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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

New Hampshire DOT
Department of Transportation

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Executive Office
March 23, 2023

REQUESTED ACTION

Authorize the Department of Transportation to pay membership dues **retroactively** in the amount of $3,000 for the period of February 1, 2023 through January 31, 2024 to the WTS International, Washington, DC, Vendor #445737, for initial membership in the organization, from the date of Governor and Council approval through January 31, 2024. Funding is 17% Federal Funds, 77% Highway Funds, 6% Other Funds (Agency Income).

	FY 2023
04-96-96-960015-3038 Executive Office 026-500251 Organizational Dues	$3,000

EXPLANATION

This item is **retroactive** because the membership invoice for WTS International (WTS) was received after the membership effective period began.

Membership in WTS assists the NH Department of Transportation by promoting networking and knowledge exchange. WTS is an international organization dedicated to shaping the future of transportation for the public good through global advancement of women. It develops and cultivates the next generations of diverse and inclusive workforce and prepares individuals to join and champion a more accessible and equitable transportation industry. WTS broadens women's professional and leadership skills in all disciplines and all levels of transportation to achieve career goals, diversify the workforce, and advance transportation for the public good. WTS connects members by creating strategic networks to facilitate and enhance meaningful and lasting professional relationships to foster career and personal growth as well as increase partnerships to advance the transportation industry.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

WTS was founded in 1977. This will be the first year the Department joins this organization.

2. Is there any other organization, which provides the same or similar benefits that your agency belongs to?

There are no other organizations that provide these benefits to the Department.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

WTS has chapters in 38 U.S. states, the Department is the only NH state agency that is a member.

4. How is the dues structure established? (Standard fee.for all states, based on population, based on other criteria, etc.)

Standard fee for public agency membership.

5. What benefit does the state receive from participating in this membership?

Membership in WTS promotes networking and knowledge exchange with a network of over 8,000 transportation professionals through local, regional and international communities, events and training.

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

WTS members receive access to a suite of tools to develop professionally, enhance leadership skills and advance their careers as part of the membership fee. This includes leadership and professional development courses. Attendance at some trainings and conferences is offered to members at a reduced rate.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

This membership is not required to receive federal grants, participate in licensing or certification of exams.

8. Is there any travel included with this membership fee? Explain in detail any travel including the number of employees involved, the number of trips, destination of known and purposes of membership-supported trips.

Travel is not included in the membership fees.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and /or officers of the organization).

Twenty-seven personnel within the Department participate in the WTS New Hampshire chapter with 2 being executive officers.

10. Explain in detail any negative impact to the state if the Agency did not belong to this organization.

Should the Department no longer be a member with WTS, the benefits outlined in this request would not be realized.

Your approval of this resolution is respectfully requested.

Sincerely,

William Cass, PE
Commissioner

Attachments

Advancing women
Advancing transportation

1501 M Street NW, Suite 240
Washington, DC 20005
T: +1 202-955-5085
F: +1 202-955-5088
E: helpdesk@wtsinternational.org

Thank you for your support of WTS International! With your partnership, we advance women and advance transportation.

Please see here an invoice for payment. Please remit payment to the address below.

Invoice Number	Invoice Description	Invoice Date	Invoice Due Date	Order Number	PO#
672599	WTS International for New Hampshire Department of Transportation - Public Agency Membership Only (02/01/2023-01/31/2024)	02/16/2023	02/01/2023	558436	

Bill To: 6404

Loretta Girard Doughty
JOMB, 7 Hazen Drive
PO Box 483, Room 230
Concord, NH 03301-6502

Ship To: 21667

New Hampshire Department of Transportation

Payment Date	Description	Quantity	Rate	Tax	Tax Rate	Amount
	Public Agency Membership	1				$3,000.00
					Total Invoice:	$3,000.00
					Balance:	$3,000.00

For ACH payments:

Bank Name: Capital One Bank, N.A.

Bank Address: 1680 Capital One Dr McLean, VA 22102

Pay Routing (ABA#): 255071981

Checking Account Number: 00003746628193

Tax ID Number: 52-1168509

Payment Address:

WTS International

Attention: Sara Stickler

1501 M Street NW, Suite 240
Washington, DC 20005

(202) 931-4795