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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL



February 8, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to appoint Matthew G. Conley to Position #9U635 (Appropriation #02-20-20-201010-26200000-013-500132) as an Assistant Attorney General at a salary level of \$80,000, effective upon Governor and Executive Council approval or February 24, 2023, whichever is later, for a term ending July 1, 2024.

EXPLANATION

Mr. Conley, a Laconia resident, is admitted to practice law in New Hampshire. He graduated from Saint Anselm College in 2012 with a Bachelor of Arts, *cum laude*, in Sociology and earned his Juris Doctor as a Daniel Webster Scholar from University of New Hampshire School of Law in 2016. While in law school, he was Associate Editor of *University of New Hampshire Law Review*, a Rule 36 Advocate in the Criminal Law Clinic, and an intern in this office. He served as an Assistant County Attorney in Carroll County from 2016 to 2022. In addition to prosecuting criminal offenses, he worked with the Carroll County Drug Court program and helped to establish the Carroll County Alternative Sentencing Program. He joined the Department last year and was assigned to the Division of Legal Counsel's Elections Law Unit. I plan to continue his assignment there. His salary will increase by \$2,106.80 from \$77,893.20 to \$80,000. A copy of his resume is attached.

RSA 94:1-a(I)(c)(3) provides that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the Attorney General, subject to approval of the Governor and Council, within appropriations made to the Department of Justice.

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I am very pleased to offer Mr. Conley's appointment as an Assistant Attorney General at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,



John M. Formella
Attorney General

#3886501

MATTHEW G. CONLEY, J.D.

EXPERIENCE

NH Department of Justice, Concord, NH

Attorney, Election Law Unit, February 2022-Present

- Worked in tandem with the NH Secretary of State to facilitate NH elections and provide guidance for local election officials;
- Reported to the NH Attorney General and other senior Department of Justice staff regarding election law enforcement policy;
- Drafted and issued educational letters to instruct election officials regarding appropriate election procedure;
- Directly participated in court-ordered audits to ensure election integrity;
- Observed the NH Secretary of State's election recount process;
- Worked with senior NH election officials to evaluate ballot counting devices for potential use in NH elections;
- Coordinated investigations of violations of NH election law;
- Prosecuted criminal violations of the election code;
- Enforced election standards through civil means such as levying fines and drafting cease and desist orders;
- Communicated professionally with election officials and members of the public to address election-related concerns and questions on a regular basis;
- Assisted coordination of election officials and poll watchers in multiple elections;
- Worked alongside members of the NH Department of Justice's Civil Bureau in the course of civil litigation in Superior Court and the NH Supreme Court.

Office of the Carroll County Attorney, Ossipee, NH

Assistant Carroll County Attorney, December 2016-February 2022

- Prosecuted criminal offenses in trial as lead counsel and co-counsel;
- Chosen juries as lead counsel and co-counsel;
- Attended court for a variety of matters including dispositional hearings, bail hearings, and evidentiary hearings on an almost daily basis;
- Served on the Carroll County Drug Court, program focusing on addiction, recidivism, and just alternatives to convictions in the justice system;
- Worked to establish the Carroll County Alternative Sentencing Program, program focusing on rehabilitating offenders and providing them with the tools and services to succeed;
- Regularly negotiated with defense attorneys to bring cases to a just resolution;
- Drafted motions, objections, and legal memoranda;
- Researched a variety of criminal law topics in prosecuting cases and advising law enforcement;
- Assisted in managing paralegals, support staff, and drafting interoffice policy;

- Worked with colleagues to establish greater transparency and communication with law enforcement agencies;
- Regularly communicated with state and county law enforcement agencies in the investigation and prosecution of cases;
- Produced training materials for various law enforcement agencies;
- Attended special trainings on domestic violence and special victims including the New Hampshire Attorney General's annual "Partnering for a Future Without Violence" and the NDAA's Domestic Violence Multi-Disciplinary Conference in Phoenix, AZ in 2019.

Office of the Merrimack County Attorney, Concord, NH

Rule 36 Intern, August 2015-December 2015

- Appeared in court for trial work and hearings;
- Observed and participated in jury selection;
- Observed plea negotiations with defense attorneys;
- Drafted motions, objections, and legal memoranda; and
- Researched a variety of criminal law topics.

NH Department of Justice, Concord, NH

Criminal Bureau Intern, May 2015-August 2015

- Researched law, drafted memos, helped prosecutors prepare for oral argument;
- Researched homicide, domestic violence, and constitutional law issues; and
- Observed motions argued in the superior court and oral arguments at the NH Supreme Court.

Tarbell & Brodich, P.A., Concord, NH

Summer Associate, May 2014-August 2014

- Worked under defense Attorney Nicholas Brodich;
- Drafted motions and memoranda of law;
- Observed and participated in client meetings; and
- Observed courtroom proceedings and negotiations.

EDUCATION

University of New Hampshire School of Law, Concord, NH

Juris Doctorate, May 2016

- GPA: 3.37/4.0
- Daniel Webster Scholar
- Rule 36 Attorney, UNH Criminal Law Clinic, 2016
- Associate Editor, *University of New Hampshire Law Review*, 2015-2016
- Criminal Law Clinic Client Intake Assistant, 2015

Saint Anselm College, Manchester, NH

Honors Baccalaureate, *Cum Laude*, Sociology, May 2012

- GPA: 3.2/4.0
- Spring Break Alternative, 2009 – Service group to Louisiana with a Habitat for Humanity offshoot to work with community churches to provide affordable housing.