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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Interim Commissioner

Patricia M. Tilley
Director

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March 24, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to New Hampshire RSA 21-I:54, authorize the Department of Health and Human Services, Division of Public Health Services, to continue one full-time temporary Program Specialist III, Position #8T2973, salary grade 23 effective May 1, 2023 upon Governor and Council approval through May 1, 2024. 100% Federal Funds.

The position is funded in account ELC Cares COVID 19 as follows:

		FY 2023	FY 2024
05-95-90-903010-19010000-059-500117	Full Time Temp Salaries	$10,939	$52,715
05-95-90-903010-19010000-060-500601	Benefits	$6,301	$27,638
	Totals	$17,240	$80,353

EXPLANATION

The Program Specialist III, Position #8T2973, currently ends on May 1, 2023. This position is assigned to the Bureau of Infectious Disease Control and funded with Epidemiology and Laboratory Capacity (ELC) funding.

This position oversees disease reporting and case management functions that support case reporting, key public health grant deliverables, and overall public safety. The employee in this position supervises contracted epidemiologists in the management of infectious disease case records, preparation of reports, and general updates on disease prevalence and case counts for the public and State leadership, including the Commissioner of DHHS. The position also executes death reporting for various infectious disease conditions.

This position is needed beyond the current end date to deliver vital functions to the Department's Epidemiology Program in order to manage ongoing case reporting, disease management, and public awareness of local disease burden in service of the safety of the people of New Hampshire.

Respectfully Submitted,

Lori Weaver

Lori A. Weaver
Interim Commissioner