



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

January 31, 2023

FEB03'23 PM 3:38 RCVD

60

The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTIONS

1. Pursuant to the provisions of RSA 124:15,I, authorize NHDES to establish one full time temporary position through June 30, 2023, effective upon Fiscal Committee and Governor and Council approvals. This position was approved by the Division of Personnel on January 23, 2023. A copy of the approval documentation is attached.

Classification Title	Position #	Labor Grade	Salary Range
Environmental III	9T3293	23	\$47,873-\$67,509

2. Authorize the Department of Environmental Services (NHDES) to accept and expend \$71,308 in federal funds from US Department of Commerce, National Oceanic and Atmospheric Administration (NOAA), to fund investments in coastal habitat-focused infrastructure through the NHDES Coastal Program (NHCP), effective upon Governor and Council approval through June 30, 2023. Funding is 100% Federal Funds. The Budget Table is on page 2 of this request.

Coastal Resilience Infrastructure
03-44-44-442010-63630000
Fiscal Year 2023

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404646	Federal Funds	\$0	(\$71,308)	(\$71,308)
Expenditures				
018-500106	Overtime	\$0	\$2,500	\$2,500
020-500200	Current Expense	\$0	\$876	\$876
038-500177	Technology Software	\$0	\$250	\$250
040-500800	Indirect Costs	\$0	\$3,757	\$3,757
041-500801	Audit Fund Set Aside	\$0	\$71	\$71
042-500620	Additional Fringe Benefits	\$0	\$1,436	\$1,436
050-500109	Personal Service Temp	\$0	\$7,096	\$7,096
059-500117	Salary Temp Full Time	\$0	\$16,755	\$16,755
060-500601	Benefits	\$0	\$10,128	\$10,128
070-500705	In-State Travel	\$0	\$439	\$439
085-588575	Interagency xfr out of fed fn	\$0	\$28,000	\$28,000
TOTAL		\$0	\$71,308	\$71,308

EXPLANATION

The Bipartisan Infrastructure Law (BIL), also known as the "Infrastructure Investment and Jobs Act of 2021" (IIJA) included \$207 million in additional funding to NOAA to strengthen the nation's coastal habitat-focused infrastructure. A portion of this funding will flow through to the states via the Coastal Zone Management (CZM) Capacity-Building funding to support planning, coordination, communication, application, and execution of coastal BIL activities. For New Hampshire, the additional funding is \$150,000 per year for three years. For decades, CZM have been the foundation of coastal zone management investments, that significantly improve the resilience of coastal communities and habitats. NOAA and NHDES are committed to maximizing the impact of these funds to addressing urgent habitat-focused infrastructure projects.

NHDES will utilize a temporary full time position to administer all aspects of the CZM Capacity-Building BIL funds. The goal of the funding is for staff to monitor and assess salt marsh habitat for conservation, restoration, and remediation potential. NHDES anticipates that this effort will lead to a prioritized list of projects that will be eligible for future restoration federal funding. In addition, the pass-through funds to

The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court and
 His Excellency, Governor Christopher T. Sununu
 and the Honorable Council

Page 3 of 4

NH Fish and Game Department to support coastal land conservation efforts will help support additional capacity to secure funding and land purchase agreements for high priority conservation properties.

NHDES is requesting to budget these funds as shown below:

- Class 018 To cover anticipated overtime costs for personnel.
- Class 020 To cover costs for office supplies.
- Class 038 To cover technology software.
- Class 040 To cover the program share of statewide indirect costs.
- Class 041 To cover the cost of Audit Set-Aside charges related to the federal program.
- Class 042 To cover the program share of additional fringe benefit costs.
- Class 050 These funds are available in support of expanded or new program activities not previously budgeted. Employee support from existing NHDES programs will be used to conduct activities under this program. These funds will be used to supplant funding for the following position, which is currently budgeted.

Position Number	Title	Account 03-44-44-	Funding Mix	Amount
16669	Environmentalist III	442010-36420000	100% Federal	\$7,096

Funding in the amount of \$7,096 which is budgeted for the current position, will either be lapsed or closed to control resulting in a net zero increase in budgeted funds.

- Class 059 To cover the costs for one temporary full time position for coordination and execution of NHDES's management of coastal zone management projects.
- Class 060 To cover benefits for full time personnel.
- Class 070 To cover Instate travel to project sites and outreach/public meetings.
- Class 085 To cover funds transferred to NH Fish and Game Department to support coastal land conservation efforts.

The following is intended to address the seven questions required by the Fiscal Committee with respect to the acceptance of federal and other funds in which new positions are established or extended:

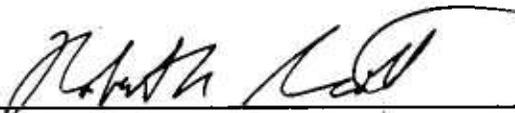
1. **List All Personnel by Classification, Labor Grade, and Salary:** See table above. One (1) full time, temporary position (#9T3293, Environmentalist III, LG 23, \$47,873-\$67,509).
2. **Explain the Nature, Need, and Duration of the Program:** The Bipartisan Infrastructure Law (BIL) that was signed into law on November 15, 2021, established and funded new programs from FFY2022 through 2026 to fund investments in coastal habitat and community infrastructure through the NHCP.

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and
His Excellency, Governor Christopher T. Sununu
and the Honorable Council

Page 4 of 4

3. **What Is the Relationship to Existing Programs?** The BIL funds will complement the existing NHCP efforts to improve management of coastal habitats and community resilience.
4. **Has a Substantially Similar Program Been Requested of the Legislature and Denied?** No
5. **Why was this Program and Its Funding Not Included In the Operating Budget?** The new federal grant funds were not available at the time the department created its FY22/23 operating budget request.
6. **Can any Portion of the Funds Be Utilized If Either, None, or Only Part of the Positions are Authorized?**
No. NOAA approved the grant including the position as part of the funding award.
7. **What Is the Estimate of the Amount of Funding Required to Continue the Positions In Future Years?** It is anticipated that the position is likely to continue until the BIL funding is awarded and projects are completed. The BIL funding will be awarded to states from FFY2022-2026. The estimated cost of this position in FY 24/25 is \$95,475.

We respectfully request your approval of this item.



Robert R. Scott, Commissioner
NH Department of Environmental Services

**NH DEPARTMENT OF ENVIRONMENTAL SERVICES
 COASTAL RESILIENCE INFRASTRUCTURE
 FISCAL SITUATION FY23
 03-44-44-442010-63630000**

Total Federal Awards		\$150,000
Less Expenditures thru 06/30/2022		\$0
Remaining Authorization to Budget		\$150,000
Less Current FY23 Budget Authorization		\$0
Total Available for Budgeting		\$150,000
REQUESTED ACTION		\$71,308
Available to Budget at a later date		\$78,692

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 6/30/2022</u>	<u>Balance</u>
NA23NOS4730068	\$150,000	\$0	\$150,000
TOTAL	\$150,000	\$0	\$150,000

FORM CD-450 (REV 10/18)		U. S. DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE AWARD		<input type="checkbox"/> GRANT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT	
RECIPIENT NAME ENVIRONMENTAL SERVICES, NEW HAMPSHIRE DEPARTMENT OF		FEDERAL AWARD ID NUMBER NA23NOS4730068		PERIOD OF PERFORMANCE 12/01/2022-11/30/2025	
STREET ADDRESS 29 HAZEN DR		FEDERAL SHARE OF COST \$150,000.00		RECIPIENT SHARE OF COST \$0.00	
CITY, STATE, ZIP CODE CONCORD NH 03301-6510		FEDERAL SHARE OF COST \$150,000.00		RECIPIENT SHARE OF COST \$0.00	
AUTHORITY Infrastructure Investment and Jobs Act, Public Law 117-58		FEDERAL SHARE OF COST \$150,000.00		RECIPIENT SHARE OF COST \$0.00	
CFDA NO. AND NAME 11.473 Office for Coastal Management					
PROJECT TITLE NH CZM IJA Capacity					
<p> This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds. </p> <p> <input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS <input type="checkbox"/> R & D AWARD <input type="checkbox"/> FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE <input checked="" type="checkbox"/> BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS <input checked="" type="checkbox"/> SPECIFIC AWARD CONDITIONS <input checked="" type="checkbox"/> LINE ITEM BUDGET <input checked="" type="checkbox"/> 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101 <input type="checkbox"/> 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES <input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390) <input checked="" type="checkbox"/> MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION. <input type="checkbox"/> OTHER(S): </p>					
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER Jewel Linzey				DATE 12/22/2022	
PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL Susan Carlson				DATE 01/12/2023	



State Of New Hampshire
DIVISION OF PERSONNEL
Department of Administrative Services
54 Regional Drive, Suite 5
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
Commissioner
(603) 271-3201

LORRIE A. RUDIS
Director of Personnel
(603) 271-3261

January 23, 2023

Ms. Pamela Sopczyk—Director of Human Resources
Department of Environmental Services
29 Hazen Drive
Concord, NH 03301

Regarding: Request to establish a full-time temporary Environmentalist III, LG 23, pay schedule A000 – position #9T3293

Dear Ms. Sopczyk:

The Division of Personnel approves the Department of Environmental Services request received on 1/11/2023 to establish position #9T3293 as a full-time, temporary Environmentalist III, LG 23, pending funding approval. The intention is to establish this Environmentalist III position within the Water Division of the Watershed Management Bureau (WMB) with the use of Federal funds under AU3642 with the anticipation of additional funding through federal grants for coastal habitat restoration and infrastructure efforts which will fund this position through September 30, 2025. The Environmentalist III will serve as a "Coastal Data Analyst" in a role supporting the New Hampshire Coastal Program's (NHCP) field assessments, data management, and technical assistance efforts for climate resilience and habitat management.

This role will analyze and organize environmental and geospatial data and communicate findings to coastal community residents and other stakeholders. The Environmentalist III will conduct fieldwork and detailed studies on a variety of coastal habitats and run models to identify and highlight geospatial features relevant to coastal management priorities. The position will collaborate with NHCP staff, WMB staff, and other business partners regarding coastal management data and mapping needs, conduct research and evaluations to ensure program compliance and develop and perform work related to outreach initiatives.

The Environmentalist III position is needed immediately to provide the necessary capacity to the NHCP. This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

Your agency will be responsible for bringing the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at CentralHRProcessing@nh.gov.

Sincerely,

Marianne Rechy
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel