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Sheriff Christopher D. Connelly  
Chairman

# State of New Hampshire

## POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas  
Law Enforcement Training Facility & Campus  
17 Institute Drive, Concord, N.H. 03301-7413  
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John V. Scippa  
Director

May 2, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to RSA 9:16-a, I, authorize the New Hampshire Police Standards and Training to transfer \$212,000 between various accounting units and classes effective upon Fiscal Committee and Governor and Council approval through June 30, 2023 and further authorize funds to be allocated as shown below. **100% General Fund.**

#### 06-87-87-870510-89800000 Administration and Standards

Class/Account	Description	FY2023 Current Modified Budget	Requested Action	FY2023 Revised Budget
010-500100	Personal Services-Perm Classi	\$ 373,504		\$ 373,504
011-500126	Personal Services-Unclassified	\$ 115,504		\$ 115,504
018-500106	Overtime	\$ 4,000		\$ 4,000
020-500200	Current Expenses	\$ 40,221		\$ 40,221
022-500255	Rent	\$ 5,914		\$ 5,914
023-500291	Heat-Electricity-Water	\$ 77,795		\$ 77,795
024-500277	Maint Other Thank Build-Grnds	\$ 182,447		\$ 182,447
026-500251	Organizational Dues	\$ 1,150		\$ 1,150
027-582703	Transfers to OIT	\$ 81,001		\$ 81,001
030-500301	Equipment New/Replacement	\$ 21,107		\$ 21,107
039-500180	Telecommunications	\$ 28,102		\$ 28,102
046-500462	Consultants	\$ 4,700		\$ 4,700
047-500240	Own Forces Maint Build-Grn	\$ 1,000		\$ 1,000
048-500226	Contractual Maint Build-Grn	\$ 90,310	\$ 63,300	\$ 153,610
049-584920	Transfer to Other State Agency	\$ 82,260	\$ 19,496	\$ 101,756
050-500109	Personal Service-Temp/Appointe	\$ 77,232		\$ 77,232
060-500601	Benefits	\$ 232,859		\$ 232,859
062-500538	Workers Compensation	\$ 4,380		\$ 4,380

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066-500546	Employee Training	\$ 4,250		\$ 4,250
070-500704	In State Travel Reimbursement	\$ 4,538		\$ 4,538
080-500710	Out of State Travel Reimb	\$ 500		\$ 500
211-500757	Property and Casualty Insurance	\$ 4,360		\$ 4,360
	<b>Total Expenses</b>	<b>\$ 1,437,134</b>	<b>\$ 82,796</b>	<b>\$ 1,519,930</b>
Revenue Class				
005-000010	General Fund			
	<b>Total Revenue</b>	<b>\$ 1,437,134</b>	<b>\$ 82,796</b>	<b>\$ 1,519,930</b>
<b>06-87-87-871010-66390000 Law Enforcement Training</b>				
<b>Class/Account</b>	<b>Description</b>	<b>FY2023 Current Modified Budget</b>	<b>Requested Action</b>	<b>FY2023 Revised Budget</b>
010-500100	Personal Services-Perm Classi	\$ 994,857		\$ 994,857
018-500106	Overtime	\$ 25,500		\$ 25,500
020-500200	Current Expenses	\$ 89,658	\$ 12,367	\$ 102,025
021-500211	Food Institutions	\$ 359,583	\$ (148,000)	\$ 211,583
030-500311	Equipment New Replacement	\$ 164,024	\$ 107,737	\$ 271,761
039-500180	Telecommunications	\$ 12,473		\$ 12,473
050-500109	Personal Service-Temp/Appointe	\$ 313,055		\$ 313,055
060-500601	Benefits	\$ 589,831		\$ 589,831
066-500546	Employee Training	\$ 6,250	\$ 9,100	\$ 15,350
067-500557	Training of Providers	\$ 183,880	\$ (64,000)	\$ 119,880
070-500704	In State Travel Reimbursement	\$ 3,000		\$ 3,000
080-500710	Out of State Travel Reimb	\$ 6,500		\$ 6,500
102-500731	Contracts for Program Services	\$ 129,900		\$ 129,900
	<b>Total Expenses</b>	<b>\$ 2,878,511</b>	<b>\$ (82,796)</b>	<b>\$ 2,795,715</b>
Revenue Class				
005-000010	General Fund			
	<b>Total Revenue</b>	<b>\$ 2,878,511</b>	<b>\$ (82,796)</b>	<b>\$ 2,795,715</b>

### EXPLANATION

NH Police Standards and Training is requesting authorization to transfer funds between various accounts and class lines to pay for much needed repairs to the facility and grounds as well as to purchase equipment to replace broken equipment or lacking equipment that is needed to train police recruits and officers in our state.

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**89800000 100% General Funds**

- 048-500226 Contractual Maintenance Building and Grounds – Funds are needed to make repairs to one of our emergency generators and to sealcoat and stripe our parking lot which includes the driver training course for police recruits. These repairs are necessary.
- 049-584920 Transfer to Other State Agency – Additional funding is needed to cover the cost of additional cadre staff for the 192<sup>nd</sup> full time academy, which was added due to demand needs. Funds are also needed to contract with DAS-HRSU for human resources support.

**66390000 100% General Funds**

- 020-500200 Current Expenses – Funds will be used to purchase needed training supplies and equipment for recruit and in service training. It will also be used to purchase body armor and winter coats for our law enforcement staff uniforms. We also need to repair our Skidcar system which is currently no longer in service due to needed repairs.
- 021-500211 Food Institutions – We anticipate a lapse in these funds since we are currently operating a commuter academy with optional overnights for recruits which resulted in lower meal expenses.
- 030-500311 Equipment New Replacement – Increasing funds for equipment will allow us to purchase two new police training vehicles to replace two non-inspectable training vehicles that are past their service life. The vehicles are used for training recruits to drive police vehicles through courses here at Police Standards and Training.
- 066-500546 Employee Training - Funds are needed to contract with Skidcar to train five of our instructors on site in the teaching of skid recovery to police recruits.
- 067-500557 Training of Providers – Funds are available in this line having met all of the needs of the academies for this fiscal year at a lower cost than budgeted.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?  
*The transfer involves continuing programs.*
2. Is this transfer required to maintain existing program level or will it increase program level?  
*The transfer is required to maintain existing programs and will not increase program level.*
3. Cite any requirements, which make this program necessary.  
*106-L:1 Findings and Policy. – The legislature finds that the administration of criminal justice is of statewide concern; that police and corrections work are important to the health, safety, and welfare of the people of this state; that police and corrections work are of such a nature as to require education and training of a professional character; and that it is in the public interest that such education and training be made available to persons who seek to become police and corrections officers, persons who are serving as police and corrections officers in a temporary or probationary capacity, and persons already in regular service.*

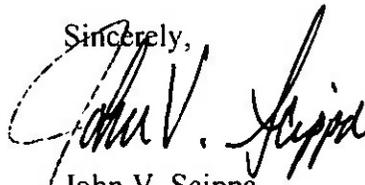
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4. Identify the source of funds on all accounts listed on this transfer.  
*Source of funds are General Funds.*
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
*This transfer will have no effect on revenue.*
6. Are funds expected to lapse if this transfer is not approved?  
*Should the funds lapse, it will be to the General Fund.*
7. Are personal services involved?  
*The transfer does not result in any new positions.*

I respectfully request your approval of this transfer.

Sincerely,



John V. Scippa  
Director