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January 9, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
And The Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Business and Economic Affairs (BEA), Division of Economic Development to **retroactively** amend Fiscal Committee item #FIS 22-010 approved on January 21, 2022, and G&C item # 78 on January 26, 2022, by extending the end date from June 30, 2022 to June 30, 2023 to align with the Federal grant needed to accommodate from the US Department of Commerce, Economics Statewide Planning, Research and Networks grant program effective upon Fiscal Committee and Governor and Council approval. No increase in funding is requested at this time. 100% Federal Funds.

### EXPLANATION

This **retroactive** amendment seeks to extend the end date from June 30, 2022, to June 30, 2023. A previous version of this item had two components: this same extension and a change to the salary and benefits class lines. At the time, it was determined prior to Council approval that the change in salary and benefit lines created conflicts with applicable federal guidelines, so the entire item was withdrawn. This request is a resubmittal after deleting the salary and benefit requests and only extends through June 30, 2023, in order to pay for two existing contracts with an existing vendor.

This underlying program was implemented via the U.S. Department of Commerce, U.S. Economic Development Administration (EDA) American Rescue Plan Programs, the Statewide Planning, Research and Networks grant is one which supports states in planning efforts to invest in research that will aid the economic recovery of the state. The aim of the grant program is to fund a variety of economic development planning activities, such as assembling and coordinating existing local and regional economic development plans; supporting the organization and development of promising industry clusters; analyzing the needs of persistent poverty communities; facilitating economic development planning coordination with Tribes and other indigenous communities; hiring disaster recovery coordinators; supporting statewide broadband planning efforts; conducting statewide skills gap analyses; cataloging state innovation and entrepreneurship assets; undertaking statewide supply chain assessments; and other related activities.

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The EDA funding has been used to analyze and develop competitive strategies for the state to consider implementing related to business recruitment and expansion in a post-pandemic economy. The State has been historically successful in this space, but the pandemic has resulted in changes to how companies relocate and/or expand, which is changing how the State works with these employers. This funding also is providing an examination and analysis of one of New Hampshire's leading high-growth industry, life sciences, includes assessing the industry and all its components such as supply chain and workforce with post-pandemic perspectives on business growth.

The total grant amount awarded to BEA was \$1,000,000.00, to run over a period of three years (ending on March 31, 2024), however the intention is to have projects under this grant completed now by June 30, 2023.

In the event that Federal Funds are no longer available, General Funds will not be requested to continue to support this program.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "T. Caswell", is written over a faint, light blue circular stamp.

Taylor Caswell  
Commissioner



New Hampshire Department of  
**BUSINESS AND  
ECONOMIC AFFAIRS**

FIS 22 010



*JOR*

December 01, 2021

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Business and Economic Affairs, Division of Economic Development to accept and expend grant funds from the U.S. Department of Commerce, Economics' Statewide Planning, Research and Networks grant program (Award# ED22PHI3070004) in the amount of \$1,000,000, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2022. **100% Federal Funds.**

Funding to be budgeted as follows:

<b>Statewide Planning, Research &amp; Networks 03-22-22-220510-XXXX0000</b>		<b>FY 22 Requested Budget</b>
<b>Revenue</b>		
<b>000-403944</b>	<b>FEDERAL FUNDS</b>	<b>\$1,000,000</b>
	<b>Total Revenue</b>	<b>\$1,000,000</b>
<b>Expense</b>		
<b>040-501587</b>	<b>INDIRECT COSTS</b>	<b>\$5,000</b>
<b>041-550801</b>	<b>AUDIT FUND SET-ASIDE</b>	<b>\$10,000</b>
<b>102-500731</b>	<b>CONTRACTS FOR PROGRAM SERVICES</b>	<b>\$985,000</b>
	<b>Total Expense</b>	<b>\$1,000,000</b>

**EXPLANATION**

Implemented via the U.S. Department of Commerce, U.S. Economic Development Administration (EDA) American Rescue Plan Programs, the Statewide Planning, Research and Networks grant is one which supports states in planning efforts to invest in research that will aid the economic recovery of the state. The aim of the grant program is to fund a variety of economic development planning activities, such as assembling and coordinating existing local and regional economic development plans; supporting the organization and development of promising industry clusters; analyzing the needs of persistent poverty communities; facilitating economic development planning coordination with Tribes and other indigenous communities; hiring disaster recovery coordinators; supporting statewide broadband planning efforts; conducting statewide skills gap analyses; cataloging state innovation and entrepreneurship assets; undertaking statewide supply chain assessments; and other related activities. EDA has determined that states have the necessary tools and data to make informed decisions and investment in sectors, needs

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and challenges facing state governments to undertake essential planning activities to support recovery from the coronavirus pandemic.

The EDA funding will be used to examine and map one of New Hampshire's leading high-growth industries, life sciences. This includes assessing the industry and all its components such as supply chain and workforce with post-pandemic perspectives on business growth. It will also be used to research and develop a business recruitment and expansion strategy with a focus on post-pandemic considerations.

The total grant amount awarded to BEA is \$1,000,000.00, to run over a period of three years (ending on March 31, 2024), however the intention is to have projects under this grant completed by June 30, 2022.

Funds are budgeted as follows:

Class 040 – Indirect Costs – payment for indirect costs of \$2,500 per contract

Class 041 – Audit Fund Set-Aside – payment of audit fee set aside associated with federal funding to comply with RSA 124:16 that requires all agencies which receive federal funds to set aside a percentage (0.1%) of the federal revenue amount received to pay for financial and compliance audits.

Class 102 – Contracts for Program Services – contract to pay for consulting firms to conduct the research for the life sciences industry and the business recruitment and expansion strategy.

In the event that Federal Funds are no longer available, General Funds will not be requested to continue the support of this program.

Respectfully Submitted,



Taylor Caswell  
Commissioner

FORM CD-450  
(REV 10/18)

U. S. DEPARTMENT OF COMMERCE

**FINANCIAL ASSISTANCE AWARD**

GRANT     COOPERATIVE AGREEMENT

RECIPIENT NAME  
BUSINESS AND ECONOMIC AFFAIRS, NEW HAMPSHIRE DEPARTMENT OF

FEDERAL AWARD ID NUMBER

**ED22PHI3070004**

STREET ADDRESS

100 N MAIN ST STE 100

PERIOD OF PERFORMANCE

10/01/2021-03/31/2024

CITY, STATE, ZIP CODE

CONCORD NH 03301-5054

FEDERAL SHARE OF COST

\$1,000,000.00

RECIPIENT SHARE OF COST

\$0.00

AUTHORITY

Public Works and Economic Development Act of 1965(42 USCS 3121 et. seq) as amended, including het comprehensive amendments made by the Economic

TOTAL ESTIMATED COST

\$1,000,000.00

CFDA NO. AND NAME

11.307 Economic Adjustment Assistance

PROJECT TITLE

Assessment and mapping of New Hampshire's life sciences sector, and the development of a Business Recruitment and Expansion

**This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.**

- DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS
- R & D AWARD
- FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE
- BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS
- SPECIFIC AWARD CONDITIONS
- LINE ITEM BUDGET
- 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101
- 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES
- DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390)
- MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.

OTHER(S):

ARPA Supplemental Economic Development Administration Planning, Research and Networks Notice of Federal Funding Opportunity, July 23,2021, under which EDA announced the statewide planning grant programs to support states as they plan for economic recovery and prepare to build back better.

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Linda Cruz-Carnall

DATE

10/26/2021

PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Tina Kasim

DATE

11/24/2021