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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

RICHARD C. BAILEY, JR.
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

February 10, 2023

56

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of State Police, to accept and expend \$21,084.00 of federal pass-through funds from the Department of Safety, Division of Administration to conduct additional law enforcement patrols along norther border traffic corridors. Effective upon Governor and Council approval through June 30, 2023. 100% Intra-Agency Transfers.

Funds are to be budgeted in the following account:

02-23-23-234010- 32530000 Dept. of Safety – Division of State Police – SP-Homeland Security Grants

<u>Class</u>	<u>Description</u>	<u>Current Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised Adjusted Authorized</u>
004-408189	Intra-Agency Transfers	\$ (874,722.75)	\$ (21,084.00)	\$ (895,806.75)
018-500106	Overtime	\$ 27,435.75	\$ 13,341.00	\$ 40,776.75
020-500200	Consumable Supplies	\$ 12,010.61	\$ 2,335.00	\$ 14,345.61
030-500320	Equipment	\$ 703,204.00	\$ -	\$ 703,204.00
037-500173	Technology-Hardware	\$ 68,094.00	\$ -	\$ 68,094.00
038-500175	Technology-Software	\$ 6,990.00	\$ -	\$ 6,990.00
060-500606	Benefits	\$ 7,520.39	\$ 5,408.00	\$ 12,928.39
066-500546	Employee Training	\$ 49,468.00	\$ -	\$ 49,468.00
	Total	\$ 874,722.75	\$ 21,084.00	\$ 895,806.75

EXPLANATION

Operation Stone Garden (OPSG) funds are intended to enhance cooperation and coordination among local, Tribal, territorial, State, and Federal law enforcement agencies in a joint mission to secure the United States borders along routes of ingress from international borders to include travel corridors in States bordering Mexico and Canada, as well as States and territories with international water borders. NH State Police will conduct additional law enforcement patrols along northern border traffic corridors to detect and deter illicit activity. The Division of State

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
February 10, 2023
Page 2 of 2

Police is a partner in this program in Coos County with the NH Department of Natural and Cultural Resources, NH Department of Fish and Game, Colebrook Police Department, and Coos County Sheriff's Office.

Funds are to be budgeted as follows:

Class 018 Funds, Overtime, are needed to conduct patrols.

Class 020 Funds, Current Expenses, are needed for fuel expenses related to the patrols.

Class 060 Funds, Benefits, are needed in association of the overtime funds.

This grant was not budgeted in SFY 2023 because of a change in administration of these grants within the Department of Safety after the development of the Department's SFY 22/23 biennial budget.

In the event that federal pass-through funds become no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

**Department of Safety
SP-Homeland Security Grants
Fiscal Situation**

02-23-23-234010-32530000

Federal Funds Awarded:

FFY 2020 - Bomb Squad Investment - 10/27/2021 - 8/31/2023	\$250,240.00
FFY 2021 - Division of NHSP UAS - 9/1/2021 - 8/31/2024	\$188,314.00
FFY 2020 - Operation Stone Garden - 3/20/2021 - 8/31/2023	\$67,678.43
FFY 2021 - Operation Stone Garden - 9/1/2021 - 8/31/2024	\$30,836.56
FFY 2021 - EOD - 9/1/2021 - 8/31/2024	\$152,000.00
FFY 2021 - Bomb Squad Expansion \$ Tactical Upgrade - 9/1/2021 - 8/31/2024	\$120,000.00
FFY 2021 - Division of NHSP Intel/SIU/Cyber - 9/1/2021 - 8/31/2024	\$124,552.00
Total Grant Funds Awarded	<u>\$933,620.99</u>

Less: SFY 2022 Expenditures on FFY 2020 Grants	\$30,284.90
Less: SFY 2022 Expenditures on FFY 2021 Grants	\$0.00
Less: SFY 2023 Current Adjusted Authorized	<u>\$874,722.75</u>

Remaining excess grant funds available to appropriate	<u>\$28,613.34</u>
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This Request	\$21,084.00
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State of New Hampshire

ROBERT L. QUINN
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
EDDIE EDWARDS
ASSISTANT COMMISSIONERS

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305

Tel: (603) 223-3889

Speech/Hearing Impaired

TDD Access Relay NH 1-800-735-2964

July 7, 2021

Colonel Nathan Noyes
NH State Police
33 Hazen Drive
Concord, NH 03305

Re: ~~2020 State Agency Homeland Security Grant Awards~~ - Bomb Squad Investment

Dear Colonel Noyes:

Congratulations! Your division has been approved for funding specific to enhancing your Homeland Security mission. It is crucial for compliance with federal regulations that all requirements associated with this grant are adhered to. There are specific special conditions attached to your grant award Terms and Conditions that will need to be followed to ensure grant compliance and reimbursement of costs as approved. These funds expire on August 31, 2023. All expenditures must be completed 30 days in advance of this date.

The following funds have been awarded for specific equipment applied for by the NH State Police:

2020 State Homeland Security Program:

\$250,240.00

This award is for the following:

▪ Bomb Squad Investment

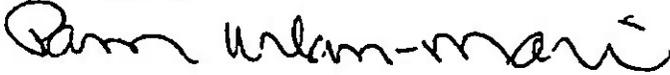
\$250,240.00

AWARD

Attached are the grant terms and conditions, special conditions, lobbying and assurances, and FFATA form. Please initial each page and complete and sign the last page of the grant terms and conditions. Also, please fill out the FFATA form and return both forms to GMU no later than August 6, 2021. These 2020 State Homeland Security funds will expire on August 31, 2023. All expenditures must be made and invoiced 30 days prior to that date (by July 31, 2023).

We look forward to working with you as you enhance your capabilities in Homeland Security prevention, protection, response and recovery.

Very truly yours,



Pam Urban-Morin
Grant Administrator

Cc: Sergeant Jeffrey Dade, State Police BOD
Tammy Halse, Administrator NH State Police

Encl: Special Terms and Conditions
Federal Terms and Conditions
FPATA
Assurances and Lobbying

State of New Hampshire

ROBERT L. QUINN
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Speech/Hearing Impaired

TDD Access Relay NH 1-800-735-2964

December 15, 2021

To: Colonel Nathan Noyes, NH State Police
Tammy Holso, Administrator III, NH State Police
Department of Safety
33 Hazen Drive
Concord NH 03305

From: Pam Urban-Morin

Re: 2021 State Agency Homeland Security Grant Award

Dear Colonel Noyes,

Congratulations! Your division has been approved for funding specific to enhancing your Homeland Security mission. It is crucial for compliance with federal regulations that all requirements associated with this grant are adhered to. There are specific special conditions attached to your grant Terms and Conditions that will need to be followed to ensure grant compliance and reimbursement of costs as approved. These funds expire on August 31, 2024. All expenditures must be completed 30 days in advance of this date.

Attached are the grant terms and conditions, special conditions, lobbying and assurances, and FFATA form. Please initial each page and complete and sign the last page of the grant terms and conditions. Also, please fill out the FFATA form and return both forms to GMU no later than February 1, 2022. These 2021 State Homeland Security funds will expire on August 31, 2024. All expenditures must be made and invoiced 30 days prior to that date (by July 31, 2024).

Also, see the additional attached memo for further information.

We look forward to working with you as you enhance your capabilities in Homeland Security prevention, protection, response and recovery.

SPECIAL CONDITIONS – FFY 2021

SUBGRANTEE: Division of NH State Police – UAS

GRANT AWARD AMOUNT: \$188,314.00

GRANT TITLE: 2021 State Agency Homeland Security Grant Award

GRANT AWARD DATE: 12/15/2021

GRANT PROGRAM: SHSP

CFDA#: 97.067

DHS Grant Award Number: Grant Award: EMW-2021-SS-00049-S01

ALL SPECIAL CONDITIONS MUST BE RESPONDED TO *WITHIN THIRTY (30) DAYS* FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. THESE GRANT FUNDS EXPIRE ON August 31, 2024. Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document.

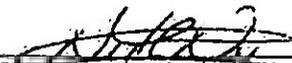
BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.

* * * * *

1. Please note the following special conditions for your grant award:

- a. Indicate which of the following is true regarding the project funded with these Homeland Security dollars by circling the correct selection (circle only one).
 - i. Sustaining or maintaining a capability acquired with federal homeland security funding;
 - ii. Sustaining or maintaining a capability acquired without federal homeland security funding; or
 - iii. Developing or acquiring a new core capability.
- b. Per 2021 Grant Guidance, please provide your DUNS number here: _____
- c. The award letter process outline and reimbursement instructions must be followed
- d. No purchase of this equipment can be made until it is determined if an EHP review is required. If it is, no purchase can be made until an EHP approval is received. As stated in the AEL: "Certain products in this category have been identified as requiring an Environmental and Historic Preservation (EHP) review. EHP documents are located at the following website: <https://www.nh.gov/safety/divisions/homeland/2021/index.html> and must be completed and submitted electronically to Pamela.Urban-Morin@dos.nh.gov.
- e. Per 2 CFR 208 and Subpart D, the organization must submit its most recent audit to be subject to a risk assessment testing for fiscal practices and capabilities. You must disclose any audit findings in the most recent Single Audit within 15 days of the date of this award. Any findings may necessitate the addition of more special conditions to this award accordance with the results of the standard risk assessment review. This grant is not VALID until the risk assessment is completed successfully.
- f. Procurement procedures per 2 CFR 200 must be followed and documentation attached must be submitted to DOS-GMU prior to any purchase as outlined.
- g. All grants awarded from the FFY21 Homeland Security Grant Program (and any future grants through the Homeland Security Grant Program) will need to transition to a new process which involves a federal revenue transfer from our account into the awardee's account(s). This may require your office to process a G&C item to accept and expend these grant awards if they were not budgeted in SFY 22-23. A copy of your G&C item must be sent to DOS-Grants Management, Attention: Pam Urban-Morin.
- h. Training – States, territories, tribal entities, and local governments are required, within 30 days of attendance, to submit information through the SAA or TPOC to FirstResponderTraining@fema.dhs.gov for all training supported with HSGP and EMPG funds. This information will consist of course title, course description, mission area, level of training, the training provider, the date of the course, the number and associated disciplines of the individuals, and the sponsoring jurisdiction. States, territories, tribal entities, and local governments intending to use FEMA funds to support attendance at training not provided by FEMA must ensure these courses:

- i. Fall within the FEMA mission scope to prepare state, local, tribal, and territorial personnel to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and catastrophic events;
 - ii. Build capabilities that: (a) support a specific training need identified by the state, territory, tribal entities, or local government, and (b) comport with the state, territory, or urban area's Threat and Hazard Identification and Risk Assessment;
 - iii. Address specific core capabilities articulated in the National Preparedness Goal;
 - iv. Support the specific program training activities identified in the individual grant programs for which the funding will be used; and
 - v. Comply with FEMA GPD IB #373, *Ensuring Training on Counter Terrorism and Countering Violent Extremism is Consistent with United States Government (USG) and Department of Homeland Security Policy.*
- i. **Training – Unallowable Costs (SHSP, UASI, and OPSG)**
- i. Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds.
 - ii. Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- j. **Training** - Per DHS/FEMA Grant Programs Directorate Policy FP 207-008-064-1, Review and Approval Requirements for Training Courses Funded Through Preparedness Grants, issued on September 9, 2013, states, territories, tribal entities and Urban Areas are no longer required to request approval from FEMA for personnel to attend non-DHS FEMA training as long as the training is coordinated with and approved by the state, territory, tribal or Urban Area Training Point of Contact (TPOC) and falls within the FEMA mission scope and the jurisdiction's Emergency Operations Plan (EOP). The only exception to this policy is for Countering Violent Extremism courses, which must be approved in advance by the DHS Office for Civil Rights and Civil Liberties. For additional information on review and approval requirements for training courses funded with preparedness grants, please refer to the following policy: <http://www.fema.gov/media-library/assets/documents/34856> .
- k. **Training** - DHS/FEMA will conduct periodic reviews of all state, local, territory, and Urban Area training funded by DHS/FEMA. These reviews may include requests for all course materials and physical observation of, or participation in, the funded training. If these reviews determine that courses are outside the scope of this guidance, recipients will be asked to repay grant funds expended in support of those efforts.
- l. **Training** - For further information on developing courses using the instructional design methodology and tools that can facilitate the process, SAAs and TPOCs are encouraged to review the NTED Responder Training Development Center (RTDC) website.
- m. **Exercises** – Recipients are required to develop a multi-year Training and Exercise Plan (TEP) that identifies training and exercise priorities and activities. The multi-year TEP must be submitted to GMU



 Signature of Authorized Official

01/04/22

 Date



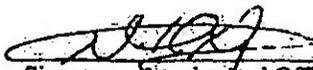
 Signature of Program Manager/Contact

12/15/21

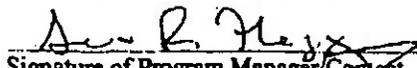
 Date

and shall be submitted to hseep@fema.dhs.gov no later than 90 days after the completion of the Training and Exercise Plan Workshop (TEPW). Recipients are encouraged to enter their exercise information in the Preparedness Toolkit at <https://www.fema.gov/national-exercise-program>. See FY 2021 HSGP NOFO p. 17.

- n. **Exercises** – Recipients that use HSGP funds to conduct an exercise(s) are encouraged to complete a progressive exercise series. Exercises conducted by states and Urban Areas may be used to fulfill similar exercise requirements required by other grant programs. Recipients are encouraged to invite representatives/planners involved with other Federally-mandated or private exercise activities. States and Urban Areas are encouraged to share, at a minimum, the multi-year training and exercise schedule with those departments, agencies, and organizations included in the plan. See FY2021 HSGP NOFO p.17.
2. **Project Implementation:** The subrecipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMU will advise sub-recipient of the approval once received. DOS-GMU reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
 3. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
 4. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2021 Homeland Security Grant Program Guidelines. Additional information about achieving compliance is available through the training officers at the NH Department of Safety's Fire Academy and EMS Bureau and the Division of Homeland Security and Emergency Management.
 5. All sub-grantees must comply and be familiar with Homeland Security Presidential Policy Directive-8, the National Preparedness System* (NPS) and the National Preparedness Goal (NPG). See: <http://www.dhs.gov/presidential-policy-directive-8-national-preparedness>.
 6. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. http://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf
 7. Recurring costs/fees are not allowable for funding under the 2021 Homeland Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.



Signature of Authorized Official



Signature of Program Manager/Contact

01/04/21

Date

12/15/21

Date

State of New Hampshire

ROBERT L. QUINN
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
ASSISTANT COMMISSIONER

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305
Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2984

March 1, 2021

Lt. Gary Prince
NH Dept of Safety, Division of State Police
Troop F
PO Box 440
Twin Mountain, NH 03595

Re: ~~2020 Homeland Security Grant Program Award - Operation Stone Garden (OPSG)~~
The OPSG Grant period expires 8/31/23

Dear Sheriff Valerino,

It is my pleasure to inform you that upon review of your 2020 Homeland Security Grant Application, the NH State Police has been awarded \$67,678.43 apportioned as outlined in the attached Approved Items Spreadsheet. You may start your activities in coordination with Coos County, lead agency, and US DHS CBP as soon as the attached award documents are completed and returned to GMU in completed status. These funds are awarded under the OPSG portion of the 2020 Homeland Security Grant Program (HSGP). However, no eligible reimbursements will be made until these forms have been returned to the Department of Safety Grants Management Unit and you have received notification of receipt. And Reminder: No work can begin until you receive an "OK to proceed" from the GMU. Please have an authorized official sign and return these forms no later than **March 20, 2021** to:

NH Department of Safety, Grants Management Unit (GMU)
33 Hazen Drive
Concord, NH 03305

These grant awards are subject to federal program requirements and special conditions. Enclosed are your federal grant terms and conditions, special conditions requirements, lobbying certification, acceptance of audit requirement, and Sub-Recipient Information Reporting forms. All signature forms must be returned to the Grants Management Unit within fifteen (15) days of the date of this letter. Special conditions requirements must be responded to within thirty (30) days of the date of this letter. In addition, purchase orders or other documented proofs of purchase must be submitted within 180 days of the date of this letter.

Failure to meet these requirements will result in a delay in reimbursement or cancellation of your grant award. Additional information is also available at <http://www.nh.gov/safety/homeland/index.html>.

Sincerely,

Pamela Urban-Morin
Grant Administrator

Coos County Local Benefit Rate = 29.43% Retirement + 1.45% FICA = 30.8 Vendor: Coos -177270 B006
 2020 Operation Stonegarden State Benefit Rate =29.43 % Retirement + 1.45% FICA =30.8 Account: 500574

Local Activity: 23HS20SGLC / J
 State Activity: 23HS20SGST / J

Operations Order Dates: 10/1/20 - 8/31/23

Approved

Reimbursed

Approved			Reimbursed		
Name of Equipment	Quantity	Cost	Name of Equipment	Quantity	Cost
NH State Police					Final Pymt Date:
			Vendor: Transfer GL40 from Outside Details 40080000		Grant Category: OPSG
			Acct: 11180000		Grant Expires: 8/31/2023
			Activity: 23HS20SGST / J		Audit Period: 7/01 to 6/30
NHSP Operational Overtime \$56.985 /hr x 1 person x 10 hours x 48 details	700	39,893.00			
Fringe Benefits \$56.985 /hr x .2988 = \$17.03 x 480 hours	0.2988	11,920.03			
Thermal Imager	2	7,527.90			
NHSP - Milage	14000	8,337.50			
			Total Expenses		\$ -
TOTAL	TOTAL	67,678.43	Balance		\$ 67,678.43

State of New Hampshire



ROBERT L. QUINN
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DEPARTMENT OF SAFETY

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Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

Date: February 2, 2022 revised

To: Colonel Nathan Noyes, NH State Police
Tammy Holso, Administrator III, NH State Police

From: Pamela Urban-Morin, Administrator, Grants Management Bureau

Re: Acceptance of 2021 Homeland Security Grant Funds

Per previous discussions with DAS through budget creation for SFY22-23, we have been advised that grant funds should be transferred to other Divisions/Agencies through a revenue transfer from our account into the awardees account. Previously, we were able to transfer the expenditures out of Divisions/Agencies accounts and into our account which helped to avoid budgeting these funds in an awardee's orgs and/or the potential need for a G&C item.

All grants awarded from the FFY21 Homeland Security Grant Program (and any future grants through the Homeland Security Grant Program) will need to transition to a new process which involves a federal revenue transfer from our account into the awardee's account(s). This may require your office to process a G&C item to accept and expend these grant awards if they were not budgeted in SFY22-23. This action will need to be coordinated with my office.

The grant awards listed below have been awarded through the FFY21 Homeland Security Grant Program and have not had any expenses reimbursed at this time. If not already budgeted in your accounts, they will need to be set up through a G&C grant award acceptance item. We will need a copy of this for your grant file.

FY21 Operation Stonegarden	\$ 30,836.56 ✓
FY21 EOD (local funds MOU Hazmat)	\$152,000.00 ✓
FY21 UAS Expanded Capability	\$188,314.00 ✓
FY21 Intel/SIU (equipment, training)	\$124,552.00 ✓
FY21 Bomb Squad Expansion & Tactical Upgrade	\$120,000.00 ✓

Please contact our office if there any concerns or questions with regards to this process.

C:\Users\Tammy.M.Holso\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\YGPS9N6R\GC Memo to SP revised.docx

SPECIAL CONDITIONS – FFY 2021

SUBGRANTEE: NH State Police

GRANT AWARD AMOUNT: \$

30,836.56

GRANT TITLE: OPERATION STONEGARDEN

GRANT AWARD DATE: TBD – DO NOT
START WORK Until Notified BY GRANTS MANAGEMENT

GRANT PROGRAM: SHSP/OPSG

CFDA#: 97.067

DHS Grant Award Number: Grant Award: EMW-2021- TBD

ALL SPECIAL CONDITIONS MUST BE RESPONDED TO *WITHIN THIRTY (30) DAYS* FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. **THESE GRANT FUNDS EXPIRE ON August 31, 2024.** Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document.

BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.

* * * * *

1. Please note the following special conditions for your grant award:
 - a. Complete and return all signature forms included with this award:
 - b. Funds are to be expended in accordance with the attached Budget.
 - c. The "Stonegraden Security Detail Officer's Activity & Time Report" must be completed, signed, and returned with each reimbursement request submitted to the Grants Management Unit.
 - d. Documentation showing authorization from the local governing body/authorized official approving an OPSG rate for the 2020 OPSG program.
 - e. To insure the premium pay rates are not being applied to these OPSG patrol activities please supply the resolution from your governing authorities which authorize any rates that are beyond the normal FLSA applicable overtime rules that apply to your employees. The mere opportunity for access to Federal funds does not indicate that a premium rate may be charged without proper justification at the "local" level. The use of a "detail" rate must be consistent with an existing policy in place for example: until "overtime" rate is reached h an officer may not charge the OPSG for "overtime" (OPSG detail) rate. Ex: "overtime" only applies at 40 hour or more per local labor contract
 - f. Under FLSA for a Chief (or exempt employee) to be eligible for "overtime" patrols must meet the following test: Is a police chief considered exempt under the executive or administrative test. Fair Labor Standards Act (FLSA), a police chief is exempt if they meet all of the following
 - Pay of not less than \$455 per week
 - Paid on a salary basis
 - Customarily and regularly supervise work of two or more employee
 - Has authority to hire or fire employees
 * Only exception would be a state law or municipal ordinance that provides more benefits than the FLSA requires.
 This must be supplied if the Chief is working these patrols as overtime.
 - g. An employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 p.m. to 5:00 p.m.).
 - h. In no case shall OPSG patrols supplant local patrols.
 - i. The following must be supplied for reimbursement:
 - i. signed copy of the Payroll Summary Sheet filled out and signed by someone who can validate
 - ii. a signed copy of the OT/Backfill form for each day worked signed by an authorized official
 - iii. We will need signed payroll sheets.
 - iv. We need the specific mileage validated and signed off on by authorized official- See Stone Garden Activity Sheet.doc
 - j. Equipment approved will need to be purchased and then reimbursed with an invoice and copy of cleared proof of payment (canceled check equivalent)

Equipment purchases MUST comply with 2 CFR 200.317-326 and the attached procurement report must be completed and submitted for GMU approval prior to purchases made. System for Award Management (SAMS) report is required for selected vendor as well.

- l. Note – CBP may have additional requirements for documentation that they can address in your team meetings.
 - m. Reimbursement requests need to include: paid invoices, canceled checks, requests for reimbursement signed on Town or Agency letterhead.
2. **Project Implementation:** The subrecipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMU will advise sub-recipient of the approval once received. DOS-GMU reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
3. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
4. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2020 Homeland Security Grant Program Guidelines. Additional information about achieving compliance is available through the training officers at the NH Department of Safety's Fire Academy and EMS Bureau and the Division of Homeland Security and Emergency Management.
5. All sub-grantees must comply and be familiar with Homeland Security Presidential Policy Directive-8, the National Preparedness System* (NPS) and the National Preparedness Goal (NPG). See: <http://www.dhs.gov/presidential-policy-directive-8-national-preparedness>.
6. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. http://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf
7. All SHSP sub-grantees must, when appropriate, engage citizens by expanding plans and task force memberships to address citizen participation; awareness and outreach to inform and engage the public; include citizens in training and exercise; and develop or expand programs that integrate citizen/volunteer support for the emergency responder disciplines. Grantees are encouraged to integrate with the Citizens' Corp from their local area. Contact VolunteerNH!
8. Recurring costs/fees are not allowable for funding under the 2020 Homeland Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.


Signature of Authorized Official


Date


Signature of Program Manager/Contact

02-03-2022
Date

State of New Hampshire

ROBERT L. QUINN
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
EDDIE EDWARDS
ASSISTANT COMMISSIONERS

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305
Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

Date: December 15, 2021

To: Colonel Nathan Noyes, NH State Police
Tammy Holso, Administrator III, NH State Police

From: Pamela Urban-Morin, Administrator, Grants Management Bureau

Re: Acceptance of 2021 Homeland Security Grant Funds

Per previous discussions with DAS through budget creation for SFY22-23, we have been advised that grant funds should be transferred to other Divisions/Agencies through a revenue transfer from our account into the awardees account. Previously, we were able to transfer the expenditures out of Divisions/Agencies accounts and into our account which helped to avoid budgeting these funds in an awardee's orgs and/or the potential need for a G&C item.

All grants awarded from the FFY21 Homeland Security Grant Program (and any future grants through the Homeland Security Grant Program) will need to transition to a new process which involves a federal revenue transfer from our account into the awardee's account(s). This may require your office to process a G&C item to accept and expend these grant awards if they were not budgeted in SFY22-23. This action will need to be coordinated with my office.

The grant awards listed below have been awarded through the FFY21 Homeland Security Grant Program and have not had any expenses reimbursed at this time. If not already budgeted in your accounts, they will need to be set up through a G&C grant award acceptance item. We will need a copy of this for your grant file.

FY21 Operation Stonegarden	\$ 30,836.56
FY21-EOD (local.funds-MOU: Hazmat)	\$152,000.00
FY21 UAS Expanded Capability	\$148,313.18
FY21 Intel/SIU (equipment, training)	\$124,552.00
FY21 Bomb Squad Expansion & Tactical Upgrade	\$120,000.00

Please contact our office if there any concerns or questions with regards to this process.

SPECIAL CONDITIONS – FFY 2021

SUBGRANTEE: Division of NH State Police – EOD Equipment GRANT AWARD AMOUNT: \$152,000.00

GRANT TITLE: 2021 State Agency Homeland Security Grant Award GRANT AWARD DATE: 12/15/2021

GRANT PROGRAM: SHSP CFDA#: 97.067

DHS Grant Award Number: Grant Award: EMW-2021-SS-00049-S01

ALL SPECIAL CONDITIONS MUST BE RESPONDED TO *WITHIN THIRTY (30) DAYS* FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. **THESE GRANT FUNDS EXPIRE ON August 31, 2024.** Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document.

BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.

* * * * *

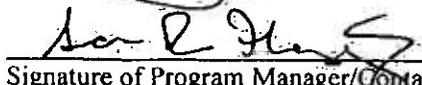
1. Please note the following special conditions for your grant award:

- a. Indicate which of the following is true regarding the project funded with these Homeland Security dollars by circling the correct selection (circle only one).
 - i. Sustaining or maintaining a capability acquired with federal homeland security funding;
 - ii. Sustaining or maintaining a capability acquired without federal homeland security funding; or
 - iii. Developing or acquiring a new core capability.
- b. Per 2021 Grant Guidance, please provide your DUNS number here: _____
- c. The award letter process outline and reimbursement instructions must be followed
- d. No purchase of this equipment can be made until it is determined if an EHP review is required. If it is, no purchase can be made until an EHP approval is received. As stated in the AEL: "Certain products in this category have been identified as requiring an Environmental and Historic Preservation (EHP) review. EHP documents are located at the following website: <https://www.nh.gov/safety/divisions/homeland/2021/index.html> and must be completed and submitted electronically to Pamela.Urban-Morin@dos.nh.gov.
- e. Per 2 CFR 208 and Subpart D, the organization must submit its most recent audit to be subject to a risk assessment testing for fiscal practices and capabilities. You must disclose any audit findings in the most recent Single Audit within 15 days of the date of this award. Any findings may necessitate the addition of more special conditions to this award accordance with the results of the standard risk assessment review. This grant is not VALID until the risk assessment is completed successfully.
- f. Procurement procedures per 2 CFR 200 must be followed and documentation attached must be submitted to DOS-GMU prior to any purchase as outlined.
- g. All grants awarded from the FFY21 Homeland Security Grant Program (and any future grants through the Homeland Security Grant Program) will need to transition to a new process which involves a federal revenue transfer from our account into the awardee's account(s). This may require your office to process a G&C item to accept and expend these grant awards if they were not budgeted in SFY 22-23. A copy of your G&C item must be sent to DOS-Grants Management, Attention: Pam Urban-Morin.
- h. **Training** – States, territories, tribal entities, and local governments are required, within 30 days of attendance, to submit information through the SAA or TPOC to FirstResponderTraining@fcma.dhs.gov for all training supported with HSGP and EMPG funds. This information will consist of course title, course description, mission area, level of training, the training provider, the date of the course, the number and associated disciplines of the individuals, and the sponsoring jurisdiction. States, territories, tribal entities, and local governments intending to use FEMA funds to support attendance at training not provided by FEMA must ensure these courses:

- i. Fall within the FEMA mission scope to prepare state, local, tribal, and territorial personnel to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and catastrophic events;
 - ii. Build capabilities that: (a) support a specific training need identified by the state, territory, tribal entities, or local government, and (b) comport with the state, territory, or urban area's Threat and Hazard Identification and Risk Assessment;
 - iii. Address specific core capabilities articulated in the National Preparedness Goal;
 - iv. Support the specific program training activities identified in the individual grant programs for which the funding will be used; and
 - v. Comply with FEMA GPD IB #373, *Ensuring Training on Counter Terrorism and Countering Violent Extremism is Consistent with United States Government (USG) and Department of Homeland Security Policy*.
- i. **Training – Unallowable Costs (SHSP, UASI, and OPSG)**
- i. Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds.
 - ii. Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- j. **Training** - Per DHS/FEMA Grant Programs Directorate Policy FP 207-008-064-1, Review and Approval Requirements for Training Courses Funded Through Preparedness Grants, issued on September 9, 2013, states, territories, tribal entities and Urban Areas are no longer required to request approval from FEMA for personnel to attend non-DHS FEMA training as long as the training is coordinated with and approved by the state, territory, tribal or Urban Area Training Point of Contact (TPOC) and falls within the FEMA mission scope and the jurisdiction's Emergency Operations Plan (EOP). The only exception to this policy is for Countering Violent Extremism courses, which must be approved in advance by the DHS Office for Civil Rights and Civil Liberties. For additional information on review and approval requirements for training courses funded with preparedness grants, please refer to the following policy: <http://www.fema.gov/media-library/assets/documents/34856>.
- k. **Training** - DHS/FEMA will conduct periodic reviews of all state, local, territory, and Urban Area training funded by DHS/FEMA. These reviews may include requests for all course materials and physical observation of, or participation in, the funded training. If these reviews determine that courses are outside the scope of this guidance, recipients will be asked to repay grant funds expended in support of those efforts.
- l. **Training** - For further information on developing courses using the instructional design methodology and tools that can facilitate the process, SAAs and TPOCs are encouraged to review the NTED Responder Training Development Center (RTDC) website.
- m. **Exercises** – Recipients are required to develop a multi-year Training and Exercise Plan (TEP) that identifies training and exercise priorities and activities. The multi-year TEP must be submitted to GMU



 Signature of Authorized Official



 Signature of Program Manager/Contact

01/04/22

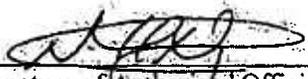
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12/15/21

 Date

and shall be submitted to hseep@fema.dhs.gov no later than 90 days after the completion of the Training and Exercise Plan Workshop (TEPW). Recipients are encouraged to enter their exercise information in the Preparedness Toolkit at <https://www.fema.gov/national-exercise-program>. See FY 2021 HSGP NOFO p. 17.

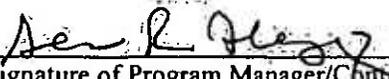
- n. **Exercises** – Recipients that use HSGP funds to conduct an exercise(s) are encouraged to complete a progressive exercise series. Exercises conducted by states and Urban Areas may be used to fulfill similar exercise requirements required by other grant programs. Recipients are encouraged to invite representatives/planners involved with other Federally-mandated or private exercise activities. States and Urban Areas are encouraged to share, at a minimum, the multi- year training and exercise schedule with those departments, agencies, and organizations included in the plan. See FY2021 HSGP NOFO p.17.
2. **Project Implementation:** The subrecipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMU will advise sub-recipient of the approval once received. DOS-GMU reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
 3. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
 4. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2021 Homeland Security Grant Program Guidelines. Additional information about achieving compliance is available through the training officers at the NH Department of Safety's Fire Academy and EMS Bureau and the Division of Homeland Security and Emergency Management.
 5. All sub-grantees must comply and be familiar with Homeland Security Presidential Policy Directive-8, the National Preparedness System* (NPS) and the National Preparedness Goal (NPG). See: <http://www.dhs.gov/presidential-policy-directive-8-national-preparedness>.
 6. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. http://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf
 7. Recurring costs/fees are not allowable for funding under the 2021 Homeland Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.



Signature of Authorized Official

01/04/22

Date



Signature of Program Manager/Contact

12/13/21

Date

State of New Hampshire

ROBERT L. QUINN
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
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December 15, 2021

To: Colonel Nathan Noyes, NH State Police
Tammy Holso, Administrator III, NH State Police
Department of Safety
33 Hazen Drive
Concord NH 03305

From: Pam Urban-Morin

Re: 2021 State Agency Homeland Security Grant Award

Dear Colonel Noyes,

Congratulations! Your division has been approved for funding specific to enhancing your Homeland Security mission. It is crucial for compliance with federal regulations that all requirements associated with this grant are adhered to. There are specific special conditions attached to your grant Terms and Conditions that will need to be followed to ensure grant compliance and reimbursement of costs as approved. These funds expire on August 31, 2024. All expenditures must be completed 30 days in advance of this date.

Attached are the grant terms and conditions, special conditions, lobbying and assurances, and FFATA form. Please initial each page and complete and sign the last page of the grant terms and conditions. Also, please fill out the FFATA form and return both forms to GMU no later than February 1, 2022. These 2021 State Homeland Security funds will expire on August 31, 2024. All expenditures must be made and invoiced 30 days prior to that date (by July 31, 2024).

Also, see the additional attached memo for further information.

We look forward to working with you as you enhance your capabilities in Homeland Security prevention, protection, response and recovery.

SPECIAL CONDITIONS – FFY 2021

SUBGRANTEE: Division of NH State Police – Bomb Upgrade

GRANT AWARD AMOUNT: \$120,000.00

GRANT TITLE: 2021 State Agency Homeland Security Grant Award

GRANT AWARD DATE: 12/15/2021

GRANT PROGRAM: SHSP

CFDA#: 97.067

DHS Grant Award Number: Grant Award: EMW-2021-SS-00049-S01

ALL SPECIAL CONDITIONS MUST BE RESPONDED TO *WITHIN THIRTY (30) DAYS* FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. **THESE GRANT FUNDS EXPIRE ON August 31, 2024.** Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document.

BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.

* * * * *

1. Please note the following special conditions for your grant award:

- a. Indicate which of the following is true regarding the project funded with these Homeland Security dollars by circling the correct selection (circle only one).
 - i. Sustaining or maintaining a capability acquired with federal homeland security funding;
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- b. Per 2021 Grant Guidance, please provide your DUNS number here: _____
- c. The award letter process outline and reimbursement instructions must be followed
- d. No purchase of this equipment can be made until it is determined if an EHP review is required. If it is, no purchase can be made until an EHP approval is received. As stated in the AEL: "Certain products in this category have been identified as requiring an Environmental and Historic Preservation (EHP) review. EHP documents are located at the following website: <https://www.nh.gov/safety/divisions/homeland/2021/index.html> and must be completed and submitted electronically to Pamela.Urban-Morin@dos.nh.gov.
- e. Per 2 CFR 208 and Subpart D, the organization must submit its most recent audit to be subject to a risk assessment testing for fiscal practices and capabilities. You must disclose any audit findings in the most recent Single Audit within 15 days of the date of this award. Any findings may necessitate the addition of more special conditions to this award accordance with the results of the standard risk assessment review. This grant is not VALID until the risk assessment is completed successfully.
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Signature of Authorized Official

Date

Signature of Program Manager/Contact

Date

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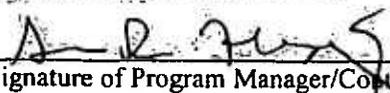
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Signature of Authorized Official

01/04/22

Date



Signature of Program Manager/Contact

12/15/21

Date

State of New Hampshire



ROBERT L. QUINN
COMMISSIONER OF SAFETY

RICHARD C. BAILEY, JR.
EDDIE EDWARDS
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DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305

Tel: (603) 223-3869

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TDD Access Relay NH 1-800-735-2064

December 15, 2021

To: Colonel Nathan Noyes, NH State Police
Tammy Holso, Administrator III, NH State Police
Department of Safety
33 Hazen Drive
Concord NH 03305

From: Pam Urban-Morin

Re: ~~2021 State Agency Homeland Security Grant Award~~

Dear Colonel Noyes,

Congratulations! Your division has been approved for funding specific to enhancing your Homeland Security mission. It is crucial for compliance with federal regulations that all requirements associated with this grant are adhered to. There are specific special conditions attached to your grant Terms and Conditions that will need to be followed to ensure grant compliance and reimbursement of costs as approved. These funds expire on August 31, 2024. All expenditures must be completed 30 days in advance of this date.

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Also, see the additional attached memo for further information.

We look forward to working with you as you enhance your capabilities in Homeland Security prevention, protection, response and recovery.

SPECIAL CONDITIONS – FFY 2021

SUBGRANTEE: Division of NH State Police – Intel/SIU/Cyber

GRANT AWARD AMOUNT: \$124,552.00

GRANT TITLE: 2021 State Agency Homeland Security Grant Award

GRANT AWARD DATE: 12/15/2021

GRANT PROGRAM: SHSP

CFDA#: 97.067

DHS Grant Award Number: Grant Award: EMW-2021-SS-00049-S01

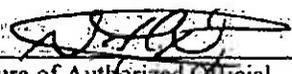
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- i. **Training – Unallowable Costs (SHSP, UASI, and OPSG)**
- i. Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds.
 - ii. Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- j. **Training** - Per DHS/FEMA Grant Programs Directorate Policy FP 207-008-064-1, Review and Approval Requirements for Training Courses Funded Through Preparedness Grants, issued on September 9, 2013, states, territories, tribal entities and Urban Areas are no longer required to request approval from FEMA for personnel to attend non-DHS FEMA training as long as the training is coordinated with and approved by the state, territory, tribal or Urban Area Training Point of Contact (TPOC) and falls within the FEMA mission scope and the jurisdiction's Emergency Operations Plan (EOP). The only exception to this policy is for Countering Violent Extremism courses, which must be approved in advance by the DHS Office for Civil Rights and Civil Liberties. For additional information on review and approval requirements for training courses funded with preparedness grants, please refer to the following policy: <http://www.fema.gov/media-library/assets/documents/34856>.
- k. **Training** - DHS/FEMA will conduct periodic reviews of all state, local, territory, and Urban Area training funded by DHS/FEMA. These reviews may include requests for all course materials and physical observation of, or participation in, the funded training. If these reviews determine that courses are outside the scope of this guidance, recipients will be asked to repay grant funds expended in support of those efforts.
- l. **Training** - For further information on developing courses using the instructional design methodology and tools that can facilitate the process, SAAs and TPOCs are encouraged to review the NTED Responder Training Development Center (RTDC) website.
- m. **Exercises** - Recipients are required to develop a multi-year Training and Exercise Plan (TEP) that identifies training and exercise priorities and activities. The multi-year TEP must be submitted to GMU



 Signature of Authorized Official

01/04/20

 Date

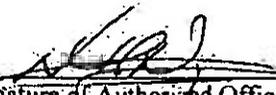
 Signature of Program Manager/Contact

 Date

and shall be submitted to hseep@fema.dhs.gov no later than 90 days after the completion of the Training and Exercise Plan Workshop (TEPW). Recipients are encouraged to enter their exercise information in the Preparedness Toolkit at <https://www.fema.gov/national-exercise-program>. See FY 2021 HSGP NOFO p. 17.

- n. **Exercises** – Recipients that use HSGP funds to conduct an exercise(s) are encouraged to complete a progressive exercise series. Exercises conducted by states and Urban Areas may be used to fulfill similar exercise requirements required by other grant programs. Recipients are encouraged to invite representatives/planners involved with other Federally-mandated or private exercise activities. States and Urban Areas are encouraged to share, at a minimum, the multi- year training and exercise schedule with those departments, agencies, and organizations included in the plan. See FY2021 HSGP NOFO p.17.

2. **Project Implementation:** The subrecipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMU will advise sub-recipient of the approval once received. DOS-GMU reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
3. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
4. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2021 Homeland Security Grant Program Guidelines. Additional information about achieving compliance is available through the training officers at the NH Department of Safety's Fire Academy and EMS Bureau and the Division of Homeland Security and Emergency Management.
5. All sub-grantees must comply and be familiar with Homeland Security Presidential Policy Directive-8, the National Preparedness System* (NPS) and the National Preparedness Goal (NPG). See: <http://www.dhs.gov/presidential-policy-directive-8-national-preparedness>.
6. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. http://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf
7. Recurring costs/fees are not allowable for funding under the 2021 Homeland Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.



Signature of Authorized Official



Date

Signature of Program Manager/Contact

Date