

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

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JOHN M. FORMELLA  
ATTORNEY GENERAL



JAMES T. BOFFETTI  
DEPUTY ATTORNEY GENERAL

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January 25, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

That approval be and hereby is given to the Attorney General to appoint Ashley Taylor, Position # 9U668 (Appropriation #02-20-20-200510-2616-014-500134), as a Victim/Witness Specialist at a salary level of \$69,238 (LG DD, Step 2), effective upon Governor and Executive Council approval or February 10, 2023, whichever is later, for a term ending July 1, 2024.

**EXPLANATION**

Ms. Taylor, a resident of North Andover, Massachusetts, earned a Bachelor of Science in Criminal Justice and Psychology from Westfield State University in 2013, and a Master of Arts in Criminal Justice from University of Massachusetts Lowell in 2019. She was an AmeriCorps Victim Assistance Program Advocate with the New Hampshire Coalition Against Domestic and Sexual Violence from 2014 to 2016 and served as the Director of Community Based Domestic and Sexual Violence Program at the YWCA Northeastern Massachusetts from 2016 to 2021. Since 2021, she has served as Victim/Witness Advocate for the Hillsborough County Attorney's Office, where she provides services to victims and witnesses. I intend to assign Ms. Taylor to the Criminal Justice Bureau's Victim/Witness Unit. Given her years of experience and expertise, a salary of \$69,238 (LG DD, Step 2) is requested. Her resume is attached for your consideration.

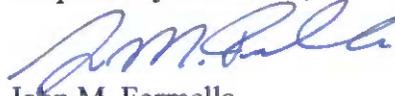
I am very pleased to offer Ms. Taylor's appointment as a Victim/Witness Specialist at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council

January 25, 2023

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J.M. Formella", written in a cursive style.

John M. Formella  
Attorney General

#3869590

## ASHLEY M. TAYLOR

### EDUCATION

**University of Massachusetts Lowell**  
Graduated August 2019  
*Master of Arts in Criminal Justice*  
*Domestic Violence Prevention Certificate*

**Westfield State University**  
Graduated May 2013  
*Bachelor of Science in Criminal Justice*  
*Bachelor of Arts in Psychology*

**Cornell University**  
Completed July 2020  
*Women in Leadership Certificate*

**Yale University**  
Completed June 2020  
*The Science of Well-Being Certificate*

### PROFESSIONAL EXPERIENCE

#### **Hillsborough County Attorney's Office – Manchester, NH**

January 25, 2021 – present

*Victim/Witness Advocate*

- Provide information, support and assistance to victims and witnesses involved in criminal cases
- Ensure New Hampshire Victim's Bill of Rights is complied with all criminal cases prosecuted by the County Attorney's Office
- Orient victims/witnesses to the criminal justice system and their statutory rights
- Notify victims/witnesses of all hearings and provide updates regarding the progression of their case
- Prepare victims/witnesses for court proceedings, victim impact statements, and trial testimony
- Accompany victims/witnesses to all hearings and trials
- Attend forensic interviews of child victims at Child Advocacy Center as part of multi-disciplinary team
- Provide information and referrals to community resources
- Handle high-volume caseload with wide-variety of crimes in fast-paced environment

#### **YWCA Northeastern Massachusetts – Lawrence & Haverhill, MA**

August 22, 2016 – January 22, 2021

*Domestic Violence / Sexual Assault Counselor & Community Outreach Specialist*

- Provide individual counseling, crisis intervention, and safety planning to survivors of domestic violence, sexual assault and/or stalking
- Provide emergency shelter assistance for survivors fleeing immediate danger
- Develop relationships with community leaders and agencies
- Provide community outreach and professional trainings to increase awareness and improve services to victims
- Provide emergency 24/7 medical accompaniment and emotional support to sexual assault victims at local hospitals
- Coordinate and manage 24/7 medical advocacy schedule for staff
- Provide emotional support to victims on emergency 24/7 crisis hotline
- Assist survivors by providing information about restraining and harassment orders
- Facilitate women's domestic violence support group

#### **AmeriCorps Victim Assistance Program – Concord, NH**

August 2014 – August 2016

- 1700 full-time volunteer hours in public service work
- Offer support and information to victims of domestic violence, sexual assault, stalking, child abuse and human trafficking
- Placed throughout New Hampshire in multidisciplinary agencies by the New Hampshire Coalition Against Domestic and Sexual Violence
- Full year commitment and dedication to helping others and meeting critical community need

**YWCA New Hampshire - Manchester, NH**

March 2015 – August 2016

*Direct Service Advocate / Volunteer Coordinator*

- Provide crisis intervention and agency referrals to empower survivors of domestic violence, sexual assault, stalking, child abuse and human trafficking
- Co-facilitate weekly sexual assault support group
- Advocate for victims through court hearings / protective orders, hospital visits, police departments and child advocacy centers
- Case management for residents residing in confidential domestic violence shelter
- Offer emotional support and conflict resolution on emergency 24/7 hotline
- Coordinate and manage monthly 24/7 hotline schedule for staff and 30+ volunteers
- Participate in the planning, implementation and evaluation of new advocate training

**Hillsborough County Child Advocacy Center - Nashua, NH**

September 2014 - March 2015

*Intake Coordinator / Family Advocate*

- Schedule and coordinate all forensic interviews and intake paperwork
- Communicate with numerous multidisciplinary team members and family members
- Follow-up contact with non-offending parent following interview
- Assist forensic interviewer with reports
- Support and guide family members and children during interview process

**Hampden County District Attorney's Office - Springfield, MA**

January – May 2013

*Victim/Witness Advocate Intern*

- Increase public awareness about domestic violence
- Assist individuals applying for restraining orders (209A) and no harassment orders (258E)
- Navigate and accompany victims through court processes
- Provide information, support and safety plans

**TRAINING**

- NH 2021 Victim Assistance Academy
- MA Rape Crisis and Domestic Violence Counselor Training
- MA Address Confidentiality Program Application Assistant
- NH Domestic Violence/Sexual Assault Advocate Training

**REFERENCES**

Provided upon request