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STATE OF NEW HAMPSHIRE
 OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
 DIVISION OF ADMINISTRATION

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Lindsey B. Courtney
 Executive Director



March 9, 2023

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Office of Professional Licensure and Certification to continue the following full-time temporary positions, through August 31, 2023, effective upon Governor and Council approval. 100% Agency Income.

Position Title	Position Number	Salary Grade	Position End Date	Division Assigned
One (1) Attorney IV	8T3099	32	April 8, 2023	Division of Administration
One (1) Administrator I	8T3101	27	May 12, 2023	Division of Administration

Funding is available in account Division of Administration as follows:

		<u>FY2023</u>	<u>FY2024</u>
01-21-21-24040000-059-500117	Salary Temporary Employees	\$37,632.75	\$24,885.00
01-21-21-24040000-060-500601	Benefits	\$24,831.08	\$16,442.15

EXPLANATION

The Office of Professional Licensure seeks to extend the Attorney IV position for a period of four (4) months and the Administrator I position for a period of three (3) months. These positions will be converting to full-time permanent positions in the FY24 and FY25 budget. Until those positions can be filled, it is necessary for OPLC to have the temporary positions extended to maintain continuity of work as OPLC continues to improve internal controls and streamline workflow.

Based on the foregoing, I am respectfully recommending approval of extending the full-time temporary positions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lindsey B. Courtney', written in a cursive style.

Lindsey B. Courtney
Executive Director