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State of New Hampshire

DEPARTMENT OF SAFETY
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April 28, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, I, authorize the Department of Safety, Division of Motor Vehicles to transfer funds in the amount of $42,500.00 to cover anticipated shortfalls in utility and telecommunication costs in the Operations Bureau. Effective upon Fiscal Committee and Governor an Council approval through June 30, 2023. 100% Agency Income.

The funds are to be budgeted as follows:

02-23-23-233015-29260000 Dept. of Safety – Division of Motor Vehicles – Operations

Class	Description	SFY2023 Current Authorized	Requested Action	SFY 2023 Adjusted Authorized
009-407017	Agency Income	($8,270,975.99)	($42,500.00)	(8,313,475.99)
010-500100	Personal Services Perm Class	3,655,455.00	0.00	3,655,455.00
018-500106	Overtime	420,000.00	0.00	420,000.00
020-500200	Current Expenses	57,105.00	0.00	57,105.00
022-500255	Rents-Leases Other Than State	605,198.17	0.00	605,198.17
023-500268	Heat-Electricity-Water	78,396.00	40,000.00	118,396.00
024-500230	Maint Other Than Build-Grn	1,500.00	0.00	1,500.00
028-500292	Transfers to General Services	16,685.00	0.00	16,685.00
029-500290	Intra-Agency Transfers	52,964.00	0.00	52,964.00
030-500311	Equipment New Replacement	25,850.00	0.00	25,850.00
037-500165	Technology Hardware	1,300.00	0.00	1,300.00
039-500188	Telecommunications	168,000.00	2,500.00	170,500.00
049-5489xx	Transfers to Other State Age	16,685.00	0.00	16,685.00
050-500107	Personal Service Temp Appoint	241,323.00	0.00	241,323.00
057-500531	Books Periodicals, Subscript	150.00	0.00	150.00
060-500601	Benefits	2,695,679.00	0.00	2,695,679.00
064-500540	Ret Pension Bene Health Ins	0.00	0.00	0.00
066-500543	Employee Training	400.00	0.00	400.00
070-500705	In State Travel Reimbursement	9,500.00	0.00	9,500.00
103-502664	Contracts for OP Services	220,584.82	0.00	220,584.82
211-500757	Catastrophic Casualty Ins	3,701.00	0.00	3,701.00
230-500765	Interpreter Service	500.00	0.00	500.00
	Total	$8,270,975.99	$42,500.00	$8,313,475.99

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02-23-23-233015-23120000 Dept. of Safety – Division of Motor Vehicles – Motor Vehicle Registration

Class	Description	SFY2023 Current Authorized	Requested Action	SFY 2023 Adjusted Authorized
009-407017	Agency Income	($1,925,621.20)	$2,500.00	($1,923,121.20)
010-500100	Personal Services Perm Class	806,079.00	0.00	806,079.00
018-500106	Overtime	47,000.00	(2,500.00)	44,500.00
020-500200	Current Expenses	132,489.20	0.00	132,489.20
022-500255	Rents-Leases Other Than State	2,127.00	0.00	2,127.00
024-500230	Maint Other Than Build-Grn	2,800.00	0.00	2,800.00
029-500290	Intra-Agency Transfers	187,315.00	0.00	187,315.00
030-500311	Equipment New Replacement	750.00	0.00	750.00
039-500188	Telecommunications	31,600.00	0.00	31,600.00
049-5489xx	Transfer for Other State Agency	723.00	0.00	723.00
050-500107	Personal Service Temp Appoint	56,000.00	0.00	56,000.00
057-500531	Books Periodicals, Subscript	150.00	0.00	150.00
060-500601	Benefits	652,466.00	0.00	652,466.00
064-500540	Ret Pension Bene Health Ins	0.00	0.00	0.00
066-500543	Employee Training	1,000.00	0.00	1,000.00
070-500705	In State Travel Reimbursement	750.00	0.00	750.00
080-500710	Out of State Travel Reimbursement	2,125.00	0.00	2,125.00
103-502664	Contracts for OP Services	1,000.00	0.00	1,000.00
211-500757	Catastrophic Casualty Ins	1,247.00	0.00	1,247.00
	Total	$1,925,621.20	($2,500.00)	$1,923,121.20

02-23-23-233015-23140000 Dept. of Safety – Division of Motor Vehicles – Certificate of Title

Class	Description	SFY2023 Current Authorized	Requested Action	SFY 2023 Adjusted Authorized
009-407017	Agency Income	($2,475,691.95)	$10,000.00	($2,465,691.95)
010-500100	Personal Services Perm Class	1,061,718.00	0.00	1,061,718.00
018-500106	Overtime	100,900.00	0.00	100,900.00
020-500200	Current Expenses	309,633.74	0.00	309,633.74
022-500255	Rents-Leases Other Than State	2,000.00	0.00	2,000.00
024-500230	Maint Other Than Build-Grn	2,800.00	0.00	2,800.00
029-500290	Intra-Agency Transfers	91,500.00	0.00	91,500.00
030-500311	Equipment New Replacement	500.00	0.00	500.00
037-500165	Technology Hardware	1,650.00	0.00	1,650.00
039-500188	Telecommunications	14,800.00	0.00	14,800.00
049-5489xx	Transfer to Other Stage Agency	1,085.00	0.00	1,085.00
050-500107	Personal Service Temp Appoint	47,500.00	(10,000.00)	37,500.00
057-500531	Books Periodicals, Subscript	275.00	0.00	275.00
060-500601	Benefits	788,737.00	0.00	788,737.00

064-500540	Ret Pension Bene Health Ins	0.00	0.00	0.00
066-500543	Employee Training	250.00	0.00	250.00
070-500705	In State Travel Reimbursement	750.00	0.00	750.00
103-502664	Contracts for OP Services	51,382.21	0.00	51,382.21
211-500757	Catastrophic Casualty Ins	211.00	0.00	211.00
	Total	$2,475,691.95	($10,000.00)	$2,465,691.95

02-23-23-233015-23150000 Dept. of Safety – Division of Motor Vehicles – Financial Responsibility

Class	Description	SFY2023 Current Authorized	Requested Action	SFY 2023 Adjusted Authorized
009-407017	Agency Income	($2,625,515.00)	$30,000.00	($2,595,515.00)
010-500100	Personal Services Perm Class	1,209,663.00	0.00	1,209,663.00
018-500106	Overtime	80,500.00	(20,000.00)	60,500.00
020-500200	Current Expenses	124,200.00	0.00	124,200.00
022-500255	Rents-Leases Other Than State	2,127.00	0.00	2,127.00
024-500230	Maint Other Than Build-Grn	500.00	0.00	500.00
029-500290	Intra-Agency Transfers	161,606.00	0.00	161,606.00
030-500311	Equipment New Replacement	3,000.00	0.00	3,000.00
037-500165	Technology Hardware	1,650.00	0.00	1,650.00
039-500188	Telecommunications	23,500.00	0.00	23,500.00
049-5489xx	Transfer to Other Stage Agency	1,040.00	0.00	1,040.00
050-500107	Personal Service Temp Appoint	141,000.00	(10,000.00)	131,000.00
057-500531	Books Periodicals, Subscript	250.00	0.00	250.00
060-500601	Benefits	874,559.00	0.00	874,559.00
064-500540	Ret Pension Bene Health Ins	0.00	0.00	0.00
066-500543	Employee Training	250.00	0.00	250.00
080-500710	Out of State Travel Reimbursement	250.00	0.00	250.00
103-502664	Contracts for OP Services	1,200.00	0.00	1,200.00
211-500757	Catastrophic Casualty Ins	220.00	0.00	220.00
	Total	$2,625,515.00	($30,000.00)	$2,595,515.00

EXPLANATION

The Division of Motor Vehicles (DMV) requests authorization to transfer funds in the amount of $42,500.00 to cover anticipated utility telecommunication costs for the Operations Bureau, through the end of the fiscal year.

As result of significant increases in utility costs for heating fuel, electricity, and water over the last fiscal year, additional Class 023 funds of $40,000 are required to cover the cost of utilities for all DMV locations. Electricity and heating fuel, in particular, experienced price increases well over budgeted amounts. A $2,500 transfer into Class 039 telecommunications is necessary to cover the higher than projected cost of telephone communications within the department.

The following appropriation adjustments are requested:

Motor Vehicle Registration (2312)

- Class 018, Overtime, $2,500 is available due to lower than budgeted usage.

Certificate of Title (2314)

- Class 050, Personal Serv- Temp, $10,000 is available due to lower than budgeted usage.

Financial Responsibility (2315)

- Class 018, Overtime, $20,000 is available due to lower than budgeted usage.
- Class 050, Personal Serv-Temp, $10,000 is available due to lower than budgeted usage.

Operations (2926)

- Class 023, Heat, Electricity, Water, $40,000 is needed due to higher-than-expected costs in utilities.
- Class 039, Telecommunications, $2,500 is needed due to higher-than-expected costs in telecommunication costs.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

1) *Does transfer involve continuing programs or one-time projects?* The transfer involves continuing programs.

2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer is required to maintain existing program levels.

3) *Cite any requirements which make this program mandatory.* RSA 21-P

4) *Identify the source of funds on all accounts listed on this transfer.* The source of funds for all accounts listed on this transfer is 100% agency income.

5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no effect on revenue.

6) *Are funds expected to lapse if this transfer is not approved?* Yes, the funds will lapse if the transfer is not approved.

7) *Are personnel services involved?* No

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety