



New Hampshire Fish and Game Department

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HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

February 6, 2023

48

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Fish and Game Department (NHFGD) to **retroactively** accept and expend a grant award from the Association of Food and Drug Officials (AFDO), Milk and Shellfish Grant Program in the amount of \$13,006 to purchase Vortex ultra-high definition binoculars from date of Governor and Council approval retroactive to July 1, 2022 through June 30, 2023. 100% Federal Funds.

Conservation Law Enforcement						
03-75-75-752520-78870000						
Fiscal Year 2023						
Class	Expense Account	Class Description	Revenue Account	Current Budget	Requested Change	Adjusted Budget
00G		ALT DRAW FROM GENERAL FUNDS	000010	\$564,611	\$0	\$564,611
00S		FISH & GAME FUNDS	000020	\$4,906,807	\$0	\$4,906,807
000		FEDERAL FUNDS	404658-16	\$471,183	\$13,006	\$484,189
009		AGENCY INCOME (GAME MNGMNT FUNDS)	402458-12	\$45,070	\$0	\$45,070
009		AGENCY INCOME (TRANSFER FROM OHRV)	405927-68	\$349,168	\$0	\$349,168
Total				\$6,336,839	\$13,006	\$6,349,845
Expense						
010	500100	PERSONAL SERVICES-PERMANENT CLASSIFIED		\$3,360,034	0	\$3,360,034
018	500106	OVERTIME		\$173,358	0	\$173,358
019	500105	HOLIDAY PAY		\$34,999	0	\$34,999
020	500200	CURRENT EXPENSES		\$128,958	0	\$128,958
022	500255	RENTS-LEASES OTHER THAN STATE		\$500	0	\$500
023	500291	HEAT, ELECTRICITY & WATER		\$5,000	0	\$5,000
026	500251	ORGANIZATIONAL DUES		\$1,400	0	\$1,400
030	500311	EQUIPMENT	404658-16	\$372,344	13,006	\$385,350
039	500192	TELECOMMUNICATIONS		\$3,500	0	\$3,500
041	500801	AUDIT FUND SET ASIDE		\$460	0	\$460
049	584935	TRANSFERS TO OTHER STATE AGENCIES		\$5,000	0	\$5,000
050	500109	PERSONAL SERVICES TEMPORARY		\$5,501	0	\$5,501
060	500602	BENEFITS		\$2,230,285	0	\$2,230,285
070	500704	IN STATE TRAVEL		\$4,000	0	\$4,000
080	500719	OUT OF STATE TRAVEL		\$11,500	0	\$11,500
Total				\$6,336,839	\$13,006	\$6,349,845

EXPLANATION

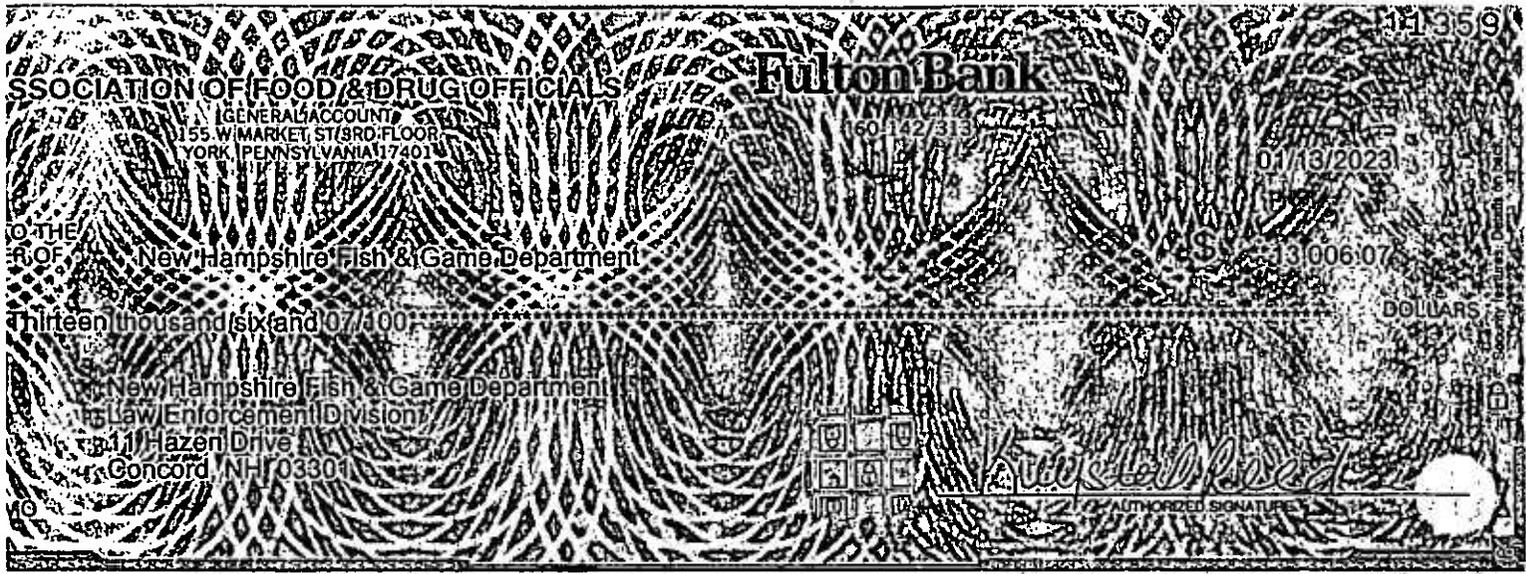
The NHFGD Law Enforcement Division applied for and was granted an award from the Association of Food and Drug Officials funded by the United States Food and Drug Administration. This grant was specifically applied for to purchase ultra-high definition binoculars for all members of the Joint Enforcement Team who conduct security surveillance on the seacoast of the State of New Hampshire.

This request is **retroactive** as the grant award was authorized and the binoculars purchased in October 2022 using funds already appropriated in the existing class 030. However, the funds were not actually received until January 2023.

Respectfully submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division



ASSOCIATION OF FOOD & DRUG OFFICIALS • GENERAL ACC

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01/13/2023

New Hampshire Fish & Game Department

Date	Type	Reference	Original Amount	Balance Due	Payment
01/12/2023	Bill	21376196_2204-03368	13,006.07	13,006.07	13,006.07
		Check Amount			13,006.07

RECEIVED

JAN 17 2023

LAW ENFORCEMENT DIVISION

General Acct - Fulton

13,006.07

Misc. Cash
Jee

Then: 78870000 - 404658



NCIMS

National Conference on
Interstate Milk Shipments



ASSOCIATION OF FOOD
& DRUG OFFICIALS
SINCE 1976

STATE COOPERATIVE PROGRAM GRANTS IN SUPPORT OF THE NATIONAL
GRADE "A" MILK SAFETY AND NATIONAL SHELLFISH SANITATION PROGRAMS

June 3, 2022

Grant Number: G-SE-2204-03368

Project Title: Law Enforcement Cooperative Shellfish Surveillance Equipment

Award Value: \$13,729.00 → *Received #13,006.07*

Project Period: July 1, 2022 to December 31, 2022

Delayne Brown
Lieutenant
New Hampshire Fish and Game Department (Law Enforcement)
11 Hazen Drive
Concord, New Hampshire 03229

Dear Delayne Brown:

Congratulations. Your application has been approved for Law Enforcement Cooperative Shellfish Surveillance Equipment as part of the State Cooperative Program Grants in support of National Grade "A" Milk Safety and National Shellfish Sanitation Programs, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of New Hampshire Fish and Game Department (Law Enforcement) to the Association of Food and Drug Officials (AFDO).

As part of your application, your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Cooperative Programs Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- The grantee must complete the full scope of work and all tasks outlined in the approved grant application by December 31, 2022 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.
- Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Milk and Shellfish Grant Program portal at <http://afdo.org/grants/msgnats>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.

- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after December 31, 2022. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with either the National Grade "A" Milk Safety Program or National Shellfish Sanitation Programs, depending on the project.

The amount of \$13,729.00 represents the full amount of funds to which you are entitled. Thank you for applying for the 2022 Milk Shellfish Cooperative Agreement Equipment Award opening. One or more of your state programs also applied and the total requests exceeded the maximum limit for the state as stated on page 4 of the 2022 MS Equipment Grant Guidance. Unfortunately, your program's application scored lower than the other state program applications reviewed; therefore, your program award was reduced or not funded based on the remaining maximum limit amount. We recommend that for future applications, it would be best to collaborate with your other state agencies/labs in the National Shellfish Sanitation Program in order not to exceed the maximum award limit for the state.

Grant awards are made with the understanding that the Cooperative Programs staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

The Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials on 9/12/2019, is 93.103. Your grant is considered a subaward under this AFDO grant.

This project is supported by the Food and Drug Administration (FDA) of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award U18FD006732 totaling \$3,000,000 with 100 percent funded by FDA/HHS. The contents are those of the author and do not necessarily represent the official views of, nor an endorsement, by FDA/HHS, or the U.S. Government.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. We appreciate your ongoing support of the National Grade "A" Milk Safety and National Shellfish Sanitation Programs.

Sincerely,



Steven Mandernach
Executive Director
Association of Food and Drug Officials
155 W. Market St.
3rd Floor
York, PA 17401

AFDO Programmatic Point of Contact:
Cathy Hosman
msgnts@afdo.org
(717) 814-9873