



Lori A. Weaver
Interim Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 9, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$1,425.00 as follows:

Institution:	Southern New Hampshire University 2500 North River Road Manchester, NH 03106
Course Title(s):	Developmental Psychology
Course Date(s):	Begin: 04/16/2023 End: 06/16/2023
Employee:	Christina Lucas
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$1,425.00
State Share:	\$1,425.00
Source of Funds:	Employee Training, 20% Federal, 80% General

EXPLANATION

This course, Developmental Psychology, will benefit the Department and Ms. Lucas as it is part of a Master's in Child and Adolescent Development toward which she is working. Developmental Psychology uses research and theoretical perspectives to help students understand contemporary topics central to childhood and adolescent development, including cognition, biology, social factors, and emotions. Students will evaluate the perspectives, relevancy, and usefulness of developmental psychology to real world issues and problems. This course will enhance Ms. Lucas's job performance by increasing her knowledge of the theories of psychology and how these theories are applied in the field of social work, especially with adolescents. As a Child Protective Service Worker II working mostly with teens, this knowledge will be incorporated to function more productively, accurately, and professionally.

Christina Lucas is a Child Protective Service Worker II (CPSW) who has worked for the Department of Health and Human Services, Division of Children, Youth, and Families (DCYF) for more one (1) year. Job duties include: coordinate, manage, and administer services according to case plan to prevent abuse/neglect of children and to work with adolescents and their families in order to provide support and services. To consult, educate, train, and assist DCYF staff in order to meet the needs of DCYF involved adolescents while promoting the prevention of child abuse and neglect. Upholds the vision and mission of the agency through utilizing the Practice Model theories, beliefs, and principles in daily practice.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,



 Lori A. Weaver
Interim Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 9th day of March, 2023 by and through the Department of Health and Human Services (hereinafter referred to as the "State") and Christina Lucas (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$1,425.00, which monies shall be used for the purpose of enrolling the Recipient in: Developmental Psychology (course name), which course(s) is being offered by Southern New Hampshire University and which course(s) shall commence on April 16, 2023 and terminate on June 16, 2023.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT

(signature) C. Lucas

(printed name) Christina Lucas

NOTARY State of New Hampshire, County of Belknap:

On this the 9th day of March, 2023, before me, Amanda Quindley the undersigned officer, personally appeared, Christina Lucas (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

Amanda Quindley
Notary Public/Justice of the Peace

AMANDA B. QUINDLEY - Notary Public
State of New Hampshire
My Commission Expires July 14, 2026

THE STATE OF NEW HAMPSHIRE

(signature) Ann Leardny

(date) 3/16/23

(printed name, title) Ann Leardny
Assoc. Com