



Lori A. Weaver
Interim Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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April 4, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$705.00 as follows:

Institution:	Manchester Community College 1066 Front St. Manchester, NH 03102
Course Title(s):	Abnormal Psychology
Course Date(s):	Begin: 05/17/23 End: 07/08/23
Employee:	Chantal Delisle
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$705.00
State Share:	\$705.00
Source of Funds:	Employee Training, 20% Federal, 80% General

EXPLANATION

This course, *Abnormal Psychology*, will benefit Chantal Delisle and the Department by enhancing Chantal's understanding of diagnoses and conditions, allowing her to provide optimal direct care to patients at New Hampshire Hospital (NHH), Acute Psychiatric Services. *Abnormal Psychology* topics include, but are not limited to: motivation; emotions; personality; physiological foundations of behavior; psychological disorders and therapy; sensation and perception; and learning and human development.

Completing this course is part of Chantal Delisle's longer term goal of obtaining a degree in Nursing, which will assist with staffing in the future, as NHH continues to actively recruit for nursing staff, given patient needs, high demand, and vacancies.

Chantal Delisle has been employed by the Department of Health and Human Services for ten (10) years and is currently a Training & Development Therapist in the Rehabilitation Services Department at NHH. Chantal's job duties include developing, scheduling, and implementing individualized activity treatment programs in the areas of social, leisure, physical, and wellness in individual and group programs to meet patient needs and work towards treatment goals. Chantal provides direct services to acute psychiatric patients with an emphasis in stabilizing symptoms and enhancing functional life skills. This course will add value to her current work and is also a necessary step toward obtaining her Nursing degree.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion will add to the overall strength of the Department to perform its mission to the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,



 Lori A. Weaver
Interim Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 4th day of April, 2023 by and through the Department of Health and Human Services (hereinafter referred to as the "State") and Chantal Delisle (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

- 1. The State shall pay to the named institution the sum of \$705, which monies shall be used for the purpose of enrolling the Recipient in: Abnormal Psychology, which course(s) is being offered by Manchester Community College and which course(s) shall commence on May 17, 2023 and terminate on July 8, 2023.
- 2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
- 3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
- 4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
- 5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
- 6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
- 7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
- 8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT (signature) Chantal Delisle (printed name) Chantal Delisle

NOTARY State of New Hampshire, County of Merrimack:

On this the 4th day of April, 2023, before me, Maureen Cloutier the undersigned officer, personally appeared, Chantal Delisle (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

Maureen Cloutier, Notary Public
Notary Public/Justice of the Peace

THE STATE OF NEW HAMPSHIRE

(signature) Ann Landry (date) 4/11/23

(printed name, title) Ann Landry, Associate Commissioner My Commission Expires 6/10/2025