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Lori A. Weaver
Interim Commissioner

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 1, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Office of the Commissioner, Refugee Services, to accept and expend additional Federal funds in the amount of $835,265 from the Administration for Children & Families, Office of Refugee Resettlement for the purpose of achieving the Office of Refugee Resettlement's goal of refugee family self-sufficiency at the earliest date possible after arrival to the United States, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2023, and further authorize the allocation of these funds in the account below. 100% Federal Funds.

05-095-095-950010-72090000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS; HHS: COMMISSIONERS OFFICE; OFFICE OF THE COMMISSIONER; REFUGEE SERVICES

Class/Object	Class Title	Current Adjusted Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-408181-16	Federal Funds	$ 4,643,544	$ 835,265	$ 5,478,809
	Total Revenue:	$ 4,643,544	$ 835,265	$ 5,478,809
Expense				
010-500100	Regular Officers and Employ	$ 225,279		$ 225,279
020-500200	Current Expenses	$ 400		$ 400
030-500301	Equipment	$ 960		$ 960
039-500180	Telecommunications	$ 1,000		$ 1,000
040-500800	Indirect Costs	$ 8,978		$ 8,978
041-500801	Audit Set Aside	$ 2,134	$ 835	$ 2,969
042-500620	Additional Fringe Benefits	$ 18,763		$ 18,763
059-500117	Temp Full Time	$ 45,000		$ 45,000
060-500601	Benefits	$ 138,938		$ 138,938
066-500544	Employee Training	$ 1,960		$ 1,960
070-500704	In State Travel	$ 2,400		$ 2,400
080-500714	Out of State Travel	$ 3,100		$ 3,100
085-588545	Interagency Transfer out of I	$ 853,329		$ 853,329
102-500731	Program Contracts	$ 3,341,303	$ 834,430	$ 4,175,733
	Total Expense:	$ 4,643,544	$ 835,265	$ 5,478,809

EXPLANATION

This request is being made to accept additional grant funds available for SFY 2023. These funds represent additional awards for several refugee programs including Refugee Social Services, Refugee School Impact, Refugee Services to Older Refugees, Refugee Health Promotion and Refugee Youth Mentoring. Funding provided in the Refugee Programs is to achieve the Office of Refugee Resettlement's goal of refugee family self-sufficiency at the earliest date possible after arrival to the United States. To that end, the Refugee Support Services funding provides: job development and placement, employment assessment, orientation to the American workplace, education, training and referral services, employer supports and job maintenance support for refugee clients, as well as transportation and interpretation when needed. Youth Mentoring and School Impact funds support refugee children from birth to age 26 as they adjust to their new lives in the United States and work toward academic/career success and the development of leadership skills. Refugee Health Promotion and the Mental Health Initiative funds focus on provider cultural health education; home visiting; orientation to the American healthcare system; health and mental health navigation and support; and wellness groups. The Older Refugee funds will provide additional case management to refugees 60 and over who may be experiencing isolation, health, housing, linguistic and other challenges.

Funds will be budgeted as follows:

Class 041 (Audit Set-Aside) per State requirements.

Class 102 (Contracts for Program Services) will be used to amend existing contracts, and procure new contracts, with providers offering ongoing services to the refugee populations in New Hampshire. These providers address employability, citizenship and naturalization. Their contracted services include English as a second language, programs that encourage high school completion and full participation in school activities, services to assist refugees over 60 link to mainstream aging services in their communities, and programs to facilitate medical screening and health support, and to promote preventative health practices.

Area Served: Statewide.

Source of Funds: 100% Federal from the Administration for Children & Families, Refugee Resettlement.

In the event that federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully Submitted,

Lori A. Weaver
Interim Commissioner

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-02
FAIN# 2301NHRSSS
Federal Award Date: 11/30/2022

Recipient Information

1. Recipient Name
HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF
129 Pleasant St
Office of Minority Health and Refugee Affairs
Concord, NH 03301-3852
[NO DATA]

2. Congressional District of Recipient
02

3. Payment System Identifier (ID)
1026000618B3

4. Employer Identification Number (EIN)
026000618

5. Data Universal Numbering System (DUNS)
011040545

6. Recipient's Unique Entity Identifier (UEI)
LA2HR1U97VC6

7. Project Director or Principal Investigator
Financial Manager
FM@GSDEVNH.org
999-999-9999

8. Authorized Official
Ms. Barbara Seebart1
State Refugee Coordinator
barbara.seebart@dhhs.nh.gov
603-271-6361

Federal Agency Information
ACF/ORR Office of Mandatory Grants

9. Awarding Agency Contact Information
Ms. Merrill A Burckart
Financial Operation Specialist
merrill.burckart@acf.hhs.gov
617-565-1116

10.Program Official Contact Information
Kenneth T Tota
Deputy Director, ORR
kenneth.tota@acf.hhs.gov

Federal Award Information

11. Award Number
2301NHRSSS-02

12. Unique Federal Award Identification Number (FAIN)
2301NHRSSS

13. Statutory Authority
Section 412(e)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522)

14. Federal Award Project Title
GY2023 Refugee Support Services and Set Asides

15. Assistance Listing Number
93.566

16. Assistance Listing Program Title
Refugee and Entrant Assistance State Administered Programs

17. Award Action Type
Supplement/Change for Expansion

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 10/01/2022 - **End Date** 09/30/2024	
20.	**Total Amount of Federal Funds Obligated by this Action**	$915,749.00
	20a. Direct Cost Amount	
	20b. Indirect Cost Amount	
21.	Authorized Carryover	
22.	Offset	
23.	Total Amount of Federal Funds Obligated this budget period	$940,094.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$0.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$1,855,843.00
26.	**Period of Perfomance Start Date** 10/01/2022 - **End Date** 09/30/2025	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	$1,855,843.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer - Signature
Mrs. Amy Menefee-Longs
Grants Management Officer

30. Remarks

******* Batch Remarks*******This grant awards Afghan Supplemental Appropriation (ASA) Base (G992218), ASA Refugee Health Promotion Set-aside (G992210), Additional Ukraine Supplemental Appropriations Act (AUSAA) Base (G99UKRS).

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-02
FAIN# 2301NHRSSS
Federal Award Date: 11/30/2022

Recipient Information

Recipient Name
HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF
129 Pleasant St
Office of Minority Health and Refugee Affairs
Concord, NH 03301-3852
[NO DATA]

Congressional District of Recipient
02

Payment Account Number and Type
1026000618B3

Employer Identification Number (EIN) Data
026000618

Universal Numbering System (DUNS)
011040545

Recipient's Unique Entity Identifier (UEI)
LA2HR1U97VC6

31. Assistance Type
Formula grant

32. Type of Award
Mandatory

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$0.00
b. Fringe Benefits	$0.00
c. Total Personnel Costs	$0.00
d. Equipment	$0.00
e. Supplies	$0.00
f. Travel	$0.00
g. Construction	$0.00
h. Other	$1,855,843.00
i. Contractual	$0.00
j. TOTAL DIRECT COSTS	$1,855,843.00
k. INDIRECT COSTS	$0.00
l. TOTAL APPROVED BUDGET	$1,855,843.00
m. Federal Share	$1,855,843.00
n. Non-Federal Share	$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-G992218	2301NHRSSS	ACFORR	41.15	93.566	$485,429.00	75-2223-1503
3-G992210	2301NHRSSS	ACFORR	41.15	93.566	$94,477.00	75-2223-1503
3-G99UKRS	2301NHRSSS	ACFORR	41.15	93.566	$335,843.00	75-2223-1503

Refugee Support Services Terms and Conditions

Remarks – Fiscal Year 2023

This award may be used to fund only those items named as "Funding Priorities" in the Terms and Conditions for this program.

With the acceptance of this award, you agree to administer this grant in compliance with all applicable Federal statutes, regulations and policies, including the Terms and Conditions for this program. In addition, you agree to comply with the Cash Management Improvement Act (31 CFR Part 205) requiring that you limit the amount and timing of your requests to draw Federal funds to the minimum amount necessary to meet actual and immediate program needs and requirements.

A copy of the **General Terms and Conditions** governing mandatory grant programs and additional program-specific requirements for this program are available at: https://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants .

Grant funds are made available through the **HHS Payment Management System (PMS)**. Questions concerning payments should be directed to the Division of Payment Management, PO Box 6021, Rockville, Maryland 20852 (https://pms.psc.gov/support/help-desk.html) or to the PMS Help Desk at (877) 614-5533. Questions concerning program or financial reporting requirements should be directed to the individuals designated as contacts in the Terms and Conditions addendum for this program found on the "terms-and-conditions" website address above.

These programs each has a **2-year obligation period**: starting the first day of the Federal Fiscal Year for which these funds were awarded and ending the last day of the following Federal Fiscal Year. (i.e., October 1, Federal Fiscal Year 1 through September 30, Federal Fiscal Year 2.) Any Federal funds not obligated by the end of the obligation period will be recouped by this Department.

For all obligations, these programs each has a **3-year liquidation period**: starting the first day of the Federal Fiscal Year for which these funds were awarded and ending the last day of the second following Federal Fiscal Year. (i.e., October 1, Federal Fiscal Year 1 through September 30, Federal Fiscal Year 3.) Any Federal funds not liquidated by the end of the liquidation period will be recouped by this Department.

Recipients that use accrual accounting may liquidate obligations for services delivered during the liquidation period, if those obligations were recorded within the project obligation Period:

Project period:	Start: 10/01/2022 End: 09/30/25
Funds Obligation Deadline:	09/30/2024
Funds Liquidation Deadline:	09/30/2025
Quarterly Financial Reports Due:	30 days following each fiscal quarter
Final Financial Report Due:	90 days following the project period end

ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Grants Management, 330 C Street, S.W., Washington DC 20201

May 27, 2022

Health and Human Services, New Hampshire Dept of
Office of Minority Health and Refugee Affairs
129 Pleasant St
Concord, NH 03301-3852

Re: Notice of Award Refugee Support Services Program FY 2022

Dear Grantee:

The amount indicated below is being awarded for Fiscal Year 2022 for the Refugee Support Services Program in accordance with Section 412(e)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522):

Appropriation Number	Common Accounting Number (CAN)	Grant Document Number (GDN)	This Grant Award	Reauthorized Prior Year Funds	Cumulative Fiscal Year Amount
75-2223-1503	2022 G992210	2201NHRSSS	**$255,359.00**		$1,113,206.00
75-2224-1503	2022 G99RSF2	2201NHRSSS			$590,822.00
75-2223-1503	2022 G992218	2201NHRSSS			$311,431.00
Entity Identification Number (EIN): 1026000618B3 **Catalog of Federal Domestic Assistance (CFDA) Number:** 93.566			***Total Funds Available, FY :2022***		**$2,015,459.00**

The following are important deadlines and due dates for this award. Any funds not obligated or liquidated by the applicable dates shown below will be recouped by this agency. Any funds indicated as being "reauthorized" from a prior fiscal year must be obligated prior to obligating funds awarded directly for Fiscal Year 2022.

- Project Period: Start:10/01/2021 End: 09/30/23 (3 year project period)
- Funds Obligation Deadline: 09/30/2023
- Funds Liquidation Deadline: 09/30/2024
- Quarterly Financial Reports Due: 30 days following each fiscal quarter
- Final Financial Report Due: 90 days following the project period end

This award may be used to fund only those items named as "Funding Priorities" in the Terms and Conditions for this program.

With the acceptance of this award, you agree to administer this grant in compliance with all applicable Federal statutes, regulations and policies, including the Terms and Conditions for this program. In addition, you agree to comply with the Cash Management Improvement Act (31 CFR Part 205) requiring that you limit the amount and timing of your requests to draw Federal funds to the minimum amount necessary to meet actual and immediate program needs and requirements.

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Sincerely,

Amy Menefee-Longs
Grants Officer

The action awards additional Quarter 3 Afghanistan Supplemental Appropriation (ASA) Base funds.