three-egg		\$1,495.00	\$1,495.00		\$1,598.75	\$1,598.75		\$1,702.50	\$1,702.50		\$1,806.25	\$1,806.25		\$1,910.00	\$1,910.00		\$2,013.75	\$2,013.75
30	Master Airline 1000 lb. inflator replacement per Casera SB 11-24-02 Rev 01a issue 0008		\$115.00	\$115.00		\$122.75	\$122.75		\$130.50	\$130.50		\$138.25	\$138.25		\$146.00	\$146.00		\$153.75	\$153.75
31	Master assembly replacement		\$18,000.00	\$18,000.00		\$17,430.00	\$17,430.00		\$16,860.00	\$16,860.00		\$16,290.00	\$16,290.00		\$15,720.00	\$15,720.00		\$15,150.00	\$15,150.00
32	AD 2013-11-1, 3000 hour of pressure relief replacement due Tech 8987		\$274.05	\$274.05		\$287.75	\$287.75		\$301.45	\$301.45		\$315.15	\$315.15		\$328.85	\$328.85		\$342.55	\$342.55
33	PRRCS 20W50 AC engine oil-172 of cases		\$138.00	\$1,382.00		\$144.80	\$1,448.00		\$151.60	\$1,516.00		\$158.40	\$1,584.00		\$165.20	\$1,652.00		\$172.00	\$1,720.00
34	Carbon X Aircraft Cleaner (or equivalent) - 65 gallon drum		\$2,428.78	\$2,428.78		\$2,551.28	\$2,551.28		\$2,673.78	\$2,673.78		\$2,796.28	\$2,796.28		\$2,918.78	\$2,918.78		\$3,041.28	\$3,041.28

Contract 1698K  
Date 4/22/20

DATE: 11/17/17  
 NAME: [Signature]

Hourly Rate: \$75.00 per hour (over/under/weekends)  
 \$112.50 per hour (over/under/weekends)  
 \$85.00 per hour (over/under/weekends)

Travel Rate (Rate): \$0.575 per mile or other IRS approved mileage rate  
 In the event the contractor is not capable of flying to the vendor in the order equipped to perform the required maintenance at the State Police Hangar in Concord or remote site, please provide the estimate Travel and Hourly Rates. Such additional work shall require a Change Request Order.

**DEF SITE MAINTENANCE:**

Name: Concord Aviation Services  
 City/Town: Concord  
 State: NH 03301  
 Street Address: 71 Airport Road  
 Name: Concord Aviation Services  
 City/Town: Concord  
 State: NH 03301  
 Street Address: 71 Airport Road  
 Name: Concord Aviation Services  
 City/Town: Concord  
 State: NH 03301  
 Street Address: 71 Airport Road

All scheduled and routine services shall be performed at:

**SCHEDULED MAINTENANCE FACILITY:**

Hourly Shop Rate: \$75.00 per hour (over/under/weekends)  
 Discount off Manufacturer List Price: \$112.50 per hour (over/under/weekends)  
 \$85.00 per hour (over/under/weekends)  
 \$142.50 per hour (over/under/weekends)

Work that not occur with a Change Order Request has been created by the Parties.

The State has no intention of supplying maintenance parts, it may however add specified equipment obtained from other vendors such as thermal imaging, night vision, etc. in which case the state will only pay the hourly installation rate.  
 Any and all unscheduled maintenance or repairs shall be initiated by the State. Upon request from the State the vendor shall provide a written probable cost estimate to include estimated hours, parts, supplies and materials.  
 Unscheduled maintenance and repairs shall be initiated by the State. Upon request from the State the vendor shall provide a written probable cost estimate to include estimated hours, parts, supplies and materials.

**UNSCHEDULED MAINTENANCE AND REPAIRS**  
 (Change Order Requests)

NOTE: The cost per service shall include all labor, fibers, seals, gaskets, fluids or lubricants necessary to perform each routine service and any follow-up re-quiring. Discrepancies will be covered under unscheduled maintenance.

Item	Description	Unit	Quantity	Unit Price	Total Price	Material	Labor	Subtotal	Notes
36	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
37	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
38	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
39	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
40	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
41	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
42	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
43	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
44	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
45	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
46	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
47	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
48	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
49	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
50	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
51	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
52	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
53	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
54	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
55	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
56	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
57	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
58	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
59	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
60	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
61	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
62	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
63	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
64	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
65	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
66	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
67	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
68	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
69	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
70	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
71	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
72	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
73	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
74	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
75	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
76	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
77	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
78	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
79	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
80	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
81	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
82	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
83	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
84	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
85	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
86	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
87	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
88	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
89	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
90	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
91	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
92	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
93	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
94	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
95	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
96	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
97	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
98	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
99	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
100	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
101	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
102	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
103	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
104	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
105	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
106	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
107	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
108	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
109	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
110	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
111	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
112	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
113	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
114	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
115	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
116	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
117	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
118	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
119	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
120	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
121	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
122	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
123	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
124	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
125	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
126	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
127	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
128	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
129	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
130	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
131	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
132	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
133	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
134	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
135	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	
136	10.7 Hours of maintenance at 75.00 per hour	Hour	10.7	75.00	802.50			802.50	
137	10.7 Hours of maintenance at 112.50 per hour	Hour	10.7	112.50	1,203.75			1,203.75	
138	10.7 Hours of maintenance at 85.00 per hour	Hour	10.7	85.00	909.25			909.25	
139	10.7 Hours of maintenance at 142.50 per hour	Hour	10.7	142.50	1,524.75			1,524.75	

# Concord Aviation Services, LLC

## Special Meeting of the Members by Written Consent

The Undersigned, being all of the Members of Concord Aviation Services, LLC, a New Hampshire limited liability company, hereby consent in writing to the following action:

### RESOLVED:

The Company is authorized to enter into a contract for services provided in the Bid for Cessna Aircraft Maintenance RFP DOS2020-05 for use by the Department of Safety, Division of State Police, with this State of New Hampshire.

### RESOLVED:

That David M. Rolla, as Manager under the Company's Limited Liability Agreement, is hereby authorized on behalf of the Company to execute any documents, which may, in his judgment, be desirable or necessary to affect the purpose of this resolution.

### MEMBERS:



David M. Rolla



Robert A. Rolla

Intended Effective Date:

24 April 2020

# State of New Hampshire

## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that CONCORD AVIATION SERVICES, LLC is a New Hampshire Limited Liability Company registered to transact business in New Hampshire on November 13, 2014. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 717565

Certificate Number: 0004898539



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 22nd day of April A.D. 2020.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

## CERTIFICATE OF INSURANCE

**THIS IS TO CERTIFY TO:**

NH Dept of Safety  
Division of State Police  
33 Hazen Drive  
Concord, NH 03302

**THAT THE FOLLOWING POLICY OF INSURANCE HAS BEEN ISSUED TO:**

Anvab, Inc. & Concord Aviation Services, LLC  
71 Airport Road  
Concord, NH 03301

**POLICY NUMBER:** NAF6033033  
**POLICY PERIOD:** From June 10, 2020 To June 10, 2021  
**INSURANCE COMPANY:** Endurance American Insurance Co.

**DESCRIPTION OF COVERAGES AND LIMITS OF LIABILITY:** Please refer to attached schedule which is incorporated as a part hereof.

As respects the above certificate holder:

SECTION II - WHO IS AN INSURED is amended to include as an insured the person or organization, but only with respect to liability arising out of the Named Insured's aviation operations. In addition, notwithstanding any provision in the policy to the contrary, the Company waives its rights of subrogation against Additional Insured. This waiver shall not affect any of the Insured's own rights under this contract.

Subject to Date Change Recognition Endorsement.

Data included in this Certificate valid as of June 10, 2020.

**This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions and conditions of such policies.**

Should the described policy be cancelled before the expiration date hereof, the issuing company will endeavor to give 30 days (10 days for non-payment) notice to the certificate holder named herein. However, failure to mail such notice shall not impose any obligation nor any liability of any kind upon the Company, its representatives or agents.

By: \_\_\_\_\_



W. Brown & Associates Insurance Services

Date of Issue: June 8, 2020

Certificate No.: 4

## SCHEDULE OF LOCATIONS

Location of Aviation premises owned, rented to or occupied by the Named Insured:

71 Airport Road, Concord, NH

Type of Coverage:

**LIMITS OF LIABILITY**

General Aggregate Limit (Other than Products-Completed Operations and Hangarkeepers')	\$10,000,000
Products-Completed Operations Aggregate Limit	\$5,000,000
Personal Injury & Advertising Injury Aggregate Limit	\$5,000,000
Each Occurrence Limit	\$5,000,000
Fire Damage Limit (Any One Fire)	\$100,000
Medical Expense Limit (Any One Person)	\$5,000
Each Occurrence	\$25,000
Hangarkeepers' Each Loss Limit	\$5,000,000
Hangarkeepers' Each Aircraft Limit	\$5,000,000
Hangarkeepers' Deductible(s): \$5,000 per aircraft/\$10,000 as respects jet and turbine-powered aircraft	
Property Damage Deductible(s): \$5,000 per claim/\$10,000 as respects jet and turbine-powered aircraft	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/09/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Avion Insurance Agency, Inc. 1307 S International Pkwy Suite 1071. Lake Mary, FL 32746	<b>CONTACT NAME:</b> Stacey Planie	
	<b>PHONE (A/C, No, Ext):</b> 407-936-6800	<b>FAX (A/C, No):</b>
<b>INSURED</b> Anvab, Inc. and Concord Aviation Services, LLC 71 Airport Road Concord, NH 03301	<b>E-MAIL ADDRESS:</b> stacey@avioninsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Praetorian Insurance Company	<b>NAIC #</b> 37257
	<b>INSURER B:</b>	<b>37257</b>
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBR	WVD	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER							EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS							COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	N	AWC0500417	06/13/2020	06/13/2021	PER STATUTE OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This Certificate provides Evidence of Coverage

**CERTIFICATE HOLDER****CANCELLATION**

NH Dept of Safety  
 Division of State Police  
 33 Hazen Drive  
 Concord, NH 03305

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

