



Lori A. Weaver
Interim Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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April 12, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to New Hampshire RSA 21-I:54, authorize the Department of Health and Human Services, Office of the Commissioner, to extend one full-time temporary Administrator III, position 8T3096, salary grade 31, effective upon Governor and Council approval through May 18, 2024. 40% Federal Funds, 60% General Funds.

Funds are available in the Office of Business Operations account as follows:

	<u>SFY23</u>	<u>SFY24</u>
05-095-95-950010-56760000-059-500117 Salary Temporary Employees	\$6,233	\$81,035
05-095-95-950010-56760000-060-500601 Benefits	<u>\$2,884</u>	<u>\$37,493</u>
Totals:	\$9,117	\$118,528

EXPLANATION

This position is currently filled and we are requesting to extend the position. The Administrator III, position 8T3096 is scheduled to end May 18, 2023. It is assigned to the Office of the Commissioner, Office of Business Relations. The purpose of the position is to oversee the Finance Academy which is an on-line learning tool being developed for DHHS Division of Finance and Procurement Staff. Its primary purpose is the enhancement of employee engagement and capturing of institutional knowledge with the processes and protocols important to the Division of Finance and Procurement. The position is currently filled and the Office of the Commissioner wishes to continue this full-time position.

Respectfully Submitted,

Lori A. Weaver
Interim Commissioner