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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

Lori A. Weaver
Interim Commissioner

Katja S. Fox
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 28, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into a **Retroactive, Sole Source** amendment to an existing agreement with the Contractor listed in **Bold** below in an amount not to exceed \$163,400 for legal representation for individuals subject to revocation of conditional discharge, emergency medication administration, or emergency transfer from New Hampshire Hospital to the Secure Psychiatric Unit, by exercising contract renewal options, by increasing the total price limitation by \$102,600 from \$60,800 to \$163,400 and extending the completion dates from June 30, 2023 to June 30, 2025, effective Retroactive to October 1, 2022, upon Governor and Council approval. 100% General Funds.

The original agreements were approved by Governor and Council on July 14, 2021, item #12.

Vendor Name	Vendor Code	Area Served	Shared Price Limitation
Charles G. Glover	163579-B001	Statewide	\$90 per hour, but not to exceed \$450 per case.
Richard Anderson Law Offices, PLLC	164436-B001		
		Total:	\$163,400*

* This request includes one (1) of six (6) amendments to the Mental Health Administrative Hearings Legal Representative contracts that are funded by this shared price limitation amount. The Department is also presenting amendments to four (4) of the six (6) contracts, which were originally competitively bid and are also funded by this shared price limitation, at this Governor and Executive Council meeting. The Department anticipates presenting the remaining one (1) contract amendment to the Governor and Executive Council at a future meeting.

Funds are available in the following account for State Fiscal Year 2023, and are anticipated to be available in State Fiscal Years 2024 and 2025, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-92-922010-41150000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: BEHAVIORAL HEALTH - DIV OF, BUREAU OF MENTAL HEALTH SERVICES, COMMITMENT COSTS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2022	108-500751	Provider Payments – Legal Services	92244115	\$30,400	\$0	\$30,400
2023	108-500751	Provider Payments – Legal Services	92244115	\$30,400	\$11,400	\$41,800
2024	108-500751	Provider Payments – Legal Services	92244115	\$0	\$45,600	\$45,600
2025	108-500751	Provider Payments – Legal Services	92244115	\$0	\$45,600	\$45,600
			Total	\$60,800	\$102,600	\$163,400

EXPLANATION

This request is **Retroactive** because changes to New Hampshire Supreme Court rules, effective October 1, 2022, increased the hourly rate for legal representation for civil cases, such as Involuntary Emergency Admissions (IEAs) hearings, from sixty dollars (\$60) to ninety dollars (\$90). The same attorneys provide legal representation at IEA hearings and mental health administrative hearings, and have historically received the same reimbursement rate for both types of cases. This request is **Sole Source** because MOP 150 requires all amendments to agreements previously approved as sole source to be identified as sole source. The Department originally competitively selected four (4) Contractors for these services. The Department subsequently entered into two (2) additional sole source Agreements to ensure sufficient capacity to provide legal counsel to individuals. All six (6) contracts are funded through the shared price limitation.

The purpose of this request is for the Department to continue to arrange and fund the costs of legal representation that is the unconditional, constitutional right of indigent individuals who are subject to revocation of conditional discharge, emergency medication administration or emergency transfer to the New Hampshire Hospital's Secure Psychiatric Unit, or upon readmission to New Hampshire Hospital as provided in NH RSA 135-C:52 and NH Administrative Rules He-M 609, He-M 306 and He-M 611. These hearings occur sporadically and without advance notice, making it very difficult to have the services of any one (1) attorney available at a specific time, or to budget specific amounts for contracts with individual attorneys.

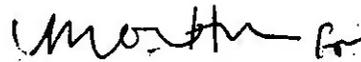
These private law firms and attorneys will continue to be reimbursed for their services at the same hourly rate established by the New Hampshire Supreme Court for misdemeanor indigent defense cases and certain civil cases.

As referenced in the Agreements for Attorney Services, Administrative Requirements, Sections 4 and 5, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval. The Department is exercising its option to renew services for two (2) of the two (2) years available.

Should the Governor and Executive Council not authorize this request, the Department would not be in compliance with New Hampshire law requiring the Department to ensure individuals have legal representation in hearings relative to revocation of conditional discharge, emergency medication administration, and emergency transfer to the Secure Psychiatric Unit.

Areas served: Statewide

Respectfully submitted,



Lori A. Weaver
Interim Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #1**

This Amendment to the Mental Health Administrative Hearings Legal Representative contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Richard Anderson Law Offices, PLLC ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 14, 2021 (Item #12), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to the Agreement for Attorney Services, State Fiscal Years 2022 and 2023, Administrative Requirements, Sections 4, 5, and 6, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, and increase the price limitation, to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Modify the Contract Agreement heading, Agreement for Attorney Services, State Fiscal Years 2022 and 2023, and any references herein, to read:

Agreement for Attorney Services

2. Modify the Agreement for Attorney Services, Performance by Contractor (section), Term (paragraph), to read:

Term: Contractor agrees to provide representation in appointed cases beginning **July 14 2021** through **June 30, 2025**. The Contractor further agrees to complete all cases undertaken pursuant to this Agreement to final disposition.

3. Modify the Agreement for Attorney Services, Price Limitations and Payment Schedule (section), to read:

Price Limitations and Payment Schedule

The State agrees to pay the Contractor at the rate of \$90 per hour not to exceed a maximum of \$450 per case. Said maximum may be waived upon submission of documentation of extenuating circumstances to the Department of Health and Human Services, Office of Client and Legal Services. This Agreement is one (1) of six (6) vendor Agreements for which the total price limitation across all six (6) Agreements shall not exceed \$163,400.

The Contractor shall submit individual, itemized invoices for each case under this Agreement in a form approved by the Department, to include at a minimum, the name of the individual represented, type of case, dates of service, and length of time on each date. Said invoice shall be mailed to DHHS, Bureau of Mental Health Services, Attn: Finance, 105 Pleasant Street, Concord, NH 03301.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective retroactive to October 1, 2022, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,
State of New Hampshire
Department of Health and Human Services

3/6/2023
Date

DocuSigned by:
Katja S. Fox
Name: Katja S. Fox
Title: Director

3/5/2023
Date

Richard Anderson Law Offices, PLLC
DocuSigned by:
Richard G. Anderson
Name: Richard G. Anderson
Title: Attorney

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

3/8/2023
Date

DocuSigned by:
Robyn Guarino
718234841041180
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Richard Glenn Anderson



Education

J.D., New England School of Law, Boston, MA, 1999
(Areas of study included Wills, Trusts and Estates, Income Taxation;
Contracts, Business Organizations, Legislation, International Law.)
New England Scholar, 1996
Staff Member, *New England Law Journal*, 1997-1998
Case and Note Editor, *New England Law Journal*, 1998-1999
Admitted to New Hampshire and Massachusetts Bars

B.A., Economics (minor in mathematics), Rutgers University,
New Brunswick, NJ, 1985

Experience

Attorney at Law - Richard G. Anderson Law Offices, P.L.L.C. 2003 - Present

- Assist clients and families in the development of estate plans (through the utilization of wills, trusts and named beneficiary assets) that protect and pass on assets in the most efficient and practical manner possible to the individuals and institutions that matter most to them.
- Advise clients on business/transactional matters including contract review, entity formation, intellectual property, risk management, employment and taxation issues.
- Develop an extensive client base through regular presentations on estate planning to companies, professional organizations, nursing homes, hospitals and other health care facilities in a manner designed to ensure comprehension at the layperson level.
- Represent elderly and disabled clients before governmental administrative departments.
- Meet with clients at their convenience - whether at home, work or in a medical facility.
- Guide clients in the administration of estates to achieve cost effective, compassionate results.

Adjunct Professor for Business Ethics - Southern New Hampshire University, 2002

- Developed curriculum for courses on business ethics (with more than sixty undergraduates) utilizing texts, videotape examples, role-playing and case studies.
- Taught classes exploring topics such as the nature of morality, normative theories of ethics, economic distribution and capitalism, globalization, workplace issues, the role of consumers in society and environmental questions as they relate to business.
- Encouraged debate and insights on fundamental questions of appropriate business conduct using real world scenarios and current business news.
- Created lesson plans for the Online NewsHour of PBS.

Volunteer Attorney – New Hampshire Department of Justice (Criminal Bureau), 2002

- Wrote appellate briefs on behalf of the State for submission to the Supreme Court of New Hampshire.
- Assisted staff attorneys in trial preparation, sentencing hearings and grand jury proceedings.
- Researched and issued memoranda on pertinent legal issues of interest to the Justice Department involving spousal immunity, insurance fraud, hearsay, electronic surveillance, insanity defenses, embezzlement, grand jury proceedings and habeas corpus appeals.

Senior Territory Sales Manager - Thomas & Betts Corporation, 1989 – 2001
(a leading Fortune 500 manufacturer)

- Successfully managed entry of new distribution channels into market, enabling growth of existing base while simultaneously exploiting new avenues to achieve 30%+ sales increase.
- Coordinated introduction of a major new product line into the marketplace through training of sales force, resulting in second highest market share within two years.
- Conducted in-depth training seminars at more than seventy engineering organizations to promote specifications and brand preference.
- Developed and implemented detailed annual business programs for fifty-four different electrical distribution locations with quantifiable targets and specific strategies for each one.
- Achieved top level performance in three state sales territory while simultaneously completing four-year evening program for law degree and serving as a Law Journal editor.

Sales Representative - Daido Electronic Instruments Corporation, 1985-1989

- Commenced company sales efforts in an undeveloped territory for a sophisticated line of electronic position control devices utilized in computer numeric controlled equipment - developing lowest yield territory into second highest yield territory within eighteen months.
- Trained new employees for three other territories and temporarily assumed day to day management of sales department during transition period.
- Acquired steadily greater territory responsibilities as a result of successful sales efforts.

Consultant / Campaign Manager - New Jersey State Committee, 1984

- Coordinated national presidential campaign efforts in two New Jersey counties as youngest paid staff member in the state.
- Developed voter registration strategies resulting in 15,500 new voters in 46 townships.
- Supervised and targeted canvassing and literature drops utilizing more than seventy volunteers and established phone banks working with constituency groups for voter outreach.

Volunteer Activities: Elected Member of the KRSD Municipal Budget Committee,
Former New London Firefighter & Citizens Advisory Committee
Development Committee of Ausbon Sargent Land Preservation Trust

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MAC

Lori A. Shiblette
Commissioner

Katja S. Fox
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
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June 17, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** contracts with the vendors listed below in an amount not to exceed \$60,800 for legal representation for individuals subject to revocation of conditional discharge, emergency medication administration, or emergency transfer from New Hampshire Hospital to the Secure Psychiatric Unit, with the option to renew for up to two (2) additional years, effective July 14, 2021 or upon Governor and Council approval, whichever is later, through June 30, 2023. 100% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Charles G. Glover	163579-B001	Statewide	\$60 per hour at a maximum of \$300 per case.
Richard G. Anderson	164436-B001		
		Total:	\$60,800

Funds are anticipated to be available in the following account for State Fiscal Years 2022 and 2023, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-92-922010-41150000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: BEHAVIORAL HEALTH - DIV OF, BUREAU OF MENTAL HEALTH SERVICES, COMMITMENT COSTS

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2022	108-500751	Provider Payments - Legal Services	92244115	\$30,400
2023	108-500751	Provider Payments - Legal Services	92244115	\$30,400
			Total	\$60,800

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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EXPLANATION

This request is **Sole Source** because the Department engaged in a competitive procurement process for legal representation for individuals subject to revocation of conditional discharge, emergency medication administration, or emergency transfer from New Hampshire Hospital to the Secure Psychiatric Unit, and was not able to award the number of contracts needed to ensure individuals receive the legal counsel they are entitled to. Prior to engaging in a competitive bid process, the Department maintained a list of six (6) attorneys qualified to provide the required legal services, with approval from the Governor and Executive Council.

A Request for Applications (RFA) was posted on the Department's website from January 28, 2021 through March 17, 2021. The Department received five (5) responses that were reviewed and scored by a team of qualified individuals. One applicant withdrew after scoring. Four attorney agreements were submitted to the Department of Administrative Services for approval at the June 30, 2021 Governor and Executive Council meeting. The two Contractors in this request did not submit applications in response to the RFA, but are on the list of six attorneys referenced above and are willing to continue to provide legal services. Any reduction in the number of attorneys may lead to individuals not receiving timely legal representation. It is not expected that another competitive bid process would result in any additional qualified candidates.

The purpose of this request is to secure the legal representation that is the unconditional constitutional right of indigent individuals who are subject to revocation of conditional discharge, emergency medication administration or emergency transfer to the New Hampshire Hospital's Secure Psychiatric Unit at appeal hearings, or upon readmission to New Hampshire Hospital as provided in NH RSA135-C: 52 and NH Administrative Rules He-M 609, He-M 306 and He-M 611. These hearings occur sporadically and without advance notice making it very difficult to have the services of any one attorney available at a specific time, or to budget specific amounts for contracts with individual attorneys. The establishment of a list of attorneys along with signed attorney agreements, which are attached hereto as Appendix A, to engage as needed, will ensure availability of legal counsel to individuals so entitled.

The attorneys are reimbursed for their services at an hourly rate established by the New Hampshire Supreme Court in indigent defense cases. The rate will continue to be sixty dollars (\$60.00) per hour with a maximum payment of three hundred dollars (\$300.00) per case.

As referenced in Appendix A, Administrative Requirements, Section 4 of the attached attorney Agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the Department would not be in compliance with New Hampshire law requiring the Department to ensure individuals have legal representation in hearings relative to revocation of conditional discharge, emergency medication administration, and emergency transfer to the Secure Psychiatric Unit.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Areas served: Statewide

Source of Funds: General Funds

Respectfully submitted,



Lori A. Shibanette
Commissioner

New Hampshire Department of Health and Human Services
Mental Health Administrative Hearings Legal Representative



**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGREEMENT FOR ATTORNEY SERVICES, STATE FISCAL YEARS 2022 AND 2023**

This Agreement is made and entered into by and between the State of New Hampshire (hereinafter "State"), acting through the Department of Health and Human Services (hereinafter "Department"), and attorneys qualified to provide representation, (hereinafter "Contractor").

Authority

NH RSA 135-C:52, and administrative rules He-M 609, 306, and 611, provide individuals subject to a revocation of conditional discharge, emergency medication administration, or emergency transfer to the Secure Psychiatric Unit with the unconditional constitutional right to legal counsel at administrative hearings.

Notices and Law Firm's Designated Contact

All notices required to be given by this Agreement shall be delivered to the following addresses:

To the State:

Department of Health and Human Services
Office of Client and Legal Services
105 Pleasant Street
Concord, New Hampshire 03301

To the Contractor:

Richard Anderson Law Offices, PLLC
PO Box 4
New London, NH 03257

One attorney in each firm shall be responsible for overseeing cases assigned to the firm and for certifying all reports. The designated attorney for this agreement is **Richard Anderson**.

Performance by Contractor

Term: Contractor agrees to provide representation in appointed cases during the period beginning **July 14, 2021** and ending **June 30, 2023**. Contractor further agrees to complete to final disposition all cases undertaken pursuant to this Agreement.

Number of Cases: There shall be no guaranteed maximum or minimum number of cases assigned.

Representation: Such representation shall originate by assignment of the Department for hearings before the Administrative Appeals Unit as follows:

- Hearings appealing the revocation of conditional discharges, in accordance with NH RSA 135-C 52, Appeal, and NH Administrative Rule He-M 609, Conditional Discharge;
- Hearings to obtain an emergency forty-five (45) day order to administer medications involuntarily in accordance with NH RSA 135-C:57, Treatment Rights; Rules and NH Administrative Rule He-M 306, Medical and Psychiatric Emergencies; and
- Hearings for emergency transfer to the Secure Psychiatric Unit in accordance with NH RSA 622:45, Commitment and NH Administrative Rule He-M 611, Secure Psychiatric Unit Transfers.

New Hampshire Department of Health and Human Services
Mental Health Administrative Hearings Legal Representative



Price Limitations and Payment Schedule

The State agrees to pay Contractor at the rate of \$60 per hour with a maximum of \$300 per case. Said maximum may be waived upon submission of documentation of extenuating circumstances to the Department of Health and Human Services, Office of Client and Legal Services.

The Contractor shall submit individual itemized invoices for each case under this Agreement in a form approved by the Department, to include at a minimum, the name of the individual represented, type of case, dates of service and amount of time on each date. Said invoice shall be mailed to DHHS, Bureau of Mental Health Services, Attn: Finance, 105 Pleasant Street, Concord, NH 03301.

Compensation and Unit Administration

1. Compensation pursuant to this Agreement is for attorney services only.
2. When the Contractor is appointed pursuant to this Agreement to represent an individual in a specific administrative case, the Contractor shall not receive any fee or expense for representation of that individual in that case except as provided for under this Agreement.
3. In the event the Contractor withdraws from representation in a case prior to Final Disposition, under circumstances where continued representation would violate the New Hampshire Rules of Professional Conduct, the Contractor shall be entitled to receive credit for representation in that case at the rate of one-half of the unit value that (s)he would otherwise have been entitled to receive. In instances where the discovery of such circumstances occurs late in the preparation of the case, and such discovery was unavoidably delayed, the Contractor may request, in writing, that the Department waive this provision. A statement of the circumstances requiring withdrawal and the reasons why the delay in discovering those circumstances was unavoidable, shall be submitted in writing with any request for a waiver.

Law Practice Requirements

1. If the Contractor is a law firm, attorneys associated with the firm may provide representation pursuant to this Agreement only after obtaining approval to do so from the Department. Unless an attorney associated with the firm obtains approval from the Department after the execution of this Agreement, only those attorneys, who sign this Agreement, are approved by the Department to provide representation under this Agreement.
2. No part of the Contractor's performance under this Agreement may be assigned or subcontracted.
3. The Contractor shall make provision for prompt and effective communication with clients in cases undertaken pursuant to this Agreement.
4. Assignment to a case includes the obligation to prepare and submit a formal motion for reconsideration when the client indicates his or her intention to seek reconsideration of a final decision. Credit will be awarded separately for the preparation of the motion for reconsideration without the need for a new assignment.
5. The Contractor's representation of individuals under this Agreement shall at all times comply with the Rules of Professional Conduct or any similar code of ethics to which attorneys may be subject.

Closing Cases and Representation following Disposition

No payment will be made for further representation after filing of a motion for reconsideration, absent a new assignment by the Department. This termination of representation does not relieve any other ethical obligations under the Rules of Professional Conduct.

New Hampshire Department of Health and Human Services
Mental Health Administrative Hearings Legal Representative



Conflict Avoidance, Record Keeping and Reporting

1. Upon assignment of a new client, the Contractor will make reasonable and diligent efforts to obtain and review relevant court documents, investigative reports, and other discovery materials to determine if any potential conflicts of interest exist in the case. Record-keeping systems will be maintained which facilitate the early and efficient identification of conflicts.
2. At a minimum, substantive portions of the files of clients represented pursuant to this Agreement shall be retained for at least six years from the date of the last action taken on the case, or on any matter related to the case, or beyond any applicable period of statutory limitations on actions, whichever is longer. If the Contractor intends to destroy or transfer custody of the files of clients represented pursuant to this Agreement, (other than to the clients themselves, in which case a copy of the materials provided must be made), the Contractor shall notify the Department, in writing, at least 60 days prior to taking the action. These Agreement terms do not limit the Contractor's other legal and ethical obligations to preserve client property and retain client files.

Administrative Requirements

1. The Contractor agrees to carry professional liability insurance covering all services to be performed pursuant to this Agreement in an amount of not less than \$100,000 per claim and \$300,000 aggregate, and to provide a certificate of such insurance to the Department with execution of this Agreement and to notify the Department immediately if such insurance is cancelled or expires during the Term of the Agreement for any reason. Certificates of insurance shall require the insurer to give the Department at least thirty days notice prior to cancellation, expiration or any other material change in the policy, and of any claim made pursuant to the policy. Termination of professional liability insurance during the Term of the Agreement shall be cause for immediate termination of this Agreement. In the event of termination of this Agreement under this Paragraph, the Contractor shall reimburse the State for all fees paid and forfeit rights to payment for such matters.
2. If at any time the Contractor ceases to be a member in good standing of the New Hampshire Bar Association, this Agreement terminates automatically. The Contractor shall notify the Department in writing immediately of any change in standing as a member of the New Hampshire Bar Association or any other Bar Association.
3. This Agreement may be terminated by either party without cause upon thirty days prior notice in writing.
4. The Department may extend contracted services for up to two (2) additional years, contingent upon satisfactory Contractor performance, continued funding, and Governor and Executive Council approval.
5. The Contractor shall notify the Department in writing at least sixty days prior to the expiration of the Term of the Agreement of his/her intention to seek renewal of the Agreement. Nothing contained herein, however, shall be construed as entitling the Contractor to such renewal.
6. This Agreement constitutes the entire understanding between the parties with respect to the subject matter. No amendments to this Agreement shall be effective unless in writing and signed by duly authorized representatives of both parties.
7. It is understood and agreed to by the parties that in the performance of this Agreement, the Contractor is in all respects an independent Contractor and is neither an agent nor an employee of the State or the Department, and that the Contractor and its employees and agents are not entitled to any benefits, worker's compensation, or emoluments by the State, beyond those called for herein.



New Hampshire Department of Health and Human Services
Mental Health Administrative Hearings Legal Representative

IN WITNESS WHEREOF, we have subscribed our hands, as representatives of the parties hereto.

Contractor:

Richard G. Anderson Richard G. Anderson 6-24-2021
Contractor's printed name Contractor's signature Date

Owner Richard G. Anderson Law Offices
If a firm, title or capacity of signatory Law Firm Name

Heidi E. Anderson Heidi E. Anderson 6-24-2021
Witness's printed name Witness's signature Date

Approved Attorneys for Contractor:

Richard G. Anderson Richard G. Anderson 6-24-2021
Approved attorney's printed name Approved attorney's signature Date

Approved attorney's printed name _____
Approved attorney's signature _____
Date

Department of Health and Human Services:

Katja Fox 6/28/2021

Katja S. Fox, Director Date
Division for Behavioral Health

N.H. Department of Administration, Division of Personnel

DocuSigned by:
Lorrie Rudis 6/30/2021

Division of Personnel, Director Date

Approved on behalf of and execution:

BY: [Signature] 6/30/2021

Attorney General Date