New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

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January 5, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of $280,000 from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2023 Operating Budget effective upon Fiscal Committee and Governor and Council approval through June 30, 2023.

Conservation Law Enforcement						
03-75-75-752520-78870000						
Fiscal Year 2023						
Class	**Expense Account**	**Class Description**	**Revenue Account**	**Current Budget**	**Requested Change**	**Adjusted Budget**
00G		ALT DRAW FROM GENERAL FUNDS	000010	$564,611	$0	$564,611
00S		FISH & GAME FUNDS	000020	$4,906,807	$35,000	$4,941,807
000		FEDERAL FUNDS	404658-16	$471,183	$0	$471,183
009		AGENCY INCOME (GAME MNGMNT FUNDS)	402458-12	$45,070	$0	$45,070
009		AGENCY INCOME (TRANSFER FROM OHRV)	405927-68	$349,168	$0	$349,168
Total				**$6,336,839**	**$35,000**	**$6,371,839**
Expense						
010	500100	PERSONAL SERVICES-PERMANENT CLASSIFIED		$3,360,034	0	$3,360,034
018	500106	OVERTIME		$173,358	0	$173,358
019	500105	HOLIDAY PAY		$34,999	0	$34,999
020	500200	CURRENT EXPENSES		$128,958	0	$128,958
022	500255	RENTS-LEASES OTHER THAN STATE		$500	0	$500
023	500291	HEAT, ELECTRICITY & WATER		$2,000	0	$2,000
026	500251	ORGANIZATIONAL DUES		$1,400	0	$1,400
030	500311	EQUIPMENT		$372,344	0	$372,344
039	500192	TELECOMMUNICATIONS		$3,500	0	$3,500
041	500801	AUDIT FUND SET ASIDE		$460	0	$460
049	584935	TRANSFERS TO OTHER STATE AGENCIES		$5,000	0	$5,000
050	500109	PERSONAL SERVICES TEMPORARY		$16,001	0	$16,001
060	500602	BENEFITS		$2,230,285	0	$2,230,285
070	500704	IN STATE TRAVEL		$4,000	0	$4,000
080	500719	OUT OF STATE TRAVEL		$4,000	0	$4,000
103	502507	CONTRACTS FOR OPERATIONAL SERVICES	000020	0	35,000	35,000
Total				**$6,336,839**	**$35,000**	**$6,371,839**

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HATCHERIES						
03-75-75-752020-21320000						
Fiscal Year 2023						
	Expense	Class Description	Revenue	Current		Adjusted
000		FEDERAL FUNDS	404650-16	$1,244,485	$0	$1,244,485
00S		FISH and GAME FUNDS	000020	2,718,741	225,000	2,943,741
Total				**$3,963,226**	**$225,000**	**$4,188,226**
Expense						
010	500100	PERSONAL SERVICES -		$1,394,087	$0	$1,394,087
018	500106	OVERTIME		185,000	0	185,000
019	500105	HOLIDAY PAY		12,001	0	12,001
020	500200	CURRENT EXPENSES	000020	637,286	120,000	757,286
023	500291	HEAT,ELECTRICITY, WATER	000020	279,133	75,000	354,133
030	500311	EQUIPMENT		32,150	0	32,150
041	500801	AUDIT FUND SET ASIDE		1,164	0	1,164
047	500240	OWN FORCES MAINTENANCE		10,000	0	10,000
048	500226	CONTRACTUAL MAINTENANCE		361,783	0	361,783
050	500109	PERSONAL SERVICES -		50,000	0	50,000
060	500602	BENEFITS		965,888	0	965,888
070	500704	IN STATE TRAVEL		50	0	50
080	500710	OUT OF STATE TRAVEL		1,200	0	1,200
103	502664	CONTRACTS FOR OPERATIONAL	000020	33,484	30,000	63,484
Total				**$3,963,226**	**$225,000**	**$4,188,226**

FACILITY MAINTENANCE						
03-75-75-753520-21600000						
Fiscal Year 2023						
	Expense	Class Description	Revenue	Current		Adjusted
000		FEDERAL FUNDS	404149-16	$51,394	$0	$51,394
00S		FISH and GAME FUNDS	000020	688,608	20,000	708,608
Total				**$740,002**	**$20,000**	**$760,002**
Expense						
010	500100	PERSONAL SERVICES -		$284,986	$0	$284,986
018	500106	OVERTIME		3,001	0	3,001
020	500200	CURRENT EXPENSES		69,356	0	69,356
022	500255	RENTS-LEASES		2,500	0	2,500
023	500291	HEAT,ELECTRICITY, WATER	000020	66,607	20,000	86,607
028	582814	TRANSFERS TO GENERAL SVCS		43,011	0	43,011
030	500311	EQUIPMENT		1,000	0	1,000
039	500191	TELECOMMUNICATIONS		2,000	0	2,000
041	500801	AUDIT FUND SET ASIDE		51	0	51
047	500240	OWN FORCES MAINTENANCE		12,000	0	12,000
048	500226	CONTRACTUAL MAINTENANCE		56,225	0	56,225
060	500602	BENEFITS		198,765	0	198,765
070	500704	IN STATE TRAVEL		500	0	500
Total				**$740,002**	**$20,000**	**$760,002**

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EXPLANATION

Accounting Unit 78870000, Conservation Law Enforcement, class 103, Contracts for Operational Services, is being increased by $35,000 to pay for the development cost of creating a process that will prohibit customers from purchasing hunting and fishing licenses if they are under suspension from any state. This is a requirement as part of the Interstate Wildlife Violators Compact.

Accounting Unit 21320000, Hatcheries, class 020, Current Expense, is being increased by $120,000 to cover the significant increase in cost for fish food. Due to mandates to create a lower phosphorous discharge in fish waste, the department is feeding a lower phosphorous food, which is considerably more expensive than traditional fish food.

Class 023, Heat, Electricity & Water, is being increased by $75,000 to cover the cost of the significant increase in utility costs at all of our six hatchery facilities. The current budgeted amount of $279,133 is insufficient to pay for the costs of utilities through the remainder of the fiscal year.

Class 103, Contracts for Operational Services, is being increased by $30,000 to cover the contractual costs of having the water tested at our six fish hatcheries. The contract cost increased significantly over this fiscal year but when developing the current biennial budget, this increase in costs was unknown.

Accounting Unit 21600000, Facility Maintenance, class 023, Heat, Electricity & Water, is being increased by $20,000 to cover the cost of the significant increase in utility costs at our Headquarters facility in Concord and our four Regional Offices throughout the State of New Hampshire. The current budgeted amount of $50,000 is insufficient to pay for the costs of utilities through the remainder of the fiscal year.

These expenses were not included in the budget as they were unanticipated.

The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs**.
2. Is this transfer required to maintain existing program levels or will it increase the program level? **Maintain existing program levels.**
3. Cite any requirements that make this program necessary. **No Requirements**.
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **Yes.**
7. Are personnel services involved? **No.**

Respectfully submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division

Fiscal Situation
Fish and Game Fund 2023

Beginning Balance 07/01/2022		11,569,436	
Total Additions (Revenue Estimate)		13,334,500	
Less Operating Budget Appropriations		(16,166,672)	
	Total	8,737,264	
Lapses		485,000	* Estimated at 3%
Ending Balance		9,222,264	
Less This Request		(280,000)	
Ending Balance June 30, 2023 (Budgetary)		8,942,264	