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STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF ADMINISTRATION

7 Eagle Square
Concord, NH 03301
Telephone 603-271-3800

Lindsey B. Courtney
Executive Director

Heather A. Kelley
Director of Operations



February 8, 2023

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 4:8, Gifts to the State, authorize the Office of Professional Licensure and Certification (OPLC) to accept a gift for travel reimbursement, not to exceed \$2,000, from the Federation of State Medical Boards (FSMB), to allow the Administrator of Licensing to attend the 2023 Annual Meeting on May 4, 2023, through May 6, 2023, in Minneapolis, Minnesota effective upon Governor and Council Approval.

EXPLANATION

FSMB is a national non-profit organization that represents more than 70 medical and osteopathic licensing boards. The FSMB Annual meeting for Staff Fellow/Senior Staff Representative provides an opportunity to become familiar with the organization's structure, activities, examination program and operations. The OPLC seeks authorization to accept this gift, which supports travel to and attendance at the 2023 Annual Team meeting.

Based on the foregoing, I am respectfully recommending approval of acceptance of the gift for travel reimbursement from FSMB.

Respectfully submitted,

Lindsey B. Courtney
Executive Director

Dear Ashley,

This email confirms you have been awarded an FSMB scholarship to attend the **2023 Annual Meeting** on behalf of your state medical board and serving as your board's Staff Fellow/Senior Staff Representative. This year's Annual Meeting will take place in Minneapolis, Minnesota on May 4 – 6, 2023.

To be eligible for the full reimbursement amount of up to \$2000, each state medical board's Staff Fellow/Senior Staff Representative must attend the Annual Meeting in its entirety (Thursday through Saturday).

EVENT REGISTRATION

As a scholarship recipient for your medical board, the event registration fee is waived. However, all scholarship recipients must register on the event website linked above. When entering your personal information on the registration page, please select **Conference Attendee** from the Registration Type dropdown box at the top of the page and complete the registration form. Next, on the **Registration Items** page select the **Reserved & Scholarship** option. Additional registration items, such as tickets to the Foundation Luncheon and guest meal tickets, are available for purchase. Continue to follow the prompts until you reach the **Order Summary** page where you will be asked to Submit your registration. Upon receipt of your submission, you will receive a system generated email confirming your registration. Please be sure to save this email for future reference in the event you need to view or modify your registration.

TRAVEL ARRANGEMENTS & REIMBURSEMENT

The scholarship recipient will receive a separate email from FSMBTravel@fsmb.org with the Annual Meeting travel policy and instructions on how to book your airfare and hotel.

We look forward to seeing you in Minneapolis!

With kind regards,

Loretta Neely, MA, MBA
CME Program Manager

Federation of State Medical Boards
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FEDERATION OF
STATE MEDICAL BOARDS

Federation of State Medical Boards
2023 Annual Meeting Agenda
May 4-6

Hilton Minneapolis
Minneapolis, MN

Draft Agenda

**Times and session titles are tentative and subject to change

Wednesday, May 3, 2023

- 8:00 a.m. – 5:00 p.m. **Administrators in Medicine Annual Meeting**
Members of Administrators in Medicine (AIM), the national organization for state medical & osteopathic board executives, will convene for the organization's annual meeting.
- 12:00 – 6:00 p.m. **Annual Meeting and CME Registration**
- 5:30 – 6:30 p.m. **Minnesota Welcome Reception**
The Minnesota Board of Medical Practice invites all FSMB meeting attendees to its Welcome Reception. The Board encourages meeting attendees to take this opportunity to network with each other, and it looks forward to sharing some Minnesota hospitality.

Thursday, May 4, 2023

- 7:00 a.m. – 5:00 p.m. **Annual Meeting and CME Registration**
- 7:00 – 7:45 a.m. **New Attendee Orientation** (*continental breakfast provided*)
All first-time meeting attendees, including new state medical board members and staff, are encouraged to sit in on this informative session. The session will walk newcomers through the major highlights and structure of FSMB's Annual Meeting and provide a history of the organization, as well as tips for maneuvering through the next three days.
- 8:00 – 8:15 a.m. **Opening Ceremonies**
- 8:15 – 9:00 a.m. **Title to Come**
Featured Speaker
Malcolm Sparrow, PhD, Professor of Practice of Public Management, Harvard Kennedy School (**confirmed**)

- 9:15 – 10:00 a.m. **Reactor Panel (SMB Representatives)**
- 10:00 – 10:30 a.m. Break – Exhibits, Posters and Networking
- 10:30 – 11:15 a.m. **General Session**
Your Federation at Work
This session will cover the new and ongoing initiatives and services undertaken by the FSMB as it works with and for its members to improve the quality, safety, and integrity of health care.
Speaker: Humayun J. Chaudhry, DO, MACP, President and Chief Executive Officer, Federation of State Medical Boards
- 11: 15 a.m. – 11:45 p.m. **FSMB Awards Presentation**
Join us as we recognize those honorees who will receive the FSMB’s highest awards, including the Distinguished Service Award, the Leadership Award, the Award of Merit, the Lifetime Achievement Award, and the *Journal of Medical Regulation* awards
- 12:00 – 1:30 p.m. **Keynote Luncheon**
Keynote Speaker:
Rahul Gupta, MD, MPH, FACP, Director, Office of National Drug Control Policy (ONDCP) (confirmed)
- 1:30 – 1:45 p.m. Break – Exhibits, Posters and Networking
- 1:45 – 2:45 p.m. **General Session**
Featured Speaker
Graham McMahon, MD, MMSc, President and Chief Executive Officer, Accreditation Council for Continuing Medical Education (ACCME) (confirmed)
- 2:45 – 3:00 p.m. Break – Exhibits, Posters and Networking
- 3:00 – 4:15 p.m. **Role-Specific Forums (for board members, investigators, executive directors, board attorneys, and licensing)**
- 4:15 – 4:30 p.m. Break – Exhibits, Posters and Networking
- 4:30 – 6:00 p.m. **Candidates Forum**
This year’s candidates for FSMB leadership positions will present their views on the future of the FSMB. Attendees are invited to attend this event to personally meet the candidates.
- 6:00 – 7:00 p.m. **Meet the Candidates Reception**

Friday, May 5, 2023

6:00 – 8:00 a.m.	American Association of Osteopathic Examiners (AAOE) Annual Business Meeting The AAOE will convene for its annual business meeting. The meeting is open to osteopathic physicians who sit on state licensing boards (dual and composite). Its goal is to support the distinctiveness and integrity of osteopathic medical licensure.
7:00 a.m. – 5:00 p.m.	Annual Meeting and CME Registration
7:00 – 7:45 a.m.	Sunrise Session (<i>continental breakfast provided</i>) USMLE Update In this session, participants will learn about changes and trends in the United States Medical Licensing Examination (USMLE)
8:00 – 9:00 a.m.	Reference Committee
9:00 – 10:15 a.m.	Morning Concurrent Sessions Sessions will be offered concurrently with each other and repeated two times, allowing registrants to attend two of the three sessions. Session 1 Session 2 Session 3
10:15 – 10:30 a.m.	Break – Exhibits, Posters and Networking
10:30 a.m. – 11:45 a.m.	Morning Concurrent Sessions Repeated
11:45 – 12:00 p.m.	Break – Exhibits, Posters and Networking
12:00 – 1:30 p.m.	FSMB Foundation Luncheon Keynote Speaker - TBD
1:30 – 3:00 p.m.	Afternoon Concurrent Sessions Sessions will be offered concurrently. Session 1 Session 2 Session 3

- 3:00 – 3:30 p.m. Break – Exhibits, Posters and Networking
- 3:30 – 5:00 p.m. **Medical Regulatory Workshops (3-4 topics)**
 During these issue-based group breakout forums, attendees will receive a brief presentation on pre-identified emerging topics, then engage with their colleagues and discuss those topics in greater depth. Topics will be offered concurrently and participants attend the forum of greatest interest to them.
- 5:00 – 6:30 p.m. **Spotlight Poster Reception**
 Join your colleagues and our strategic partners in the exhibit area for an exciting array of poster displays, as well as food and drink, during the FSMB’s first ever Spotlight Poster Reception. The FSMB Spotlight Poster Reception, one of this year’s key networking opportunities, is a special exhibition of posters highlighting the work of state medical and osteopathic boards and researchers on topics of interest to the medical regulatory community. During the Spotlight Poster Session, representatives of each poster will be on hand to explain their work and answer questions. Refreshments will be offered.

Saturday, May 6, 2023

- 7:00 a.m. – Noon **Annual Meeting and CME Registration**
- 7:00 – 7:45 a.m. **Sunrise Session** (*continental breakfast provided*)
NBOME Update
 During this session, participants will learn about important updates to the COMLEX-USA examination program and how COMLEX-USA provides a distinctive assessment of the competencies required for the practice of osteopathic medicine.
- 8:00 – 9:00 a.m. **Panel Discussion**
Innovations and Trends in Medical Education and Training
Panelists
David J. Skorton, MD, President and Chief Executive Officer, Association of American Medical Colleges (AAMC)
Moderator: Humayun J. Chaudhry, DO, MACP, President and Chief Executive Officer, Federation of State Medical Boards
- 9:00 – 10:15 a.m. **Joint Session with FSPHP**
- 10:15 – 10:30 a.m. Break – Posters and Networking
- 10:30 a.m. – 12:30 p.m. **House of Delegates**
 The annual business meeting of the House of Delegates is open to all attendees.

5:00 – 5:30 p.m.

Chair's Reception

5:30 – 6:30 p.m.

Investiture of the Chair

Jeffrey Carter, MD, will be installed as chair and elected officers and directors will be recognized during the occasion.

7:00 – 9:00 p.m.

Dinner and Entertainment

Join your colleagues for dinner, music and dancing. Attire is dressy casual. This event celebrates the installation of the FSMB's new leadership team.

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