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Lori A. Weaver
Interim Commissioner

Patricia M. Tilley
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

MAR 07 '23 PM 3:59 RVD

DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301
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March 6, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to MOP 1200, I.D., and MOP 150, V.A.2., authorize the Department of Health and Human Services, Division of Public Health Services, to pay the New Hampshire Public Health Association (VC#157163), Concord, NH in the amount of \$2,500 for annual membership dues, effective upon Governor and Executive Council approval, for the membership period of one year, beginning on the date the dues are paid. 100% Federal Funds.

Funding is available in the Bureau of Emergency Preparation, Response & Recovery as follows:

05-95-90-903510-24680000-026-500251	Membership Fees	\$2,500
	Total FY 2023	\$2,500

EXPLANATION

The New Hampshire Public Health Association (NHPHA) brings together governmental and non-governmental public health entities to champion public health policy and practice, enrich the public health workforce, and increase collaboration between public health leaders. Membership expenses cover ten (10) staff memberships, eligibility to access stipends for student interns, recognition in the annual report, as well as all events and webinars. This connection promotes and supports recruitment of new professionals into the Division and enables access to industry and best practice information.

Listed below are answers to the standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

Answer: This organization was established in 1990, and the Division has been a member of the organization for five (5) years. There has been a brief lapse in membership since 2022, which the Department is reengaging with this request.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

Answer: No. NHPHA is the only state public health association.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Answer: No other state agencies are members. No other states belong to this organization. The New England Public Health Training Center is also a sponsor.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

Answer: There are membership levels. The level being requested is called a Public Health Champion. It allows DPHS to grant memberships to ten (10) staff members without individual dues for those members. In addition, it allows Division staff to attend the annual meeting for a reduced fee.

5. What benefit does the state receive from participating in this membership?

Answer: Opportunities for recruitment of hard to fill positions and access to student interns.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Answer: No.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

Answer: No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

Answer: There is no travel included with the membership fee.

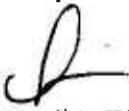
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Answer: Alia Hayes, State Health Assessment – State Health Improvement Plan manager, is involved with the organization as an advisory council member.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Without NHPHA membership, DPHS will not be able to access important professional networking for recruitment, complimentary registration to NHPHA events, access to a student intern database, and stipends for students wishing to intern with the DPHS.

Respectfully Submitted,


Lori A. Weaver
Interim Commissioner



INVOICE

Invoice # 175808901
 Invoice Date: 2/22/2023
 Due Date: 3/21/2023

BILL FROM

Hanan Bedri, MS, MA
 Executive Director
 New Hampshire Public Health
 Association (NHPHA)
 4 Park Street
 Ste 403
 Concord, NH 03301

BILL TO

Alia Hayes, MPH
 Plan Manager
 Bureau of Healthcare Access,
 Equity, and Policy
 New Hampshire Division of
 Public Health Services
 Department of Health and
 Human Services
 29 Hazen Drive
 Concord, NH 03301

ID	DESCRIPTION	QTY	PRICE	TOTAL
01	DHHS Annual Membership - Public Health Champion Level	1	\$2,500.00	\$2,500.00
			Sub Total	\$2,500.00
			Sales Tax 8%	\$0.00
			Shipping & Handling	\$0.00
			Total	\$2,500.00

TERMS AND CONDITIONS

Please send payment within 30 days of receiving this invoice.

PLEASE MAKE A PAYMENT TO

New Hampshire Public Health Association, and mail to 4 Park Street, Ste 403, Concord, NH 03301.

Thank you for your business!