



New Hampshire Fish and Game Department

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April 17, 2023

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The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of \$115,000 from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2023 Operating Budget effective upon Fiscal Committee and Governor and Council approval through June 30, 2023. 100% Fish and Game Funds.

HATCHERIES						
03-75-75-752020-21320000						
Fiscal Year 2023						
	Expense	Class Description	Revenue	Current		Adjusted
000		FEDERAL FUNDS	404650-16	\$1,244,485	\$0	\$1,244,485
005		FISH and GAME FUNDS	000020	2,941,241	75,000	3,016,241
Total				\$4,185,726	\$75,000	\$4,260,726
Expense						
010	500100	PERSONAL SERVICES -		\$1,394,087	\$0	\$1,394,087
018	500106	OVERTIME		185,000	0	185,000
019	500105	HOLIDAY PAY		12,001	0	12,001
020	500200	CURRENT EXPENSES		757,286	0	757,286
023	500291	HEAT,ELECTRICITY, WATER	000020	354,133	75,000	429,133
030	500311	EQUIPMENT		32,150	0	32,150
041	500801	AUDIT FUND SET ASIDE		1,164	0	1,164
047	500240	OWN FORCES MAINTENANCE		10,000	0	10,000
048	500226	CONTRACTUAL MAINTENANCE		361,783	0	361,783
050	500109	PERSONAL SERVICES -		47,500	0	47,500
060	500602	BENEFITS		965,888	0	965,888
070	500704	IN STATE TRAVEL		50	0	50
080	500710	OUT OF STATE TRAVEL		1,200	0	1,200
103	502664	CONTRACTS FOR OPERATIONAL		63,484	0	63,484
Total				\$4,185,726	\$75,000	\$4,260,726

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FLEET MANAGEMENT						
03-75-75-750520-21190000						
Fiscal Year 2023						
	Expense	Class Description	Revenue	Current		Adjusted
000		FEDERAL FUNDS	404384-16	\$34,963	\$0	\$34,963
006		AGENCY INCOME	406459-44	19,957	0	19,957
005		FISH and GAME FUNDS	000020	823,651	40,000	863,651
Total				\$878,571	\$40,000	\$918,571
Expense						
010	500100	PERSONAL SERVICES -		\$101,676	\$0	\$101,676
020	500200	CURRENT EXPENSES	000020	185,762	25,000	210,762
030	500311	EQUIPMENT		151,343	0	151,343
039	500191	TELECOMMUNICATIONS		300	0	300
041	500801	AUDIT FUND SET ASIDE		35	0	35
060	500602	BENEFITS		66,375	0	66,375
070	500704	IN STATE TRAVEL	000020	300,000	15,000	315,000
211	501530	CATASTROPHIC CASUALTY INS		73,080	0	73,080
Total				\$878,571	\$40,000	\$918,571

EXPLANATION

Accounting Unit 21320000, Hatcheries, Class 023, Heat, Electricity & Water, is being increased by \$75,000 to cover the cost of the significant increase in utility costs at all of our six hatchery facilities. The current budgeted amount of \$354,133 is insufficient to pay for the costs of utilities through the remainder of the fiscal year.

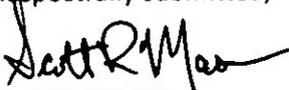
Accounting Unit 21190000, Fleet Management, class 020, Current Expenses, is being increased by \$25,000 to cover the cost of the deficit in the cost of outsourcing vehicle repairs and service as well as the increase in the cost of materials and supplies to service and maintain our fleet in our Concord HQ service facility. Class 070, In-State Travel, is being increased by \$15,000 to cover the anticipated deficit in the cost of fuel supplied at the Department of Transportation fuel pumps we use to fuel our fleet of vehicles.

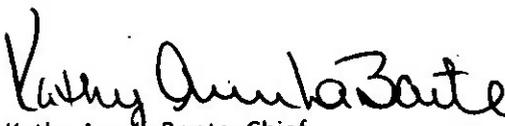
These expenses were not included in the budget as they were unanticipated.

The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program levels or will it increase the program level? **Maintain existing program levels.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **Yes.**
7. Are personnel services involved? **No.**

Respectfully submitted,


 Scott R. Mason
 Executive Director


 Kathy Ann LaBonte, Chief
 Business Division

**Fiscal Situation
Fish and Game Fund 2023**

Beginning Balance 07/01/2022	11,569,436	
Total Additions (Revenue Estimate)	13,334,500	
Less Operating Budget Appropriations	(16,446,672)	
Total	8,457,264	
Lapses	493,400	* Estimated at 3%
Ending Balance	8,950,664	
Less This Request	(115,000)	
Ending Balance June 30, 2023 (Budgetary)	<u>8,835,664</u>	