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# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

RICHARD C. BAILEY, JR.  
ASSISTANT COMMISSIONER

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

February 15, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to enter into a grant agreement with the Town of New Boston, (VC#177444-B001) PO Box 250, New Boston, NH 03070, for a total amount of \$20,823.00 to purchase and install equipment to enhance the community's communication infrastructure. Effective upon Governor and Council approval through August 31, 2024. 100% Federal Funds.

Funding is available in the SFY 2023 operating budget as follows:

02-23-23-236010-80920000	Dept. of Safety - Homeland Sec-Emer Mgmt – EMPG	<u>SFY 2023</u>
072-500574	Grants to Local Gov't - Federal	\$20,823.00
Activity Code: 23EMPG-S 2021		

### EXPLANATION

The purpose of this grant is for the Town of New Boston to purchase and install equipment to enhance the community's communication infrastructure. Equipment to be purchased includes a new receiver for the Emergency Management radio channel, an AC power strip connected to an AC inverter, (4) 190Ah backup batteries wired to the AC inverter for backup capabilities, and an RF pre-amplifier to prevent any loss between emergency management channels.

The grant listed above is funded from the FFY 2021 ARPA Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM EMPG Program Director, EMPG Program Coordinator, and Field Representatives and approved by the HSEM Director. The criteria for approval is based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Exhibit B & C to their grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

Robert L. Quinn

**GRANT AGREEMENT**

The State of New Hampshire and the Subrecipient hereby  
Mutually agree as follows:  
**GENERAL PROVISIONS**

**1. IDENTIFICATION AND DEFINITIONS**

<b>1.1. State Agency Name</b> NH Department of Safety, Homeland Security and Emergency Management		<b>1.2. State Agency Address</b> 33 Hazen Drive Concord, NH 03305	
<b>1.3. Subrecipient Name</b> Town of New Boston (VCH 177444-B001)		<b>1.4. Subrecipient Address</b> PO Box 250, New Boston, NH 03070	
<b>1.5 Subrecipient Tel. #</b> 603-487-5504	<b>1.6. Account Number</b> AU #80920000	<b>1.7. Completion Date</b> August 31, 2024	<b>1.8. Grant Limitation</b> \$20,823.00
<b>1.9. Grant Officer for State Agency</b> Shella Dupere, EMPG Program Coordinator		<b>1.10. State Agency Telephone Number</b> (603) 223-3606	
*By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b.*			
<b>1.11. Subrecipient Signature 1</b> 		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b> Donna Mumburg, Chair of SB	
<b>Subrecipient Signature 2</b> 		<b>Name &amp; Title of Subrecipient Signor 2</b> DAVID LITWINOVICI	
<b>Subrecipient Signature 3</b> 		<b>Name &amp; Title of Subrecipient Signor 3</b> Steven R. Lavoie, Director of Administration	
<b>1.13. State Agency Signature(s)</b> By:  On: 2/15/23		<b>1.14. Name &amp; Title of State Agency Signor(s)</b> Steven R. Lavoie, Director of Administration	
<b>1.15. Approval by the N.H. Department of Administration, Division of Personnel (if applicable)</b>			
By:		Director, On: 1/1	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (if G &amp; C approval required)</b>			
By:		Assistant Attorney General, On: 3/17/23	
<b>1.17. Approval by Governor and Council (if applicable)</b>			
By:		On: 1/1	

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly

described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

Subrecipient Initials: 1.)

2.)

3.)

Date: 12/19/22

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

**8. EVENT OF DEFAULT/REMEDIES.**

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

Subrecipient Initials: 1.)

2.)

3.)

Date: 12/19/22

8.1.1 Failure to perform the Services satisfactorily or on schedule;

8.1.2 Failure to submit any report required hereunder; and/or

8.1.3 Failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 Give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 Give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice, until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 Give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 Give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

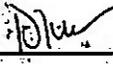
8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

## 10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

Subrecipient Initials: 1.) 

2.) 

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing,

3.) 

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nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

**14. INSURANCE.**

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 Commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 Special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail postage prepaid, in a United

Subrecipient Initials: 1.)                     

2.)                     

3.)                     

Date: 12/19/20

States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. **CHOICE OF LAW AND FORUM.** This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. **CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. **SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

**EXHIBIT A**

**Special Provisions**

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to "the Subrecipient" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to "the Subrecipient" must be expended within thirty (30) days of receiving the advanced funds.
4. "The Subrecipient" agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period "the Subrecipient" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".

Additionally, "the Subrecipient" has or will notify their auditor of the above requirements prior to performance of the audit. "The Subrecipient" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Subrecipient" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. "The Subrecipient" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Subrecipient Initials: 1.)

*DM*

2.)

*CK*

3.)

*AB*

Date:

12/19/22

**EXHIBIT B**

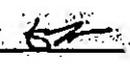
Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the Town of New Boston (hereinafter referred to as "the Subrecipient") \$20,823.00 to purchase and install equipment to enhance the community's communication infrastructure.
2. "The Subrecipient" agrees that the project grant period ends August 31, 2024 and that a final performance and expenditure report will be sent to "the State" by September 30, 2024.
3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Grantee" shall maintain documentation of the 50% cost share required by this grant.

Subrecipient Initials: 1.)



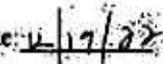
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Date:



**EXHIBIT C**

Grant Amount and Payment Schedule

1. GRANT AMOUNT

	<b>Applicant</b>	<b>Grant</b>	
	<b>Share</b>	<b>(Federal Funds)</b>	<b>Cost Totals</b>
Project Cost	\$20,823.00	\$20,823.00	\$41,646
Project Cost is 50% Federal Funds, 50% Applicant Share			
<b>Awarding Agency: Federal Emergency Management Agency (FEMA)</b>			
<b>Award Title &amp; #: Emergency Management Performance Grant (EMPG) EMB-2021-EP-00011</b>			
<b>Catalog of Federal Domestic Assistance (CFDA) Number: 97.042 (EMPG ARPA)</b>			
<b>Applicant's Unique Entity ID (UEI): J6GBD74AL9X3</b>			

2. PAYMENT SCHEDULE

- a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to \$20,823.00.
- b. "The Subrecipient" shall submit invoices to "the State" with supporting documentation, i.e., copies of purchase orders, vendor invoices, and/or cancelled checks. Upon review and approval of the invoices and supporting match documentation, "the State" will forward the funds to "the Subrecipient". "The Subrecipient" shall expend the grant funds within thirty (30) days and provide proof of this to "the State" within forty-five (45) days.
- c. "The State" shall reimburse up to \$20,823.00 to "the Subrecipient" upon "the State" receiving a reimbursement request with match documentation and appropriate backup documentation (i.e., copies of invoices, copies of canceled checks, and/or copies of accounting statements).
- d. Upon State Approval, allowable match may be incurred for this project from the start of the federal period of performance of this grant, October 1, 2020, to the identified completion date (block 1.7).

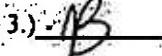
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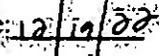
2.)



3.)



Date:



TOWN OF NEW BOSTON  
New Boston Select Board

December 19, 2022

APPROVED

1 In attendance at New Boston Town Hall: Donna Mombourquette, David Litwinovich, and  
2 Jennifer Brown

3  
4 Staff present: Paul Branscombe, Town Administrator

5  
6 **A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by  
7 Chair Mombourquette at 6:00PM beginning with the Pledge of Allegiance.

8  
9 **Consent Agenda-** The Selectmen reviewed the December 19, 2022 consent agenda.

10  
11 **David Litwinovich moved to approve the December 19, 2022 consent agenda items**  
12 **including payroll, Accounts Payable and other signed official documents. Seconded**  
13 **by Jennifer Brown.**

14 **Roll Call Vote: David Litwinovich – aye; Donna Mombourquette – aye; and**  
15 **Jennifer Brown – aye; 3-0-0 motion carried unanimously.**

16  
17 **1<sup>st</sup> PUBLIC COMMENT:**

18  
19 Donna Mombourquette stated that this is a business meeting of the New Boston Select Board.  
20 Comments and feedback are welcomed but because this is not a public forum or public hearing,  
21 comments will be on the agenda items only. Dialogue or answering of questions will not be part  
22 of the meeting. Should you have an issue you wish to discuss, please communicate with the  
23 Town Administrator who may resolve your issue or potentially schedule your appearance before  
24 the Board at a later date. The Board appreciates your understanding and cooperation.

25  
26 Seeing no public comment, Donna Mombourquette closed the first session.

27  
28 **B. APPOINTMENTS**

29 **Item 1: Emergency Management Director Dan MacDonald – Acceptance of two Emergency**  
30 **Management Grants:**

31  
32 Dan MacDonald explained that one grant is for an upgrade to the remote radio site. This will  
33 allow for an increase in power for the whole site. The second is for an emergency standby  
34 generator for the Library. There will be no cost to the Town from these two grants, as these will  
35 be covered under the GOFERR grant funds.

36  
37 **David Litwinovich moved to amend the motion to accept the Emergency**  
38 **Management Performance Grants made on December 19, 2022, to reflect that the**  
39 **town is responsible for a 50% match for both projects. This match requirement will**  
40 **not be an additional financial cost to the town, and the town will meet this match**  
41 **requirement by using expenses already paid by GOFERR funding. Seconded by**  
42 **Jennifer Brown.**

43 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
44 **Mombourquette – aye; 3-0-0 motion carried unanimously.**

December 19, 2022

APPROVED

45  
46 The Select Board, in a majority vote, accepted the terms of the Emergency Management  
47 Performance Grant as presented in the amount of \$20,823.00 for a New Boston Communication  
48 update and one for \$51,150 for a standby generator at the Library.  
49

50 **Item 2: Energy Commission - Community Power Proposal and Create Community Power**  
51 **Aggregate Committee**

52  
53 Daryl Luter, Energy Commission, presented to the Board. He explained that the proposal is to  
54 have the Community Power Aggregate Committee (CPAC) confirmed by the Board. This needs  
55 to be completed in order to continue the Community Power proposal. A draft plan is being  
56 written for future presentation to the Board. The first CPAC meeting will be held tomorrow  
57 evening, a publication for the program will be included on the Beacon on January 1<sup>st</sup>, and public  
58 hearings will be held on January 15<sup>th</sup> and 23<sup>rd</sup>. On January 30<sup>th</sup>, the intent is to have the Board  
59 meet and approve the program.

60  
61 Donna Mombourquette stated that the draft plan has been utilized by other communities and this  
62 will be tailored to New Boston's needs.

63  
64 Daryl Luter explained that power aggregation for the community has a goal of bringing the cost  
65 of power for citizens and businesses down. There is no cost to participate in this program; it is an  
66 opt-out program.

67  
68 **David Litwinovich moved to approve the creation of a Community Power Aggregate**  
69 **Committee. Seconded by Jennifer Brown.**

70 **Roll Call Vote: David Litwinovich – aye; Donna Mombourquette – aye; and**  
71 **Jennifer Brown – aye; 3-0-0 motion carried unanimously.**

72  
73 **C. NEW BUSINESS:**

74 **Item 3: Review and Vote On The Proposed Operating Budget**  
75 *This item was tabled to later in the meeting.*

76  
77 **Item 4: 725 River Road**

78  
79 Benji Knapp, Road Agent, explained that the Town owns the property abutting 725 River Road.  
80 There is an issue with trees on the property. A previous Road Agent cut some of the trees. There  
81 are some existing ash trees on the property which are likely dying, and he agrees with removing  
82 these. The homeowner would like all trees that could reach his yard removed. This would  
83 include a large number of trees, likely almost a quarter of an acre of the property.

84  
85 The Board discussed how many trees it would like to remove from the property. The Board  
86 agreed that it would not like to clear cut the property. The homeowner's cloth gazebo cover,  
87 damaged by a falling tree, will be replaced by the Town.  
88

December 19, 2022

APPROVED

221 **F. 2<sup>nd</sup> PUBLIC COMMENT:**

222 Donna Mombourquette stated that this is a business meeting of the New Boston Select Board.  
223 Comments and feedback are welcomed but because this is not a public forum or public hearing,  
224 comments will be on the agenda items only. Dialogue or answering of questions will not be part  
225 of the meeting. Should you have an issue you wish to discuss, please communicate with the  
226 Town Administrator who may resolve your issue or potentially schedule your appearance before  
227 the Board at a later date. The Board appreciates your understanding and cooperation.  
228

229 In response to a question from Police Chief Brace, Jennifer Allocca explained that the Board  
230 originally proposed to use \$871,845 of the unassigned fund balance to apply to certain budget  
231 items. After a change in some of this funding, the amount is now proposed at \$817,921. The  
232 unassigned fund balance, prior to this allocation, is \$2.3M, or 11% of the total operating budget.  
233 The DRA recommendation is a minimum of 5%. The Town's policy is 7%. Currently, with two  
234 weeks of payroll to post, there is approximately \$500,000 left in the budget, so some of this  
235 funding may still be added into the unassigned fund balance.  
236

237 Seeing no additional public comment, Donna Mombourquette closed the second session.  
238

239 **G. NON-PUBLIC SESSION RSA 91-A:3 II (a)**  
240

241 **Donna Mombourquette moved to enter into Non-Public Session RSA 91-A:3 II (a) at**  
242 **8:05 pm. Seconded by David Litwinovich.**

243 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
244 **Mombourquette – aye; 3-0-0 motion carried unanimously.**  
245

246 **David Litwinovich moved to exit Non-Public Session at 8:31 pm. Seconded by**  
247 **Jennifer Brown.**

248 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
249 **Mombourquette – aye; 3-0-0 motion carried unanimously.**  
250

251 **H. ADJOURNMENT**  
252

253 **David Litwinovich moved to adjourn the meeting at 8:32pm. Seconded by Jennifer**  
254 **Brown.**

255 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
256 **Mombourquette – aye; 3-0-0 motion carried unanimously.**  
257

258 Respectfully submitted,  
259 Kristan Patenaude  
260

261 **Next Scheduled Meeting: January 4, 2023 (6:00 PM)**  
262 **7 Meetinghouse Hill Road- New Boston, NH 03070**  
263 **Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)**  
264 **Handicap Access available**

TOWN OF NEW BOSTON  
New Boston Select Board

December 19, 2022

DRAFT

1 In attendance at New Boston Town Hall: Donna Mombourquette, David Litwinovich, and  
2 Jennifer Brown

3  
4 Staff present: Paul Branscombe, Town Administrator

5  
6 **A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by  
7 Chair Mombourquette at 6:00PM beginning with the Pledge of Allegiance.

8  
9 **Consent Agenda-** The Selectmen reviewed the December 19, 2022 consent agenda.

10  
11 **David Litwinovich moved to approve the December 19, 2022 consent agenda items**  
12 **including payroll, Accounts Payable and other signed official documents. Seconded**  
13 **by Jennifer Brown.**

14 **Roll Call Vote: David Litwinovich – aye; Donna Mombourquette – aye; and**  
15 **Jennifer Brown – aye; 3-0-0 motion carried unanimously.**

16  
17 **1<sup>st</sup> PUBLIC COMMENT:**

18  
19 Donna Mombourquette stated that this is a business meeting of the New Boston Select Board.  
20 Comments and feedback are welcomed but because this is not a public forum or public hearing,  
21 comments will be on the agenda items only. Dialogue or answering of questions will not be part  
22 of the meeting. Should you have an issue you wish to discuss, please communicate with the  
23 Town Administrator who may resolve your issue or potentially schedule your appearance before  
24 the Board at a later date. The Board appreciates your understanding and cooperation.

25  
26 Seeing no public comment, Donna Mombourquette closed the first session.

27  
28 **B. APPOINTMENTS**

29 **Item 1: Emergency Management Director Dan MacDonald – Acceptance of two Emergency**  
30 **Management Grants**

31  
32 Dan MacDonald explained that one grant is for an upgrade to the remote radio site. This will  
33 allow for an increase in power for the whole site. The second is for an emergency standby  
34 generator for the Library. There will be no cost to the Town from these two grants, as these will  
35 be covered under the GOFERR grant funds.

36  
37 **David Litwinovich moved to accept the Emergency Management Performance**  
38 **Grants, one for \$20,823.00 for a New Boston Communication update and one for**  
39 **\$51,150 for a standby generator at the Library. Seconded by Jennifer Brown.**  
40 **Roll Call Vote: David Litwinovich – aye; Donna Mombourquette – aye; and**  
41 **Jennifer Brown – aye; 3-0-0 motion carried unanimously.**  
42

TOWN OF NEW BOSTON  
New Boston Select Board

December 19, 2022

DRAFT

73 The Select Board, in a majority vote, accepted the terms of the Emergency Management  
74 Performance Grant as presented in the amount of \$20,823.00 for a New Boston Communication  
75 update and one for \$51,150 for a standby generator at the Library.

76  
77 **Item 2: Energy Commission - Community Power Proposal and Create Community Power  
78 Aggregate Committee**

79  
80 Daryl Luter, Energy Commission, presented to the Board. He explained that the proposal is to  
81 have the Community Power Aggregate Committee (CPAC) confirmed by the Board. This needs  
82 to be completed in order to continue the Community Power proposal. A draft plan is being  
83 written for future presentation to the Board. The first CPAC meeting will be held tomorrow  
84 evening, a publication for the program will be included on the Beacon on January 1<sup>st</sup>, and public  
85 hearings will be held on January 15<sup>th</sup> and 23<sup>rd</sup>. On January 30<sup>th</sup>, the intent is to have the Board  
86 meet and approve the program.

87  
88 Donna Mombourquette stated that the draft plan has been utilized by other communities and this  
89 will be tailored to New Boston's needs.

90  
91 Daryl Luter explained that power aggregation for the community has a goal of bringing the cost  
92 of power for citizens and businesses down. There is no cost to participate in this program; it is an  
93 opt-out program.

94  
95 **David Litwinovich moved to approve the creation of a Community Power Aggregate  
96 Committee. Seconded by Jennifer Brown.**

97 **Roll Call Vote: David Litwinovich – aye; Donna Mombourquette – aye; and  
98 Jennifer Brown – aye; 3-0-0 motion carried unanimously.**

99  
100 **C. NEW BUSINESS:**

101 **Item 3: Review and Vote On The Proposed Operating Budget**

102 *This item was tabled to later in the meeting.*

103  
104 **Item 4: 725 River Road**

105  
106 Benji Knapp, Road Agent, explained that the Town owns the property abutting 725 River Road.  
107 There is an issue with trees on the property. A previous Road Agent cut some of the trees. There  
108 are some existing ash trees on the property which are likely dying, and he agrees with removing  
109 these. The homeowner would like all trees that could reach his yard removed. This would  
110 include a large number of trees, likely almost a quarter of an acre of the property.

111  
112 The Board discussed how many trees it would like to remove from the property. The Board  
113 agreed that it would not like to clear cut the property. The homeowner's cloth gazebo cover,  
114 damaged by a falling tree, will be replaced by the Town.

115  
116 Benji Knapp stated that the rough cost of the last storm was approximately \$40,000-\$50,000.

TOWN OF NEW BOSTON  
New Boston Select Board

December 19, 2022

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87

88 **Item 5: Mitchell Legal Services**

89

90 Town Administrator Branscombe explained that Mitchell Legal Services only deal with  
91 municipal law. He suggested that the Town consider moving to this legal counsel for certain  
92 items.

93

94 **Item 6: Community Church Family Fun Night**

95 Lynn Wawrzyniak, Community Church, explained that this proposal is for the Church to host a  
96 family bingo night. This event would likely run from 6pm-7:30pm, with some small prizes for  
97 winners. She is unclear what might be needed if some of these are small cash prizes.

98

99 Town Administrator Branscombe explained that there is a special event permit form to be filled  
100 out.

101

102 David Litwinovich stated that he believes the Church should be allowed to do as it wants and  
103 does not need a Town permit to host an event in the building itself.

104

105 Donna Mombourquette reviewed the criteria for Town permits. It does not appear that this event  
106 meets the criteria for requiring a permit.

107

108 **D. OLD BUSINESS:**

109 **Item 7: Approval of Public Meeting Minutes of December 5, 2022**

110

111 **David Litwinovich moved to approve the meeting minutes of December 5, 2022, as**  
112 **amended. Seconded by Jennifer Brown.**

113 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
114 **Mombourquette – aye; 3-0-0 motion carried unanimously.**

115

116 **David Litwinovich moved to approve the public information session minutes of**  
117 **December 7, 2022, as submitted. Seconded by Jennifer Brown.**

118 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
119 **Mombourquette – aye; 3-0-0 motion carried unanimously.**

120

121 **Donna Mombourquette moved to approve the Police Station tour meeting minutes**  
122 **of December 9, 2022, as submitted. Seconded by Jennifer Brown.**

123 **Roll Call Vote: David Litwinovich – abstain; Jennifer Brown – aye; and Donna**  
124 **Mombourquette – aye; 2-0-1 motion carried.**

125

126 **Item 8: 100 Thornton Road**

127

128 Jennifer Brown stated that the trailer on the property has been removed. This was done at no cost  
129 to the Town. She would like to speak with Benji Knapp regarding drainage down Thornton Road

TOWN OF NEW BOSTON  
New Boston Select Board

December 19, 2022

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130 into the brook. The Board agreed that the Town needs to consider if there are any other uses for  
131 the property.

132

133 **E. INTERNAL REPORTS**

134 **Item 9: Review Year-T-Date Revenues and Expenses**

135

136 Town Administrator Branscombe stated that the most recent list of revenues and expenses is  
137 dated December 16, 2022. One change includes that the Highway Department line has been  
138 overspent. All other items are in line, as discussed.

139

140 **Item 10: Town Administrator Report**

141

142 Town Administrator Branscombe suggested that the Board's February 21, 2023 meeting be  
143 moved to February 22, 2023. Also, the October 10, 2023, meeting be moved to October 11,  
144 2023. The Board agreed.

145

146 There was consensus that the 911 Emergency Liaison form can be signed, with Eric Dubowik as  
147 the primary person.

148

149 Town Administrator Branscombe stated that on December 7<sup>th</sup>, he participated in a review of the  
150 Emergency Operations Plan with Jane Hubbard. Also on December 7<sup>th</sup>, Josif Bicja, Hoyle  
151 Tanner Associates, hosted a local concerns meeting at Town Hall to discuss the Tucker Mill and  
152 Gregg Mill Bridges. A lack of audience participation and audience via live stream, illustrated  
153 that the Town is not getting the message out to residents regarding these projects. More efforts  
154 will be made on this public education.

155

156 On December 8<sup>th</sup>, the Finance Committee reviewed updates to the Police/Fire and Highway  
157 budgets and discussed the Warrant Articles for 2023. The Committee Chair did not vote in favor  
158 of the Operating Budget or the Dougherty Lane Bridge replacement. On the 15<sup>th</sup>, the Committee  
159 heard the School District Budget presentation.

160

161 Donna Mombourquette and Jennifer Brown toured the PD to see firsthand the critical needs of  
162 the Department. David Litwinovich will set a time for a future visit for himself. Matt Mercier of  
163 Acapella Technologies will meet with Jennifer Allocca and himself on December 27<sup>th</sup> to review  
164 the Town's IT needs.

165

166 The Joint Loss Safety Committee met on December 15<sup>th</sup> to review the inspections carried out in  
167 2022 and make plans for facility inspections in 2023. An initial meeting of the Economic  
168 Development Committee took place just prior to this Select Board meeting. The group is seeking  
169 one more citizen-at-large member. Jennifer Mason started work today as Jennifer Allocca's  
170 assistant. Her title is Staff Accountant. A holiday party for the employees will be held on the 21<sup>st</sup>  
171 upstairs in the Town Hall.

172

173 **Item 11: Health Officer Report**

TOWN OF NEW BOSTON  
New Boston Select Board

December 19, 2022

**DRAFT**

174 Town Administrator Branscombe stated that he has completed his training and is now officially  
175 the Health Officer for the Town of New Boston. He noted that DHHS is likely coming out with a  
176 test kit which will determine whether someone has COVID-19 or the flu.

177  
178 **Item 12: Department Manager Reports: Transfer Station, Recreation, Fire, Highway,**  
179 **Community Development, Police, Building**

180  
181 The Board reviewed the submitted reports and commented on the thoroughness.

182  
183 **Item 13: Select Board Reports: Donna Mombourquette, David Litwinovich, and Jennifer Brown**

184  
185 The Select Board reviewed the submitted reports.

186  
187 **Item 3: Review and Vote On The Proposed Operating Budget**

188 *The Board retook this item at this time.*

189  
190 Donna Mombourquette noted that a warrant article will be added for approval of the Community  
191 Power Aggregation Plan.

192  
193 The Board discussed the timeline for the budget and warrant articles. The public bond hearing  
194 was moved to January 11, 2023. The public budget hearing will be held on January 17, 2023.

195  
196 Jennifer Allocca explained that the overall increase is \$1.1M, or 19%, over the past year's  
197 operating budget. Much of this increase comes from the Fire Department (\$500,000) and the  
198 Highway Department (\$244,000). The Police Department changed a vacant part-time position to  
199 a full-time Detective position, at approximately \$18,000. The Fire Department reduced their per  
200 diem/nights/weekends line by approximately 20%. This was done at the request of the Finance  
201 Committee Chair.

202  
203 Jennifer Allocca stated that the net operating budget impact is proposed to increase from \$4.54 to  
204 \$5.33. This does not include the special warrant articles. Many of the Capital Reserve Funds  
205 (CRFs) were proposed to be funded through the unassigned fund balance, in order to avoid a tax  
206 impact 2023. The proposed amount to be utilized keeps the unassigned fund balance above the  
207 7% policy, as suggested.

208  
209 Donna Mombourquette stated that the CRFs are challenging because these will reoccur next year  
210 and likely not be funded through the unassigned fund balance. She would prefer using the  
211 unassigned fund balance for one-time items. Jennifer Allocca explained that this process was  
212 suggested due to extra funding in the unassigned fund balance and to soften the increase.  
213 Hopefully next year the Town will be at a better place to fund these CRFs.

214  
215 The Board stated that it would like to see the final budget numbers before voting on the proposed  
216 budget. The Board will address this at its next meeting, along with the proposed warrant articles.

217

TOWN OF NEW BOSTON  
New Boston Select Board

December 19, 2022

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239 **8:05 pm. Seconded by David Litwinovich.**

240 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
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244 **Jennifer Brown.**

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248 **H. ADJOURNMENT**

249

250 **David Litwinovich moved to adjourn the meeting at 8:32pm. Seconded by Jennifer**  
251 **Brown.**

252 **Roll Call Vote: David Litwinovich – aye; Jennifer Brown – aye; and Donna**  
253 **Mombourquette – aye; 3-0-0 motion carried unanimously.**  
254

255 Respectfully submitted,  
256 Kristan Patenaude  
257

258

**Next Scheduled Meeting: January 4, 2023 (6:00 PM)**

259

**7 Meetinghouse Hill Road- New Boston, NH 03070**

260

**Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)**

261

**Handicap Access available**



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Primex3 Members as per attached Schedule of Members Property & Liability Program		<b>Member Number:</b>		<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
X	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits	NH Statutory Limits May Apply, If Not:
	<b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2023	1/1/2024	Each Occurrence General Aggregate Fire Damage (Any one fire) Med Exp (Any one person)	\$ 5,000,000 \$ 5,000,000
	<b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident) Aggregate	
	<b>Workers' Compensation &amp; Employers' Liability</b>			Statutory Each Accident Disease - Each Employee Disease - Policy Limit	
	<b>Property (Special Risk Includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)	
Description: Proof of Primex Member coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
State of NH Dept of Safety 33 Hazen Dr. Concord, NH 03301			<b>By:</b> <i>Mary Beth Purcell</i>
			<b>Date:</b> 1/5/2023    mpurcell@nhprimex.org
			Please direct inquires to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax

Town of Gilford	178	1/1/2023
Town of Gilmanton	179	1/1/2023
Town of Goffstown	181	1/1/2023
Town of Greenfield	186	1/1/2023
Town of Greenville	188	1/1/2023
Town of Hampton Falls	192	1/1/2023
Town of Hill	199	1/1/2023
Town of Hillsborough	200	1/1/2023
Town of Hollis	203	1/1/2023
Town of Jackson	207	1/1/2023
Town of Litchfield	222	1/1/2023
Town of Loudon	225	1/1/2023
Town of Madbury	229	1/1/2023
Town of Madison	230	1/1/2023
Town of Marlborough	232	1/1/2023
Town of Meredith	235	1/1/2023
Town of Middleton	237	1/1/2023
Town of Milford	239	1/1/2023
Town of Mont Vernon	242	1/1/2023
Town of Moultonborough	243	1/1/2023
Town of New Boston	246	1/1/2023
Town of New Ipswich	253	1/1/2023
Town of Newfields	250	1/1/2023
Town of Newington	252	1/1/2023
Town of Newton	257	1/1/2023
Town of Northfield	258	1/1/2023
Town of Ossipee	265	1/1/2023
Town of Pembroke	267	1/1/2023
Town of Pittsfield	271	1/1/2023
Town of Plaislow	273	1/1/2023
Town of Raymond	277	1/1/2023
Town of Rindge	279	1/1/2023
Town of Rollinsford	281	1/1/2023
Town of Rye	284	1/1/2023
Town of Salisbury	286	1/1/2023
Town of South Hampton	294	1/1/2023
Town of Springfield	295	1/1/2023
Town of Stratham	301	1/1/2023
Town of Sullivan	303	1/1/2023
Town of Sunapee	304	1/1/2023
Town of Swanzey	307	1/1/2023
Town of Temple	309	1/1/2023
Town of Tilton	311	1/1/2023
Town of Troy	312	1/1/2023
Town of Tuftonboro	313	1/1/2023
Town of Wakefield	315	1/1/2023
Town of Walpole	316	1/1/2023
Town of Warner	317	1/1/2023
Town of Warren	318	1/1/2023
Town of Waterville Valley	518	1/1/2023
Town of Weare	321	1/1/2023
Town of Webster	322	1/1/2023
Town of Westmoreland	324	1/1/2023
Town of Wilton	327	1/1/2023
Town of Windsor	323	1/1/2023
Town of Wolfeboro	331	1/1/2023
Town of Woodstock	332	1/1/2023
Woodsville Water & Light Department	516	1/1/2023
Community Power Coalition of New Hampshire	470	1/1/2023



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<b>Participating Member:</b> Primex3 Members as per attached Schedule of Members Workers' Compensation Program		<b>Member Number:</b>		<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply If Not		
<b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			Each Occurrence		
			General Aggregate		
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)		
			Aggregate		
<input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> Statutory	\$2,000,000	
			Each Accident		\$2,000,000
			Disease - Each Employee		
			Disease - Policy Limit		
<input type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)		
<b>Description:</b> Proof of Primex Member coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
State of NH Dept of Safety 33 Hazen Dr. Concord, NH 03301			<b>By:</b> <i>Mary Beth Purcell</i>
			<b>Date:</b> 1/5/2023    mpurcell@nhprimex.org
			Please direct inquires to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax

Town of Nelson	244	1/1/2023
Town of New Boston	246	1/1/2023
Town of New Ipswich	253	1/1/2023
Town of Newfields	250	1/1/2023
Town of Newington	252	1/1/2023
Town of Newport	256	1/1/2023
Town of Newton	257	1/1/2023
Town of Northfield	258	1/1/2023
Town of Northumberland	260	1/1/2023
Town of Northwood	261	1/1/2023
Town of Nottingham	262	1/1/2023
Town of Orange	263	1/1/2023
Town of Orford	264	1/1/2023
Town of Ossipee	265	1/1/2023
Town of Pembroke	267	1/1/2023
Town of Pittsburg	270	1/1/2023
Town of Pittsfield	271	1/1/2023
Town of Plainfield	272	1/1/2023
Town of Plaistow	273	1/1/2023
Town of Plymouth	274	1/1/2023
Town of Raymond	277	1/1/2023
Town of Rindge	279	1/1/2023
Town of Rollinsford	281	1/1/2023
Town of Roxbury	282	1/1/2023
Town of Rumney	283	1/1/2023
Town of Rye	284	1/1/2023
Town of Salem	285	1/1/2023
Town of Salisbury	286	1/1/2023
Town of Sanbornton	287	1/1/2023
Town of Sandown	288	1/1/2023
Town of Sandwich	289	1/1/2023
Town of Seabrook	290	1/1/2023
Town of Shelburne	292	1/1/2023
Town of South Hampton	294	1/1/2023
Town of Springfield	295	1/1/2023
Town of Strafford	299	1/1/2023
Town of Stratford	300	1/1/2023
Town of Stratham	301	1/1/2023
Town of Sullivan	303	1/1/2023
Town of Sunapee	304	1/1/2023
Town of Surry	305	1/1/2023
Town of Swanzey	307	1/1/2023
Town of Tamworth	308	1/1/2023
Town of Temple	309	1/1/2023
Town of Thornton	320	1/1/2023
Town of Tilton	311	1/1/2023
Town of Troy	312	1/1/2023
Town of Tuftonboro	313	1/1/2023
Town of Unity	314	1/1/2023
Town of Wakefield	315	1/1/2023
Town of Walpole	316	1/1/2023
Town of Warner	317	1/1/2023
Town of Warren	318	1/1/2023
Town of Washington	319	1/1/2023
Town of Waterville Valley	518	1/1/2023
Town of Weare	321	1/1/2023
Town of Webster	322	1/1/2023
Town of Westmoreland	324	1/1/2023
Town of Whitefield	325	1/1/2023
Town of Wilmot	326	1/1/2023
Town of Wilton	327	1/1/2023