



# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
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ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

December 19, 2022

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Safety (DOS), Division of State Police, to accept in the amount of \$494,458.00 from the US Department of Justice, for the purpose of providing a solution to the digital evidence needs for New Hampshire State Police (NHSP) Special Investigations Unit (SIU) and the State Forensic Lab. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2023. 100% Federal Funds

Funds are to be budgeted in the following account:

02-23-23-234010-13660000 Dept. of Safety Division of State Police - SP Federal Grants

Class	Description	Current	Requested	Revised
		Appropriation SFY 2023	Action	Appropriation SFY 2023
000-404805	Federal Funds	\$ (55,000.00)	\$ (494,458.00)	\$ (549,458.00)
030-500311	Equipment	\$ -	\$ 64,577.00	\$ 64,577.00
038-500177	Technology - Software	\$ -	\$ 19,500.00	\$ 19,500.00
039-500180	Telecommunications	\$ -	\$ 238,800.00	\$ 238,800.00
040-500800	Indirect Cost	\$ -	\$ 11,178.00	\$ 11,178.00
041-500801	Audit Funds Set Aside	\$ -	\$ 1,403.00	\$ 1,403.00
066-500546	Employee Training	\$ -	\$ 159,000.00	\$ 159,000.00
103-502664	Contracts For Operational Services	\$ 55,000.00	\$ -	\$ 55,000.00
	Total	\$ 55,000.00	\$ 494,458.00	\$ 549,458.00

### EXPLANATION

These grant funds will be used to provide a solution to the digital evidence needs for New Hampshire State Police (NHSP) Special Investigations Unit (SIU) and the State Forensic Lab to respond to increasing violent and non-violent criminal activity in New Hampshire. Implementation of this project will enhance the collection, storage, and sharing of digital evidence associated with a variety of criminal activities in New Hampshire. The NHSP has determined that nearly every crime has a cyber-access component. SIU participates in task forces that process cybercrimes that affect all New Hampshire communities. Investing in technology, hardware, and additional training for New Hampshire State Police SIU and State Forensic Lab staff will address the burgeoning complexity of digital evidence and will have an immediate impact on crime solving and provide accessible data and analysis in targeted crime prevention.

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Implementation of this project will:

- Provide a solution to connect disparate technology based systems allowing the collection, cataloging, and sharing of digital evidence in response to increases in a variety of criminal activity in New Hampshire.
- Acquisition of hardware such as digital servers and blocker locker to prevent corruption of digital devices in evidence, software, and cellular service connections for video environment will allow the NHSP SIU and Forensic Lab to appropriately respond to New Hampshire public protection needs.
- Cultivate increased skills and enhance capabilities for the New Hampshire State Police SIU and the State Forensic Lab to effectively use analytic technology to provide investigative outcomes that can be used preemptively and proactively as well as for apprehension and prosecution.
- The expanded training for NHSP SIU and the State Forensic Lab will provide internal improvements with credentialed digital evidence experts available to provide more comprehensive services to county and local law enforcement partners and augment their efforts for community policing.
- The training, skills, and technology acquired will assist law enforcement to more effectively prevent and prosecute crimes such as homicides, robbery, assault, illegal drug use/sales, and respond to emergent cybercrimes such as human trafficking and ransomware.
- Fund solutions to digital evidence needs and eventually share and provide a level of training to local law enforcement by sharing techniques in collecting, cataloging, storing, and sharing digital evidence.

Funds are to be budgeted as follows:

Funds in Class 030, Equipment – are needed to purchase a server and workstation for SIU.

Funds in Class 038, Technology – Software, are needed to pay for the first year of maintenance Cellebrite and Grey Key software for SIU.

Funds in Class 039, Telecommunications, are needed to purchase cell phones for all sworn members and SIM cards for the camera project.

Funds in Class 040, Indirect Cost, are needed to pay Administrative Services on eligible expenses.

Funds in Class 041, Audit Funds Set Aside, are needed to pay Administrative Services on eligible expenses.

Funds in Class 066 – Employee Training – are needed for Cellebrite training and SANS training for SIU and the State Police Forensic Lab.

These funds were not budgeted because the funds were not anticipated or available during the development of the Department's SFY22/23 biennial budget.

In the event that federal pass-through funds become no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

**Department of Safety  
SP Federal Grants  
Fiscal Situation**

Federal Funds Awarded:	
FFY 2018 High Priority Grant	\$256,059.00
FFY 2022 COPS	<u>\$1,224,000.00</u>
<b>Total Grant Funds Awarded</b>	<b>\$1,480,059.00</b>
Less SFY 2022 expenses	<u>(\$55,823.29)</u>
<b>Total</b>	<b>(\$55,823.29)</b>
<b>Net Grant Funds Remaining as of July 1, 2022 (SFY 2023)</b>	<b>\$1,424,235.71</b>
Less SFY 2021 Appropriation including prior year encumbrances 02-23-23-234010-13660000	(\$55,000.00)
<b>Excess grant funds available to appropriate</b>	<b><u>\$1,369,235.71</u></b>
<b>This Request</b>	<b>\$494,458.00</b>

✓ **Award Letter**

September 30, 2022

Dear Nathan Noyes,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by SAFETY, NEW HAMPSHIRE DEPARTMENT OF for an award under the funding opportunity entitled 2022 FY 2022 COPS Technology and Equipment Program Invitational Solicitation. The approved award amount is \$1,224,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

**ROBERT CHAPMAN**  
Acting Director

**Office for Civil Rights Notice for All Recipients**

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the

Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at [askOCR@ojp.usdoj.gov](mailto:askOCR@ojp.usdoj.gov).

- > **Award Information**
- > **Project Information**
- > **Financial Information**
- > **Other Award Documents**
- > **Award Conditions**
- > **Award Acceptance**



U.S Department of Transportation

Federal Motor Carrier Safety Administration

Grant Agreement

1. RECIPIENT NAME AND ADDRESS New Hampshire Department of Safety 33 Hazen Dr Concord, NH 03305-0011	2. AGREEMENT NUMBER: 69A3601840069MHP0NH	3. AMENDMENT NO. 0
	4. PROJECT PERFORMANCE PERIOD: FROM 09/17/2018 TO 09/30/2022	
	5. FEDERAL FUNDING PERIOD: FROM 09/17/2018 TO 09/30/2022	

1A. IRS/VENDOR NO. 026000618	6. ACTION New
1B. DUNS NO. 060340564	

	TITLE	FEDERAL	NON-FEDERAL	TOTAL
8. PROJECT TITLE Implementation of the FY 2018 High Priority Grant (HP-ITD)	9. PREVIOUS AGREEMENTS	0.00	0.00	0.00
	10. THIS AGREEMENT	256,059.00	2,681.00	258,740.00
	11. TOTAL AGREEMENT	256,059.00	2,681.00	258,740.00

12. INCORPORATED ATTACHMENTS  
THIS AGREEMENT INCLUDES THE FOLLOWING ATTACHMENTS, INCORPORATED HEREIN AND MADE A PART HEREOF:  
FMCSA Financial Assistance Agreement General Terms and Conditions, Recipient project narrative, project budget and narrative; and indirect cost rate agreement (if applicable) are incorporated by reference unless/except as noted below.

13. STATUTORY AUTHORITY FOR GRANT/ COOPERATIVE AGREEMENT  
49 U.S.C. §§ 31102(i); 31104 (2016), as amended by the FAST Act, Pub. L. No. 114-94, §§ 5101(a) and (c) (2015).

14. REMARKS  
See enclosed Special Award Provisions.

GRANTEE ACCEPTANCE		AGENCY APPROVAL	
15. NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Pamela Urban-Morin		17. NAME AND TITLE OF AUTHORIZED FMCSA OFFICIAL Mr. Thomas Martin	
16. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL Electronically Signed	16A. DATE 09/27/2018	18. SIGNATURE OF AUTHORIZED FMCSA OFFICIAL Electronically Signed	18A. DATE 09/27/2018

AGENCY USE ONLY					
19. OBJECT CLASS CODE: 41000			20. ORGANIZATION CODE: M600000000		
21. ACCOUNTING CLASSIFICATION CODES DOCUMENT NUMBER	FUND	BY	BPAC	AMOUNT	
FM-MHP-0403-18-01-00	17X05718MH	2018	0905710MHP	256,059.00	