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THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



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William Cass, P.E. Commissioner

David Rodrigue, P.E. Assistant Commissioner
Andre Briere, Colonel, USAF (RET) Deputy Commissioner

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, NH 03301

Executive Office February 21, 2023

REQUESTED ACTION

Authorize the Department of Transportation to pay membership dues Retroactively in the amount of \$31,365.73 for the period of January 1, 2023 through December 31, 2023 to the American Association of State Highway and Transportation Officials (AASHTO), Washington, DC, Vendor #170721 for continued membership in the national transportation organization from the date of Governor and Council approval through December 31, 2023. Funding is 17% Federal Funds, 77% Highway Funds, 6% Other Funds (Agency Income).

Funding is available in State Fiscal Year 2023, and is anticipated to be available in Fiscal Year 2024 as follows, with the ability to adjust encumbrances through the Budget Office between State Fiscal Years if needed and justified:

Table with 3 columns: Description, FY 2023, FY 2024. Rows include Executive Office and Organizational Dues with corresponding dollar amounts.

EXPLANATION

This is Retroactive because membership invoices for AASHTO are received after the effective period has started.

Membership in AASHTO assists the NH Department of Transportation in meeting its responsibility to address the transportation needs of the State of New Hampshire. As a member of AASHTO, the NH Department of Transportation benefits greatly in the following areas: setting technical engineering standards; conducting materials and products research and testing; providing training and career development; and offering a forum for considering national/international administrative, financial, legal, and operational state-of-the-art practices.

AASHTO sets highway and bridge design standards using the expertise of engineers from the member states (including several NHDOT staff members). Computer software for tracking bridge conditions as required by Federal Highway Administration is provided through AASHTO. Product evaluation is centralized through AASHTO, and lab accreditation for materials testing is handled by AASHTO.

AASHTO serves as a forum for CEO's and staff to learn about innovation, best practice, and the latest approaches to addressing transportation issues and problems.

Membership in AASHTO is on an agency basis, and only government agencies can belong. There are no individual memberships from either the public or private sectors. Member Department dues are calculated by AASHTO by distributing one-half total dues evenly among the 52 member departments and distributing the other one-half of total dues in accordance with each member departments Federal-aid highway apportionments of the year in which the dues is scheduled.

AASHTO is a non-profit, non-partisan association representing the 50 member State Highway and Transportation Departments, the District of Columbia and Puerto Rico, and is essentially an instrument of the agencies. AASHTO's activities involve the principal transportation modes, with its major purpose to foster the development, operation and maintenance of an integrated national transportation system.

Founded in 1914, the American Association of State Highway and Transportation Officials is a legally incorporated non-profit entity and exists to be of service to its member departments. Composed primarily of the public officials in state agencies with responsibilities for highway and transportation, the Association also includes as an ex officio member, the U.S. Department of Transportation. In addition, a number of public highway transportation agencies in other nations belong to the Association as affiliate members and a number of sub-state transportation agencies in the United States belong as associate members.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

AASHTO was founded in 1914; the Department has been a member since AASHTO's inception.

2. Is there any other organization, which provides the same or similar benefits that your agency belongs to?

There are no other organizations that provide these benefits to the Department.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

AASHTO is over all 50 U.S. states, the Department is the only NH state agency that is a member.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

Membership dues are calculated by distributing one-half total dues evenly among the 52 member departments and distributing the other one-half of total dues in accordance with each member departments Federal-aid highway apportionments of the year in which the dues is scheduled.

5. What benefit does the state receive from participating in this membership?

Membership in AASHTO assists the NH Department of Transportation in meeting its responsibility to address the transportation needs of the State of New Hampshire. As a member of AASHTO, the NH Department of Transportation benefits greatly in the following areas: setting technical engineering standards; conducting materials and products research and testing; providing training and career development; and offering a forum for considering national/international administrative, financial, legal, and operational state-of-the-art practices.

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

AASHTO offers products and services that are software related and are available at an additional cost. AASHTO has many educational seminars in which the travel expenses are included in the membership fee.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

This membership is not required to receive federal grants, participate in licensing or certification of exams.

8. Is there any travel included with this membership fee? Explain in detail any travel including the number of employees involved, the number of trips, destination of known and purposes of membership-supported trips.

Some travel to membership meetings are included with the membership fees, and can vary year to year.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and /or officers of the organization).

Various personnel within the Department participate in various activities with the different programs in AASHTO as necessary.

10. Explain in detail any negative impact to the state if the Agency did not belong to this organization.

Should the Department no longer be a member with AASHTO, all the benefits outlined in the Explanation would not be realized.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in black ink that reads "William Cass". The signature is written in a cursive style with a large initial "W".

William Cass, PE
Commissioner

Attachments

AMERICAN ASSOCIATION
OF STATE HIGHWAY AND
TRANSPORTATION OFFICIALS

AASHTO

555 12th Street NW, Suite 1000
Washington, DC 20004
202-624-5800

INVOICE

Invoice Number: SI021479

Invoice Date: 1/3/2023

Federal ID #: 53-0204654

Bill

To: New Hampshire Dept. of Transportation
Attn: William J. Cass
Commissioner
PO Box 483 | 7 Hazen Drive
Concord, NH 03302-0483

Due Date 1/3/2023
Terms Net 0

Customer ID C000037
P.O. Number

| Item/Description | Qty | Quantity | Unit Price | Total Price |
|---|-----|----------|------------|-------------|
| AASHTO Annual Membership Dues For Calendar Year 2023 | 1 | 1 | 31,365.73 | 31,365.73 |

RECEIVED
COMMISSIONERS OFFICE

JAN 13 2023

THE STATE OF NEW HAMPSHIRE
DEPT. OF TRANSPORTATION

Remit To:
AMER ASSOC STATE HIGHWAY TRAN OFFICALS
P.O. Box 7155051
Philadelphia, PA 19171-5051

Subtotal: 31,365.73
Invoice Discount 0.00
Tax: 0.00
Total USD: 31,365.73

January 3, 2023

William Cass
Commissioner
New Hampshire Department of Transportation
PO Box 483, 7 Hazen Drive
Concord, New Hampshire 03302-0483

Dear Commissioner Cass:

I hope the New Year is off to a great start for you and your agency. Enclosed, please find the Calendar Year 2023 invoice for your state's membership dues to AASHTO. As determined by the AASHTO Board of Directors, the membership dues for 2023 remain at the same level as the previous six years.

This past year AASHTO continued to assist our state DOT members on implementation of the Infrastructure Investment and Jobs Act by providing regular opportunities for engagement with the Biden Administration and Congress, along with policy and technical resources across a wide range of disciplines. The attached 2022 AASHTO Annual Report highlights AASHTO's key accomplishments in support of our state DOT members, including the Association's work to ensure that the IJA in its first year is stood up to support critical state DOT priorities now and in the coming years.

In 2023, the Association will continue to implement the goals and objectives of AASHTO's 2021-2026 Strategic Plan, which has well-positioned AASHTO to support state DOTs to connect America with the transportation system of today and tomorrow. Under this multiyear plan, the Association will meet the needs of our state DOT members by focusing on the Strategic Plan goals: improving safety, mobility, and access for everyone; national transportation policy leadership; and organizational excellence with world-class services.

This year, AASHTO is excited to support President Roger Millar's Emphasis Area—Developing a Resilient Transportation System for a Rapidly Changing World—comprising the following three elements:

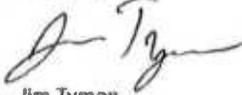
- **A Resilient Transportation System is Safe:** The rising number of roadway fatalities is a public health emergency. While Vision Zero and Toward Zero Deaths is the goal for us all, we are not making the progress we need to make. To achieve our safety goals we will:
 - Embrace the Safe System approach, which relies on the idea that everyone has a role in saving lives and keeping communities safe. Through safe roads, safe speeds, safe vehicles, safe road users, and post-crash care, we all take responsibility for decreasing the fatalities on our roadways.
 - Re-examine how we use our transportation infrastructure to ensure we are safely accommodating all people and modes.
 - Develop and utilize technology to improve safety, while also engaging with privacy and equity advocates during this work.
- **A Resilient Transportation System is Sound:** Our transportation systems are aging and, without investment, cannot continue to safely and efficiently get people and goods where they need to go on a daily basis. We must work to get the most out of our systems and then invest in long-lasting reconstruction and rehabilitation projects. The IJA funding will do great things for our transportation infrastructure, but even that historic funding will not solve all our problems. As transportation leaders we need to:
 - Strengthen state DOTs' asset management systems, which can serve as the foundation for prioritizing the best use of limited funds.
 - Stress the importance of data to tell our national preservation needs story.
 - Embed equity and inclusiveness in state DOTs' policy and program decisions.
- **A Resilient Transportation System is Smart:** From their origin a century ago as pioneers of the national roadway infrastructure, state DOTs have evolved to serve as stewards of safety, multimodal infrastructure, mobility, and

accessibility. The modern state DOT must use all of the tools at our disposal to get the most out of what we currently have and be smarter about how we support movement of people and goods. We should:

- Expand the use of Transportation Systems Management and Operations strategies across state DOTs by making them a key component of transportation investment rather than an afterthought in capital project development.
- Prioritize all travel options—including transit, biking, walking and rolling—to not only improve accessibility, but also reduce roadway congestion and address equity and safety.
- Engage in system expansion that optimizes investment in all modes of transportation to provide greater mobility options for all system users.
- Build upon Intelligent Transportation Systems successes, specifically as they relate to automated vehicles/advanced driver assistance systems, mobility on demand/mobility as a service, and advanced air mobility.
- Partner with cities, counties, developers, investors, and advocates to ensure state DOTs are integrated into land use planning as true partners helping find solutions and drive decisions.

Your membership dues will provide critical resource for AASHTO to advance the collective 2023 priorities of state DOTs. I look forward to engaging with you and the entire AASHTO Board of Directors throughout the coming year to determine how we can further improve assisting you in delivering quality transportation services in your state and the communities you serve. We appreciate your prompt action on this invoice.

Sincerely,



Jim Tymon
Executive Director

Enclosures