



William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

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David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

The Honorable Ken Weyler, Chair
Fiscal Committee of the General Court and

Bureau of Rail & Transit
March 29, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, I, authorize the Department of Transportation to transfer \$275,000 from Class 103 to Class 048 to fund preventative maintenance and facility repairs at state-owned bus terminals and park & ride lots, all of which are eligible projects under the Federal Transit Administration (FTA) Section 5307 Urbanized Area Program, effective upon the date of Fiscal Committee and Governor and Executive Council approval through June 30, 2023. 100% Federal Funds.

In SFY 2023, funds shall be transferred within 04-096-096-964010-2050 - State Bus Services & Facilities as follows:

04-096-096-964010-2050 State Bus Services and Facilities	Current SFY 2023 Budget	Requested Action	Revised SFY 2023 Budget
Expenses:			
020-500200 Current Expenses	\$1,000	\$0	\$1,000
024-500225 Maint Other Than Bldg. & Grounds	37,575	0	37,575
030-500320 Equipment New/Replacement	1,060,819	0	1,060,819
037-500167 Technology - Hardware	439,638	0	439,638
038-500177 Technology - Software	195,320	0	195,320
046-500465 Consultants	825,008	0	825,008
047-500240 Own Forces Maint Bldg. & Grounds	20,000	0	20,000
048-500226 Contractual Maint. Bldg. & Grounds	623,286	275,000	898,286
072-500575 Grants- Federal	6,772,620	0	6,772,620
103-502664 Contracts for OP Services	17,466,334	(275,000)	17,191,334
400-500870 Construction Repair Materials	1,800,000	0	1,800,000
Total Expenses	\$29,241,600	\$0	\$29,241,600

Source of Funds			
Revenue:			
000-404622 Federal Revenue	\$28,633,444	\$0	\$28,633,444
007-401510 Agency Income	10,000	0	10,000
009-401464 Agency Income	598,156	0	598,156
Total Revenue	\$29,241,600	\$0	\$29,241,600

EXPLANATION

The Department requests authorization to transfer from Class 103 to Class 048 within AU 2050, State Bus Services & Facilities, in the amount of \$275,000 for preventative maintenance and facility repairs at state-owned bus terminals and park & ride lots. The facilities are 15 to 22 years old, and their critical infrastructure components require timely repairs. This includes, but is not limited to, plumbing, HVAC, structural, drainage, and pavement repairs. Specific explanations relating to the Department's spending requests are as follows:

State Bus Services & Facilities (AU 2050)

Class 48: Increase Contractual Maintenance Buildings & Grounds by \$275,000 for preventative maintenance and facility repairs at state-owned bus terminals and park & ride lots. The facilities are 15 to 22 years old and the need for the additional funds is to effect costly and necessary repairs to the facilities' infrastructure components.

Class 103: Decrease Contracts for Operational Services by \$275,000. Additional funds are available due to the increase in passenger use of commuter and commuter bus services resulting in reduced need for FTA operating assistance. This transfer will not impact the funding of any projects identified in the Ten Year Plan.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
This transfer is for continuing preventive maintenance programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
This transfer will help ensure the existing program level is maintained.
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. The state-owned bus terminals and park & ride lots are part of the state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
The source of funds is federal (Federal Transit Administration).
5. Will there be any effect on revenue if this transfer is approved or disapproved?
If the transfer is disapproved, it will result in deferment of critical preventive maintenance and repairs to infrastructure components of the state-owned bus terminals and park & ride lots which could restrict or prevent their use by the public. The approval of this transfer will allow critical preventative maintenance and repairs to be made and the facilities to remain open to the traveling public.

6. Are funds expected to lapse if this transfer is not approved?
No, these funds are not expected to lapse.

7. Are personal services involved?
No.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "William Cass". The signature is written in a cursive style with a large initial "W".

William J. Cass
Commissioner