



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

January 31, 2023

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The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, I, authorize the Department of Environmental Services (NHDES) to transfer funds in the amount of \$23,000 in and among classes within an accounting unit to better utilize federal funds, effective upon Fiscal Committee and Governor and Council approval through June 30, 2023. 100% Federal Funds.

Funding is to be budgeted as follows:

**EXCHANGE NETWORK GRANTS
 03-44-44-440010-5091000
 FY2023**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-405239	Federal Funds	(\$139,682)	\$0	(\$139,682)
Expenditures				
018-500106	Overtime	\$500	\$0	\$500
020-500200	Current Expense	\$500	\$0	\$500
027-582703	Transfers to DoIT	\$7,805	\$0	\$7,805
030-500302	Equipment	\$1,750	\$0	\$1,750
038-500177	Technology Software	\$72,100	\$23,000	\$95,100
040-500800	Indirect Costs	\$5,054	\$0	\$5,054
041-500801	Audit Fund Set Aside	\$167	\$0	\$167
042-500620	Additional Fringe Benefits	\$2,463	\$0	\$2,463
059-500117	Salary Temp Full Time	\$33,561	(\$17,000)	\$16,561
060-500601	Benefits	\$15,283	(\$6,000)	\$9,283
070-500705	In-State Travel	\$500	\$0	\$500
	TOTAL	\$139,682	\$0	\$139,682

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EXPLANATION

NHDES has been awarded a competitive Federal grant from US Environmental Protection Agency's (EPA) Environmental Information Exchange Network. This funding will be used to expand New Hampshire's *State and Local Emission Inventory Software (SLEIS)* program, which is used by the Air Resources Division to collect and submit air emissions data to EPA. The expanded SLEIS software program will allow NHDES to (1) have a platform for online submittal of annual emissions data by permitted stationary sources (Sources); (2) enter emissions data directly into the SLEIS software from the online portal; and (3) create a data sharing connection between SLEIS and NHDES' internal stationary source permitting and compliance database. The online submittal of emissions data will allow Sources to enter emissions data online, thereby making it easier and faster for Sources to meet reporting requirements while also streamlining the emissions reporting processes. This will also reduce the burden on NHDES personnel from manual entry of emissions data into SLEIS from paper forms and improve accuracy and efficiency. Finally, it will allow for the integration of emissions data with the permitting and compliance database using SLEIS, and expand reporting functionality. Analysis of data would become more comprehensive, and dissemination of data becomes more transparent.

NHDES is requesting authorization to transfer appropriation between classes in order to better utilize federal funds. We request to budget these funds as follows:

To: Class 038 *Technology-Software* – The funds will be used to pay a required annual license and maintenance fee for its *State and Local Emission Inventory System* software. Currently, there insufficient funds available to cover the system software expenses in the operating budget.

From: Class 59 Salary/Class 60 Benefits – The funds will be transferred and reallocated as personnel expenses are no longer needed for the current federal grant budget.

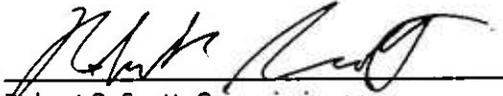
The following information is provided in accordance with the Budget Officer's instructional memorandum of April 17, 1985 to support the above requested action.

1. Does the transfer involve continuing programs or one-time projects? Continuing Program.
2. Is this transfer required to maintain existing program level or will it increase the program level? This will maintain the program level.
3. Cite any requirements which make this program mandatory. Env-A 907.02(b) requirement to submit annual emission report by April 15; RSA 125-C:6, XI "... to make periodic reports to the commissioner on the nature and amounts of emissions from such stationary sources."; EPA's Air Emission Reporting Rule – 40 CFR 51, Subpart A
4. Identify the source of funds on all accounts listed on this transfer. Federal EPA grant funds
5. Will there be any effect on revenue if this transfer is approved or disapproved? No

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6. Are funds expected to lapse if this transfer is not approved? No
7. Are personnel services involved? No

We respectfully request your approval of this item.


Robert R. Scott, Commissioner

**NH DEPARTMENT OF ENVIRONMENTAL SERVICES
ACCOUNTING UNIT TITLE
FISCAL SITUATION FY23
03-44-44-440010-50910000**

Total Federal Awards	\$239,997
Less Expenditures thru 06/30/22	<u>\$3,419</u>
Remaining Authorization to Budget	\$236,578
Less Current FY23 Budget Authorization	<u>\$139,682</u>
Total Available for Budgeting	\$96,896
REQUESTED ACTION	<u>\$0</u>
Available to Budget at a later date	\$96,896

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 06/30/2022</u>	<u>Balance</u>
OS84026301	\$82,209	\$3,419	\$78,790
OS84050301	\$157,788	\$0	\$157,788
TOTAL	<u>\$239,997</u>	<u>\$3,419</u>	<u>\$236,578</u>

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 84026301 MODIFICATION NUMBER: 0 PROGRAM CODE: OS	DATE OF AWARD 09/15/2021
		TYPE OF ACTION New	MAILING DATE 09/22/2021
		PAYMENT METHOD: ASAP	ACH# 10108
		RECIPIENT TYPE: State	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: Business Admin III New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Newton Strickland 29 Hazen Drive P.O. Box 0095 Concord, NH 03302-0095 E-Mail: Newton.Strickland@des.nh.gov Phone: 603-271-6283	EPA PROJECT OFFICER Steven Zailskas 5 Post Office Square Boston, MA 02109 E-Mail: Zailskas.Steven@epa.gov Phone: 617-918-1959	EPA GRANT SPECIALIST Shana Etheridge 1200 Pennsylvania Ave NW Washington, DC 20460, 3903R E-Mail: Etheridge.Shana@epa.gov Phone: 202-564-9777	
PROJECT TITLE AND DESCRIPTION FY 2021 EN Grant New Hampshire Department of Environmental Services The purpose of this project is to enhance IT and data management capabilities that facilitate the electronic collection, reporting, exchange, sharing and integration of the full range of data that informs the business of environmental protection. The activities to be performed include: Upgrading the State and Local Emissions Inventory System (SLEIS) from version 1.2 to version 2.x; and updating data flow utilizing the CERS XML v2. The anticipated deliverables include: upgraded SLEIS software; platform for online emissions data and fee submittal; and established emission data flow able to be sent directly to EPA's Emissions Inventory System (EIS) from the NH system. Expected outcomes include: direct input of air emissions data from regulated Sources, through a CROMERR compliant system via the web and for agency review and approval of submitted data before transmitting to EIS; and increased accuracy and completeness of information about control equipment and their configurations at a facility resulting in a better understanding of process implementation, status, and analysis of point source emissions data trends. Beneficiaries include: New Hampshire Department of Environmental Services air program staff; and regulated entities having to submit emissions data and pay fees. The New Hampshire Department of Information Technology will assist in this project as a subrecipient.			
BUDGET PERIOD 10/01/2021 - 09/30/2024	PROJECT PERIOD 10/01/2021 - 09/30/2024	TOTAL BUDGET PERIOD COST \$82,209.00	TOTAL PROJECT PERIOD COST \$82,209.00
NOTICE OF AWARD			
Based on your Application dated 03/31/2021 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$82,209.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$82,209.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS Grants and Interagency Agreement Management Division 1200 Pennsylvania Ave, NW Mail code 3903R Washington, DC 20460		ORGANIZATION / ADDRESS Environmental Protection Agency, Office of Mission Support OMS - Office of Mission Support 1200 Pennsylvania Ave, NW Washington, DC 20460	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Jill Young - Chief - Grants Management Branch Phillip Schindel - Associate Award Official			DATE 09/15/2021

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 84050301	DATE OF AWARD
		MODIFICATION NUMBER: 0	12/21/2022
		PROGRAM CODE: OS	MAILING DATE
		TYPE OF ACTION New	12/27/2022
		PAYMENT METHOD: ASAP	ACH# 10108
RECIPIENT TYPE: State		Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST	
Newton Strickland 29 Hazen Drive Concord, NH 03302-0095 Email: Newton.Strickland@des.nh.gov Phone: 603-271-6283	Ed Kim 5 Post Office Square MIR02-1 Boston, MA 02109 Email: kim.ed@epa.gov Phone: 617-918-1945	Shana Etheridge 1200 Pennsylvania Ave. NW 3903R Washington DC 20460 Email: Etheridge.Shana@epa.gov Phone: 202-564-9777	
PROJECT TITLE AND DESCRIPTION SLEIS Expansion See Attachment 1 for project description.			
BUDGET PERIOD 10/01/2022 - 09/30/2025	PROJECT PERIOD 10/01/2022 - 09/30/2025	TOTAL BUDGET PERIOD COST \$157,788.00	TOTAL PROJECT PERIOD COST \$157,788.00
NOTICE OF AWARD			
<p>Based on your Application dated 04/27/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$157,788.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$157,788.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS		ORGANIZATION / ADDRESS	
Environmental Protection Agency, Grants and Interagency Agreement 1200 Pennsylvania Ave, NW Mail code 3903R Washington, DC 20460		Environmental Protection Agency, Office of Mission Support OMS - Office of Mission Support 1200 Pennsylvania Ave, NW Washington, DC 20460	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digitally signed by EPA Award Official Jill Young - Chief - Grants Management Branch Keve Lloyd - Associate Award Official			DATE 12/21/2022