



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
25 Capitol Street – Room 100  
Concord, New Hampshire 03301  
[Office@das.nh.gov](mailto:Office@das.nh.gov)

|||

mc

Charles M. Arlinghaus  
Commissioner  
(603) 271-3201

Catherine A. Keane  
Deputy Commissioner  
(603) 271-2059

Sheri L. Rockburn  
Assistant Commissioner  
(603) 271-3204

May 17, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## INFORMATIONAL ITEM

Attached for your information is a report containing a list of vendors agencies have contracted with for the quarter ending March 31, 2023.

Pursuant to the approval of MOP 150 in June 2018, this report is based on the threshold of a \$10,000 limit for personal service contracts in addition to all other service contracts. The Department of Administrative Services will report on those contracts entered into by agencies that are under this revised limit on a quarterly basis.

There are two reports. One which is sorted by state agency and then by vendor to enable the reader to identify which agency has contracted with individual vendors, and the second report, with the same detail, sorted alphabetically by vendor name.

Respectfully submitted,

Charles M. Arlinghaus  
Commissioner

STATE OF NEW HAMPSHIRE - DEPARTMENT OF ADMINISTRATIVE SERVICES - BUREAU OF ACCOUNTING  
 PERSONAL SERVICE CONTRACTS UNDER \$ AND OTHER SERVICE CONTRACTS  
 UNDER \$10,000 WITHOUT G&C APPROVAL FROM 1/1/2023 TO 3/31/2023  
 ALPHABETICAL BY AGENCY NAME

\*Notes may be referenced on the last page (Report Notes)

AGENCY NAME	PO NUMBER	VENDOR	VENDOR NAME	VENDOR ADDRESS	VENDOR CITY	ST	DESCRIPTION	REMAINING PO BAL	ORIGINAL PO	FY VENDOR TOTAL	NOTES
AGRICULT, MARKETS & FOOD DEPT	1091047	393602	Alice Tuson	11 Callaway Dr Unit 3	Concord	NH	Annual Audit	4,000.00	4,000.00	4,000.00	
AGRICULT, MARKETS & FOOD DEPT	1091052	358344	Sugar River Media LLC	PO Box 610	Lebanon	NH	SUGAR RIVER MEDIA LLC	6,600.00	6,600.00	6,600.00	
EDUCATION DEPT	1090371	421212	Michael Robbins	1 Linden Place Apt 212	Hartford	CT	Charter Sch Reviewer FY23-24	2,500.00	2,500.00	2,500.00	
EDUCATION DEPT	1090373	434791	GED TESTING SERVICE LLC	5601 GREEN VALLEY Dr	BLOOMINGTON	MN	GED TESTING SERV TO PROV HSET	1,300.00	1,300.00	1,300.00	
EDUCATION DEPT	1090756	431382	Betsy Fowler	PO Box 553	South Sutton	NH	BFWLER IEP FACILITATOR FY23	5,000.00	5,000.00	5,000.00	
EDUCATION DEPT	1090810	374870	PSI Services LLC	611 N Brand Blvd 10th Fl	Glendale	CA	PSI SERV HS EQUIV TESTING FY23	1,600.00	1,600.00	1,600.00	
EMPLOYMENT SECURITY DEPT	1090295	228701	ASAP LANDSCAPE & DESIGN LLC	8 Ogden Dr	Bow	NH	Rooflop Snow Dec - June	675.00	9,000.00	9,000.00	
ENVIRONMENTAL SERVICES DEPT	1091180	177364	Town Of Bow	Treasurer	Bow	NH	EXOTIC AQUATIC PLANT CONTROL	3,400.00	3,400.00	5,173.00	
ENVIRONMENTAL SERVICES DEPT	1091181	159861	Town Of Francestown	PO BOX 5	Francestown	NH	EXOTIC AQUATIC PLANT CONTROL	4,425.00	4,425.00	4,425.00	
ENVIRONMENTAL SERVICES DEPT	1091182	159905	Town Of Middleton	182 Kings Hwy	Middleton	NH	EXOTIC AQUATIC PLANT CONTROL	1,269.00	1,269.00	1,269.00	
ENVIRONMENTAL SERVICES DEPT	1091183	167101	Contocook Lake Area	Preservation Assoc	Jaffrey	NH	EXOTIC AQUATIC PLANT CONTROL	6,210.00	6,210.00	6,210.00	
ENVIRONMENTAL SERVICES DEPT	1091184	224852	Powwow Pond Council, Inc.	PO Box 20	Kingston	NH	EXOTIC AQUATIC PLANT CONTROL	3,900.00	3,900.00	3,900.00	
ENVIRONMENTAL SERVICES DEPT	1091234	166734	Little Arrows Childcare Svs	365 South St	Milford	NH	PFAS REMEDIATION	5,000.00	5,000.00	5,000.00	
FISH AND GAME DEPT	6003497	157609	ME Latulippe Construction Inc	PO Box 729	Ashland	NH	REPAIRS TO METAL FRAMEWORK	0.00	6,500.00	6,500.00	
FISH AND GAME DEPT	6003499	307046	Vaillancourt Electric LLC	244 Glen Ave	Berlin	NH	BH ELECTRICAL REPAIRS	0.00	6,180.00	6,180.00	
FISH AND GAME DEPT	6003500	159867	Town Of Fremont	425 Main St	Fremont	NH	OHRV POLICE DETAIL	1,120.00	1,800.00	1,800.00	
FISH AND GAME DEPT	6003525	315187	UNIVERSITY SYSTEM OF NH	6 Leavitt Lane	Durham	NH	Plowing Reg 3	4,000.00	4,000.00	4,000.00	
HHS: COMMISSIONER'S OFFICE	1090573	285670	Stevens Mill LLC	3 Penstock Way	Newmarket	NH	FY23 RENT 6/30/23 FRANKLIN IO	1,068.00	3,204.00	6,408.00	
HHS: NH HOSPITAL	1090877	219402	Netsmart Technologies Inc	11100 Nall Avenue	Overland Park	KS	OrderConnect PDMP	1,200.00	1,200.00	1,200.00	
HHS: TRANSITIONAL ASSIST DIV	1091142	167497	Us Citizenship & Immigration	Save Program Homeland Sec Dept	Washington	DC	CIS SAVE ID,MOA SFY 2023	1,102.50	1,500.00	1,500.00	
JUSTICE DEPT	1090897	172495	Granite State Child Alliance	72 S. River Rd. Ste. 202	Bedford	NH	Professional Dev for CAC staff	3,375.00	3,375.00	3,375.00	
MILITARY AFFRS & VET SVCS DEPT	1090841	228842	Sunward Adventures	1051 E Alessandro Blvd # 220	Riverside	CA	2/20/23 through 2/24/23	871.60	1,803.20	901.60	
NATURAL "&" CULTURAL RESOURCES DEPT	1090194	156710	Nobis Engineering Inc	18 Chenell Dr	Concord	NH	Update EPA Required Spill Prev	9,950.00	9,950.00	9,950.00	
NATURAL "&" CULTURAL RESOURCES DEPT	1090378	177450	Town of Newport	15 Sunapee Street	Newport	NH	MOOSE PLATE GRANT	8,260.00	8,260.00	8,260.00	
NATURAL "&" CULTURAL RESOURCES DEPT	1090557	177478	County of Strafford	259 County Farm	Dover	NH	MOOSEPLATE GRANT	941.80	9,418.00	9,418.00	
NATURAL "&" CULTURAL RESOURCES DEPT	1091296	177441	City Of Nashua	Treasurer	Nashua	NH	CLG GRANT	3,500.00	3,500.00	3,500.00	
POLICE STDS & TRAINING COUNCIL	1090283	432842	KRM Landscaping LLC	600 W Main St	Tilton	NH	front work at PSTC	5,220.00	5,220.00	5,220.00	
POLICE STDS & TRAINING COUNCIL	1091177	177433	City Of Manchester	Police Dept	Manchester	NH	CADRE 192 Police Academy	4,995.00	4,995.00	4,995.00	
POLICE STDS & TRAINING COUNCIL	1091300	177406	County of Hillsborough	329 Mast Rd	Goffstown	NH	191 CADRE HCSO	4,995.00	4,995.00	4,995.00	
SAFETY DEPT	1090767	159833	Town Of Boscawen	116 N Main St	Boscawen	NH	Local Emerg Operation Plan	4,000.00	4,000.00	53,750.00	Note (1)
SAFETY DEPT	1090774	177520	Town Of Sandown	Treasurer	Sandown	NH	Local Emerg Operation Plan	4,500.00	4,500.00	4,500.00	
SAFETY DEPT	1090775	177398	TOWN OF GREENVILLE	PO BOX 343	GREENVILLE	NH	Local Emerg Operation Plan	4,000.00	4,000.00	4,000.00	
SAFETY DEPT	1090776	159852	Town Of Danbury	Treasurer	Danbury	NH	Local Emerg Operation Plan	4,500.00	4,500.00	4,500.00	
SAFETY DEPT	1090885	291944	Robert Swarthout	5145 Horsford Path	The Villages	FL	Incident Safety Officer Course	2,490.00	2,490.00	4,390.00	
SAFETY DEPT	1091149	433381	Chanyoung Lee	4011 West Carmen St	Tampa	FL	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
SAFETY DEPT	1091150	432351	Donald Marose	8095 59th St N	Lake Elmo	MN	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
SAFETY DEPT	1091151	433503	SUNSHINE AUNEE BEER	1526 Maryhill Ave	Middleton	ID	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
SAFETY DEPT	1091152	207507	Troy Costales	6626 McLeod Lane NE	Keizer	OR	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
SAFETY DEPT	1091153	308543	Andrew Krajewski	201 Challedon Drive	Walkersville	MD	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
SAFETY DEPT	1091154	432349	M PHILIP SAUSE JR	423 Acadia Dr	Joppa	MD	OHS - MC ASSESSMENT	2,700.00	2,700.00	2,700.00	
SAFETY DEPT	1091155	433506	Tracy Lee	113 Maple Ave	Blairsville	PA	OHS - MC ASSESSMENT	0.00	2,100.00	2,100.00	
SAFETY DEPT	1091450	157691	Indus Calibration Svs Inc	71C Pine Rd.	Hudson	NH	CALIBRATION CONTRACT SFY23	3,729.20	3,729.20	3,729.20	
SAFETY DEPT	1091510	392284	DRE Consulting LLC	4 Silver Leaf Way #434	Peabody	MA	DRE SCHOOL CONSULTANT SERVICE	4,475.00	9,656.48	9,656.48	
SAFETY DEPT	1091511	177450	Town of Newport	15 Sunapee Street	Newport	NH	Town of Newport LEOP	4,150.00	4,150.00	44,150.00	Note (2)
SAFETY DEPT	1091512	177515	Town Of Hampstead	Treasurer	Hampstead	NH	Town of Hampstead HMP	9,000.00	9,000.00	209,000.00	Note (3)
SAFETY DEPT	1091513	177357	Town Of Bath	Treasurer	Bath	NH	Town of Bath HMP	7,500.00	7,500.00	7,500.00	
VETERANS HOME	1090218	319156	LNA Health Careers	70 Market St	Manchester	NH	MNA PROGRAM TUITION CLASS	3,200.00	8,000.00	8,000.00	
VETERANS HOME	1090248	160947	A&B LOCKSMITH SERVICE	3 Mitchell Rd	Gilford	NH	KABA SIMPLEX 8000 SERIES LOCK	0.00	1,415.00	8,009.25	
								<b>150,722.10</b>	<b>211,344.88</b>	<b>513,664.53</b>	

STATE OF NEW HAMPSHIRE - DEPARTMENT OF ADMINISTRATIVE SERVICES - BUREAU OF ACCOUNTING  
 PERSONAL SERVICE CONTRACTS UNDER \$ AND OTHER SERVICE CONTRACTS  
 UNDER \$10,000 WITHOUT G&C APPROVAL FROM 1/1/2023 TO 3/31/2023  
 ALPHABETICAL BY VENDOR NAME

\*Notes may be referenced on the last page (Report Notes)

AGENCY NAME	PO NUMBER	VENDOR	VENDOR NAME	VENDOR ADDRESS	VENDOR CITY	ST	DESCRIPTION	REMAINING PO BAL	ORIGINAL PO	FY VENDOR TOTAL	NOTES
VETERANS HOME	1090248	160947	A&B LOCKSMITH SERVICE	3 Mitchell Rd	Gilford	NH	KABA SIMPLEX 8000 SERIES LOCK	0.00	1,415.00	8,009.25	
AGRICULT, MARKETS & FOOD DEPT	1091047	393602	Alice Tuson	11 Callaway Dr Unit 3	Concord	NH	Annual Audit	4,000.00	4,000.00	4,000.00	
SAFETY DEPT	1091153	308543	Andrew Krajewski	201 Challedon Drive	Walkersville	MD	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
EMPLOYMENT SECURITY DEPT-	1090295	228701	ASAP LANDSCAPE & DESIGN LLC	8 Ogden Dr	Bow	NH	Rooftop Snow Dec - June	675.00	9,000.00	9,000.00	
EDUCATION DEPT	1090756	431382	Betsy Fowler	PO Box 553	South Sutton	NH	BFOWLER IEP FACILITATOR FY23	5,000.00	5,000.00	5,000.00	
SAFETY DEPT	1091149	433381	Chanyoung Lee	4011 West Carmen St	Tampa	FL	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
POLICE STDS & TRAINING COUNCIL	1091177	177433	City Of Manchester	Police Dept	Manchester	NH	CADRE 192 Police Academy	4,995.00	4,995.00	4,995.00	
NATURAL "&" CULTURAL RESOURCES DEPT	1091296	177441	City Of Nashua	Treasurer	Nashua	NH	CLG GRANT	3,500.00	3,500.00	3,500.00	
ENVIRONMENTAL SERVICES DEPT	1091183	167101	Contoocook Lake Area	Preservation Assoc	Jaffrey	NH	EXOTIC AQUATIC PLANT CONTROL	6,210.00	6,210.00	6,210.00	
POLICE STDS & TRAINING COUNCIL	1091300	177406	County of Hillsborough	329 Mast Rd	Goffstown	NH	191 CADRE HCOS	4,995.00	4,995.00	4,995.00	
NATURAL "&" CULTURAL RESOURCES DEPT	1090557	177478	County of Strafford	259 County Farm	Dover	NH	MOOSEPLATE GRANT	941.80	9,418.00	9,418.00	
SAFETY DEPT	1091150	432351	Donald Marose	8095 59th St N	Lake Elmo	MN	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
SAFETY DEPT	1091510	392284	DRE Consulting LLC	4 Silver Leaf Way #434	Peabody	MA	DRE SCHOOL CONSULTANT SERVICE	4,475.00	9,656.48	9,656.48	
EDUCATION DEPT	1090373	434791	GED TESTING SERVICE LLC	5601 GREEN VALLEY Dr	BLOOMINGTON	MN	GED TESTING SERV TO PROV HSET	1,300.00	1,300.00	1,300.00	
JUSTICE DEPT	1090897	172495	Granite State Child Alliance	72 S. River Rd. Ste. 202	Bedford	NH	Professional Dev for CAC staff	3,375.00	3,375.00	3,375.00	
SAFETY DEPT	1091450	157691	Indus Calibration Svs Inc	71C Pine Rd.	Hudson	NH	CALIBRATION CONTRACT SFY23	3,729.20	3,729.20	3,729.20	
POLICE STDS & TRAINING COUNCIL	1090283	432842	KRM Landscaping LLC	600 W Main St	Tilton	NH	front work at PSTC	5,220.00	5,220.00	5,220.00	
ENVIRONMENTAL SERVICES DEPT	1091234	166734	Little Arrows Childcare Svs	365 South St	Milford	NH	PFAS REMEDIATION	5,000.00	5,000.00	5,000.00	
VETERANS HOME	1090218	319156	LNA Health Careers	70 Market St	Manchester	NH	MNA PROGRAM TUITION CLASS	3,200.00	8,000.00	8,000.00	
SAFETY DEPT	1091154	432349	M PHILIP SAUSE JR	423 Acadia Dr	Joppa	MD	OHS - MC ASSESSMENT	2,700.00	2,700.00	2,700.00	
FISH AND GAME DEPT	6003497	157609	ME Latulippe Construction Inc	PO Box 729	Ashland	NH	REPAIRS TO METAL FRAMEWORK	0.00	6,500.00	6,500.00	
EDUCATION DEPT	1090371	421212	Michael Robbins	1 Linden Place Apt 212	Hartford	CT	Charter Sch Reviewer FY23-24	2,500.00	2,500.00	2,500.00	
HHS: NH HOSPITAL	1090877	219402	Netsmart Technologies Inc	11100 Nail Avenue	Overland Park	KS	OrderConnect PDMP	1,200.00	1,200.00	-1,200.00	
NATURAL "&" CULTURAL RESOURCES DEPT	1090194	156710	Nobis Engineering Inc	18 Chenell Dr	Concord	NH	Update EPA Required Spill Prev	9,950.00	9,950.00	9,950.00	
ENVIRONMENTAL SERVICES DEPT	1091184	224852	Powwow Pond Council, Inc.	PO Box 20	Kingston	NH	EXOTIC AQUATIC PLANT CONTROL	3,900.00	3,900.00	3,900.00	
EDUCATION DEPT	1090810	374870	PSI Services LLC	611 N Brand Blvd 10th Fl	Glendale	CA	PSI SERV HS EQUIV TESTING FY23	1,600.00	1,600.00	1,600.00	
SAFETY DEPT	1090885	291944	Robert Swarouth	5145 Horsford Path	The Villages	FL	Incident Safety Officer Course	2,490.00	2,490.00	4,390.00	
HHS: COMMISSIONER'S OFFICE	1090573	285670	Stevens Mill LLC	3 Penstock Way	Newmarket	NH	FY23 RENT 6/30/23 FRANKLIN IO	1,068.00	3,204.00	6,408.00	
AGRICULT, MARKETS & FOOD DEPT	1091052	358344	Sugar River Media LLC	PO Box 610	Lebanon	NH	SUGAR RIVER MEDIA LLC	6,600.00	6,600.00	6,600.00	
MILITARY AFFRS & VET SVCS DEPT	1090841	228842	Sunward Adventures	1526 Maryhill Ave	Middleton	ID	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
SAFETY DEPT	1091513	177357	Town Of Bath	Treasurer	Bath	NH	Town of Bath HMP	7,500.00	7,500.00	7,500.00	
SAFETY DEPT	1090767	159833	Town Of Boscawen	116 N Main St	Boscawen	NH	Local Emerg Operation Plan	4,000.00	4,000.00	53,750.00	Note (1)
ENVIRONMENTAL SERVICES DEPT	1091180	177364	Town Of Bow	Treasurer	Bow	NH	EXOTIC AQUATIC PLANT CONTROL	3,400.00	3,400.00	5,173.00	
SAFETY DEPT	1090776	159852	Town Of Danbury	Treasurer	Danbury	NH	Local Emerg Operation Plan	4,500.00	4,500.00	4,500.00	
ENVIRONMENTAL SERVICES DEPT	1091181	159861	Town Of Frankestown	PO BOX 5	Frankestown	NH	EXOTIC AQUATIC PLANT CONTROL	4,425.00	4,425.00	4,425.00	
FISH AND GAME DEPT	6003500	159867	Town Of Fremont	425 Main St	Fremont	NH	OHRV POLICE DETAIL	1,120.00	1,800.00	1,800.00	
SAFETY DEPT	1090775	177398	TOWN OF GREENVILLE	PO BOX 343	GREENVILLE	NH	Local Emerg Operation Plan	4,000.00	4,000.00	4,000.00	
SAFETY DEPT	1091512	177515	Town Of Hampstead	Treasurer	Hampstead	NH	Town of Hampstead HMP	9,000.00	9,000.00	209,000.00	Note (3)
ENVIRONMENTAL SERVICES DEPT	1091182	159905	Town Of Middleton	182 Kings Hwy	Middleton	NH	EXOTIC AQUATIC PLANT CONTROL	1,269.00	1,269.00	1,269.00	
NATURAL "&" CULTURAL RESOURCES DEPT	1090378	177450	Town of Newport	15 Sunapee Street	Newport	NH	MOOSE PLATE GRANT	8,260.00	8,260.00	8,260.00	
SAFETY DEPT	1091511	177450	Town of Newport	15 Sunapee Street	Newport	NH	Town of Newport LEOP	4,150.00	4,150.00	44,150.00	Note (2)
SAFETY DEPT	1090774	177520	Town Of Sandown	Treasurer	Sandown	NH	Local Emerg Operation Plan	4,500.00	4,500.00	4,500.00	
SAFETY DEPT	1091155	433506	Tracy Lee	113 Maple Ave	Blairsville	PA	OHS - MC ASSESSMENT	0.00	2,100.00	2,100.00	
SAFETY DEPT	1091152	207507	Troy Costales	6626 McLeod Lane NE	Keizer	OR	OHS - MC ASSESSMENT	0.00	2,700.00	2,700.00	
FISH AND GAME DEPT	6003525	315187	UNIVERSITY SYSTEM OF NH	6 Leavitt Lane	Durham	NH	Plowing Reg 3	4,000.00	4,000.00	4,000.00	
HHS: TRANSITIONAL ASSIST DIV	1091142	167497	Us Citizenship & Immigration	Save Program Homeland Sec Dept	Washington	DC	CIS SAVE ID MOA SFY 2023	1,102.50	1,500.00	1,500.00	
FISH AND GAME DEPT	6003499	307046	Vaillancourt Electric LLC	244 Glen Ave	Berlin	NH	BH ELECTRICAL REPAIRS	0.00	6,180.00	6,180.00	
								150,722.10	211,344.88	513,664.53	

STATE OF NEW HAMPSHIRE - DEPARTMENT OF ADMINISTRATIVE SERVICES - BUREAU OF ACCOUNTING

PERSONAL SERVICE CONTRACTS UNDER \$ AND OTHER SERVICE CONTRACTS

UNDER \$10,000 WITHOUT G&C APPROVAL FROM 1/1/2023 TO 3/31/2023

REPORT NOTES

\*Notes correspond with the notations on the previous pages.

NOTE NUMBER	NOTES
-------------	-------

- 1 The Department of Safety will submit a retroactive item to G&C for \$4,000.
- 2 The Department of Safety should have sent to G&C. The agency is working on preparing the submission.
- 3 The Department of Safety should have sent to G&C. The agency is working on preparing the submission.