

62

MLC



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER
 P.O. BOX 1806
 CONCORD, NH 03302-1806
 603-271-5603 FAX: 888-908-6609
 TDD ACCESS: 1-800-735-2964
 www.nh.gov/nhdoc

HELEN E. HANKS
 COMMISSIONER

PAUL D. RAYMOND, JR.
 ASSISTANT
 COMMISSIONER



November 7, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

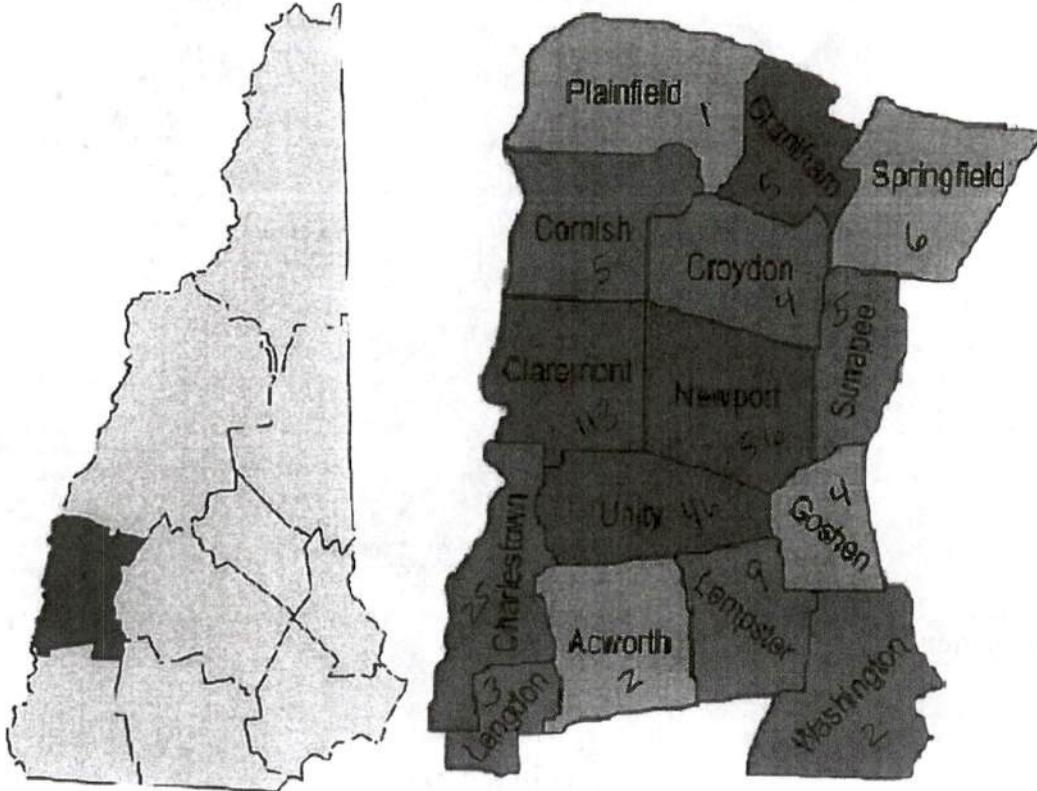
Authorize the New Hampshire Department of Corrections (DOC) to increase its fleet by one vehicle pursuant to Administrative Rule ADM 611.08 (g).

EXPLANATION

The DOC is requesting authorization to increase its fleet of vehicles by one additional vehicle. The additional vehicle will be assigned to the Newport District Office (DO) for the business purpose of supervising probationers and parolees in the community, appearing in court, completing home and job checks of offenders, attending meetings and attending training.

The Newport DO currently has one vehicle shared by four probation parole officers. The Newport DO has historically worked with one vehicle, however in review of the geography and workflow, this is inhibiting the team from being as effective in their responsibilities to conduct residential visits, employment checks and other out of the office reviews in line with the supervision of probationers and parolees. The department examined the total fleet to determine if a vehicle could be appropriately reallocated to the Newport DO, however, in doing so, other areas of the Department would be adversely affected. The following image shows the geographic distribution of most of the caseload managed in Sullivan County by the Newport DO and the challenges having only one vehicle causes when the Newport DO team is working to meet their caseload management requirements.

The remainder of this page intentionally left blank.



The second vehicle provides the appropriate resource in performing custody transports and fieldwork by four officers simultaneously. Currently, if more than two officers conduct a residential visit, one or two officers need to ride in the caged portion of the vehicle which has minimal room and is uncomfortable for officer(s) to ride. There are some high-risk residential visits done that require more than two officers to participate in for officer safety reasons. On occasion, four officers from the Newport DO participate in multiagency operations with the Mobile Enforcement Team (MET) and two officers must ride with other agencies due to only having one state vehicle assigned to the Newport DO. The second vehicle would also accommodate the office for training and court appearances. Due to having only one state vehicle currently assigned to the Newport DO, it is rarely used for training and court appearances to allow for availability for unscheduled transports (arrests) and rapid response crisis intervention fieldwork when needed.

Further, the Newport DO carries a caseload of 321 probationers and parolees under supervision amongst the 11 District Offices with a caseload ratio of 1:80. The Newport DO is the only office, with the exception of the Berlin DO which is collocated at the Northern NH Correctional Facility, that has only one vehicle allocated to it. This request serves to establish the appropriate resources for this DO to complete its statutory and policy requirements effectively by ensuring ongoing rehabilitation with a focus on public safety. The DOC will work within current funding to purchase the additional vehicle for this DO.

Sincerely,

Helen E. Hanks
Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100
Concord, New Hampshire 03301
(603) 271-3201 Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

October 20, 2022

Attn:
Helen E. Hanks
Commissioner
NH Department of Corrections
P.O. Box 1806
Concord, NH 03302

SUBJECT: Response to Fleet Increase Request 10/17/22

Commissioner Hanks:

Please accept this as acknowledgement and receipt of your request to increase the NH Department of Corrections Fleet size by one (1) motor vehicle prior to submission to the Governor and Executive Council for formal consideration.

It is the position of the DAS Division of Procurement and Support Services Fleet Management that the request is reasonably justified and compelling enough to merit consideration by the Governor and Executive Council in a near future meeting.

Thank you for your proactive request to involve us in your fleet review in support of statewide efforts to maintain fleet efficiency.

Respectfully submitted,

Andrew Bennett
State Fleet Manager, DAS Division of Procurement and Support Services

DN: cn=Gary S Lunetta, o=Dept
Administrative Services, ou=Div
Procurement & Support Services,
email=Gary.S.Lunetta@das.nh.gov, c=US
Date: 2022.11.04 14:25:29 -04'00'

Gary S. Lunetta
Director, DAS Division of Procurement & Support Services