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Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, NH 03301
TEL. (603) 271-3495
FAX (603) 271-1953

October 4, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education, Division of Learner Support, to enter into a **sole source** contract with the New Hampshire Learning Initiative, Inc., (Vendor Code 299943) Hampton, NH in the amount of $46,438.74 to provide professional development trainings in competency-based performance assessment practices in English language arts, mathematics, and science, effective upon Governor and Council approval for through June 30, 2023. 100% Other Funds

Funds to support this request are available in FY 23 in the accounts titled High School Vision/ Improvement and Academic Performance Assessment as follows:

	FY 23
06-56-56-562010-60410000-073-509074 Grants-Non-Federal	$24,795.54
06-56-56-562010-60390000-073-509074 Grants-Non-Federal	$20,643.20
	$46,438.74

EXPLANATION

The Department is requesting a **sole source** contract to continue the final phase of training in competency-based performance assessments for New Hampshire (NH) teachers. New Hampshire Learning Initiative, Inc. (NHLI) is an educational non-profit dedicated to supporting innovative educational practices in the State of New Hampshire. They have worked with NHED for over six years in developing the performance assessment competency education project for core content areas. NHLI is deeply embedded in NH and supports a network of NH districts. Currently, NHLI staff meet regularly with district leaders (superintendents, assistant superintendents, curriculum directors, school, and teacher leaders) to understand the needs of the

field and communicate what programs are available to meet those needs. NHLI has been nationally recognized for their work on developing and implementing performance assessments and competency-based education.

This contract will allow the NHED to continue this professional development work with schools, which will have a greater impact on improving student outcomes.

In the event Other Funds no longer become available, General Funds will not be requested to support this program.

Respectfully submitted,

Frank Edelblut
Commissioner of Education

FE:mw:emr

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name NH Department of Education		1.2 State Agency Address 25 Hall Street, Concord, NH 03301	
1.3 Contractor Name New Hampshire Learning Initiative, Inc.		1.4 Contractor Address One Liberty Lane, Suite 110, Hampton, NH 03842	
1.5 Contractor Phone Number 603-758-1464	1.5 Account Number See Exhibit C	1.6 Completion Date June 30, 2023	1.7 Price Limitation $46,438.74
1.9 Contracting Officer for State Agency Melissa White, Division Director		1.10 State Agency Telephone Number 603-271-3855	
1.11 Contractor Signature *Ellen Hume-Howard* Date: 10/14/2022		1.11 Name and Title of Contractor Signatory Ellen Hume-Howard, Executive Director	
1.13 State Agency Signature Date: 11/1/2022		1.14 Name and Title of State Agency Signatory Frank Edelblut, Commissioner	
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)* By: Director, On:			
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)* By: Elizabeth Brown, Attorney On: 11/1/2022			
1.17 Approval by the Governor and Executive Council *(if applicable)* G&C Item number: G&C Meeting Date:			

Contractor Initials *EHH*
Date 10/14/2022

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials *EHH*
Date 10/14/2022

EXHIBIT A

Special Provisions

Additional Exhibits D-G

Federal Certification 2 CFR 200.415

Required certifications include: (a) To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal entity, which reads as follows:

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).

Contractor Initials EKH
Date 10/14/2022

EXHIBIT B

Scope of Services

New Hampshire Learning Initiative, Inc. (NHLI) will provide the following services for New Hampshire Department of Education to school districts effective upon Governor and Council approval through June 30, 2023:

- Training which will be classroom based and focused on assessment strategies, including the balance of formative and summative assessment practices and the Multi-Tiered Systems of Support (MTSS); address all grade-levels and content areas; engage teachers in looking at student work and improving assessment throughout the year

- Two K-12 Meaningful, Balanced, MTSS Assessment Regional Trainings to include the components of a quality assessment system for the classroom. Each training is comprised of 3 Full days of training spread out over virtual and in-person sessions (Six days total).
    - Balanced Assessment Strategies
    - Designing with the needs in mind - your vision, your students, your values
    - The WHY of this work Competency vocabulary and process, a shared understanding/ Foundations of Performance Assessment competencies and standards
    - Defining and addressing MTSS

- 6 Full Days of Academic Performance Assessment in Performance Learning and Task Design - Mid-year
    - Deeper Design and its impact Essential Skills and Learner Agency
    - Putting the pieces together - creating performance tasks that matter/Performance Assessment - Designing for All Students
    - Task Development Check-In /Performance Assessment - Task Validation/Performance Assessments: Rubrics
    - Formative Assessment Feedback Loop

- 6 Full days of Academic Performance Assessment Scoring and Calibration – Year end
    - Writing Learning Goals & Success
    - Performance Assessments: Scoring & Calibration
    - Formative Assessment Feedback Loop/Collecting Evidence/Giving and Receiving Feedback

Contractor Initials EHH

Date 10/14/2022

EXHIBIT C

Method of Payment

Budget:

	Number of Days	Cost Per Day	Total Cost
K-12 Meaningful, Balanced, MTSS Assessment Regional Trainings to include the components of a quality assessment system for the classroom. (Two trainings, 3 days each)	6	$2,000.00	$12,000.00
Meeting Expenses and Materials	6	$326.53	$1,959.18
Academic Performance Assessment in Performance Learning and Task Design - Mid-year (Six, 1-day trainings)	6	$2,000.00	$12,000.00
Meeting Expenses and Materials	6	$706.63	$4,239.78
Academic Performance Assessment Scoring and Calibration – Year end (Six, 1-day trainings)	6	$2,000.00	$12,000.00
Meeting Expenses and Materials	6	$706.63	$4,239.78
		Total	$46,438.74

Limitation on Price: Upon mutual agreement between the Department of Education and the contractor, line items in this budget may be adjusted one to another, but in no case shall the total budget exceed the price limitation of $46,438.74.

Funding Source: Funds to support this request are available in FY 23 in the accounts titled High School Vision/Improvement and Academic Performance Assessment as follows:

	FY 23
06-56-56-562010-60410000-073-509074 Grants-Non-Federal	$25,795.54
06-56-56-562010-60390000-073-509074 Grants-Non-Federal	$20,643.20
	$46,438.74

Method of Payment: Payment is to be made monthly on the basis of invoices which are supported by a summary of activities/deliverables that have taken place in accordance with the terms of the contract, along with a detailed listing of expenses incurred. If otherwise correct and acceptable, payment will be made for 100% of the expenditures listed. Invoices and reports shall be submitted electronically to:

Melissa White
Division Director
Melissa.A.White@doe.nh.gov

Contractor Initials ***EKK***
Date *10/14/2022*

EXHIBIT D

Contractor Obligations

Contracts in excess of the simplified acquisition threshold (currently set at $250,000) must address **administrative, contractual, or legal remedies** in instances where the contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Reference:
2 C.F.R. § 200.326 and 2 C.F.R. 200, Appendix II, required contract clauses.

The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.

The Contractor, certifies and affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Breach
A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

Fraud and False Statements
The Contractor understands that, if the project which is the subject of this Contract is financed in whole or in part by federal funds, that if the undersigned, the company that the Contractor represents, or any employee or agent thereof, knowingly makes any false statement, representation, report or claim as to the character, quality, quantity, or cost of material used or to be used, or quantity or quality work performed or to be performed, or makes any false statement or representation of a material fact in any statement, certificate, or report, the Contractor and any company that the Contractor represents may be subject to prosecution under the provision of 18 USC §1001 and §1020.

Environmental Protection
(This clause is applicable if this Contract exceeds $150,000. It applies to Federal-aid contracts only.)
The Contractor is required to comply with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857 (h), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (40 CFR Part 15) which prohibit the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities. Violations shall be reported to the FHWA and to the U.S. EPA Assistant Administrator for Enforcement.

Procurement of Recovered Materials
In accordance with Section 6002 of the Solid Waste Disposal Act (42 U.S.C. § 6962), State agencies and agencies of a political subdivision of a state that are using appropriated Federal funds for procurement must procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired in the preceding fiscal year exceeded $10,000; must procure solid waste management services in a manner that maximizes energy and resource recovery; and must have established an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Contractor Initials EHH
Date 10/14/2022

Exhibit E

Federal Debarment and Suspension

a. By signature on this Contract, the Contractor certifies its compliance, and the compliance of its Sub-Contractors, present or future, by stating that any person associated therewith in the capacity of owner, partner, director, officer, principal investor, project director, manager, auditor, or any position of authority involving federal funds:

   1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal Agency;

   2. Does not have a proposed debarment pending;

   3. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal Agency within the past three (3) years; and

   4. Has not been indicted, convicted, or had a civil judgment rendered against the firm by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

b. Where the Contractor or its Sub-Contractor is unable to certify to the statement in Section a.1. above, the Contractor or its Sub-Contractor shall be declared ineligible to enter into Contract or participate in the project.

c. Where the Contractor or Sub-Contractor is unable to certify to any of the statements as listed in Sections a.2., a.3., or a.4., above, the Contractor or its Sub-Contractor shall submit a written explanation to the NHED. The certification or explanation shall be considered in connection with the NHED's determination whether to enter into Contract.

d. The Contractor shall provide immediate written notice to the NHED if, at any time, the Contractor or its Sub-Contractor, learn that its Debarment and Suspension certification has become erroneous by reason of changed circumstances.

Contractor Initials EHH

Date 10/14/2022

Exhibit F

Anti-Lobbying

The Contractor agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, execute the following Certification:

The Contractor certifies, by signing and submitting this contract, to the best of his/her knowledge and belief, that:

a. No federal appropriated funds have been paid or shall be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence any officer or employee of any State or Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal amendment, or modification of any Federal contract grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any Federal Agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the "Disclosure of Lobbying Activities" form in accordance with its instructions

https://www.gsa.gov/forms-library/disclosure-lobbying-activities

c. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making and entering into this transaction imposed by Section 1352, Title 31 and U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

d. The Contractor also agrees, by signing this contract that it shall require that the language of this certification be included in subcontracts with all Sub-Contractor(s) and lower-tier Sub-Contractors which exceed $100,000 and that all such Sub-Contractors and lower-tier Sub-Contractors shall certify and disclose accordingly.

e. The NHED shall keep the firm's certification on file as part of its original contract. The Contractor shall keep individual certifications from all Sub-Contractors and lower-tier Sub-Contractors on file. Certification shall be retained for three (3) years following completion and acceptance of any given project.

Contractor Initials EKH

Date 10/14/2022

Exhibit G

Rights to Inventions Made Under a Contract, Copy Rights and Confidentiality

Rights to Inventions Made Under a Contract or Agreement
Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the NHED.

Any discovery or invention that arises during the course of the contract shall be reported to the NHED. The Contractor is required to disclose inventions promptly to the contracting officer (within 2 months) after the inventor discloses it in writing to contractor personnel responsible for patent matters. The awarding agency shall determine how rights in the invention/discovery shall be allocated consistent with "Government Patent Policy" and Title 37 C.F.R. § 401.

Confidentiality
All Written and oral information and materials disclosed or provided by the NHED under this agreement constitutes Confidential Information, regardless of whether such information was provided before or after the date on this agreement or how it was provided.

The Contractor and representatives thereof, acknowledge that by making use of, acquiring or adding to information about matters and data related to this agreement, which are confidential to the NHED and its partners, must remain the exclusive property of the NHED.

Confidential information means all data and information related to the business and operation of the NHED, including but not limited to all school and student data contained in NH Title XV, Education, Chapters 186-200.

Confidential information includes but is not limited to, student and school district data, revenue and cost information, the source code for computer software and hardware products owned in part or in whole by the NHED, financial information, partner information(including the identity of NHED partners), Contractor and supplier information, (including the identity of NHED Contractors and suppliers), and any information that has been marked "confidential" or "proprietary", or with the like designation. During the term of this contract the Contractor agrees to abide by such rules as may be adopted from time to time by the NHED to maintain the security of all confidential information. The Contractor further agrees that it will always regard and preserve as confidential information/data received during the performance of this contract. The Contractor will not use, copy, make notes, or use excerpts of any confidential information, nor will it give, disclose, provide access to, or otherwise make available any confidential information to any person not employed or contracted by the NHED or subcontracted with the Contractor.

Ownership of Intellectual Property
The NHED shall retain ownership of all source data and other intellectual property of the NHED provided to the Contractor in order to complete the services of this agreement. As well the NHED will retain copyright ownership for any and all materials, patents and intellectual property produced, including, but not limited to, brochures, resource directories, protocols, guidelines, posters, or reports. The Contractor shall not reproduce any materials for purposes other than use for the terms under the contract without prior written approval from the NHED.

Contractor Initials EHH

Date 10/14/2022

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NEW HAMPSHIRE LEARNING INITIATIVE, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 27, 2015. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **726744**
Certificate Number: **0005347567**

IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 13th day of April A.D. 2021.

William M. Gardner
Secretary of State

CERTIFICATE OF VOTE

(Corporation without a Seal)

I, Walter Zanchuk, do hereby certify that:
(Name of the Clerk of the Corporation: cannot be signatory)

(1) I am the duly elected clerk of New Hampshire Learning Initiative.
(Corporation Name)

(2) The following are true copies of the resolutions duly adopted at a meeting of the Board of Directors of the Corporation duly held on September 28, 2022.
(Date)

RESOLVED: That this Corporation enter into a contract with the State of New Hampshire, acting through its Department of Education.

RESOLVED: That Ellen Hume-Howard, Executive Director,
(Name of Contract Signatory) (Title of Contract Signatory)
is hereby authorized on behalf of this Agency to enter into the said contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable or appropriate.

(3) The foregoing resolution(s) have not been amended or revoked, and remain in full force and effect as of the 14 day of October, 20 22.
(Day) (Month) (Yr)

(4) I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the corporation and that the corporation as the general partner has full authority to bind the limited partnership to the specific contract indicated. This authority **shall remain valid for thirty (30)** days from the date of this Corporate Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand as the Business Representative of the Corporation this 14 day of October, 20 22.
(Day) (Month) (Yr)

Walter Zanchuk
(Signature of Clerk of Corporation)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Eleanor Spinazzola	
E & S Insurance Services LLC	PHONE (A/C, No, Ext): (603) 293-2791	FAX (A/C, No): (603) 293-7188
21 Meadowbrook Lane	E-MAIL ADDRESS: Eleanorspinazzola@esinsurance.net	
P O Box 7425	INSURER(S) AFFORDING COVERAGE	NAIC #
Gilford NH 03247-7425	INSURER A: Philadelphia Insurance Co	
INSURED	INSURER B: Security National Insurance Company	19879
New Hampshire Learning Initiative Inc.	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 22-23 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY				01/15/2022	01/15/2023	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				08/01/2022	08/01/2023	[X] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N]	N/A					E.L. EACH ACCIDENT	$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

NH Department of Education
25 Hall Street
Concord NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kelly Kennelly

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New Hampshire
Learning
Initiative
Better Education for All Students

NHLI'S MISSION STATEMENT

Creating and Supporting Meaningful, Enduring Innovation in Education

Modified as of 2018

NEW HAMPSHIRE LEARNING INITIATIVE, INC.

STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2020 AND 2019

ASSETS

	2020	2019
CURRENT ASSETS		
Cash and cash equivalents	$ 1,507,112	$ 1,628,864
Prepaid expenses	2,898	117,669
Accounts receivable	45,044	59,459
Total current assets	1,555,054	1,805,992
OTHER ASSETS		
Security deposits	3,500	3,500
Total other assets	3,500	3,500
Total assets	$ 1,558,554	$ 1,809,492

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	$ 9,768	$ 102,831
Accrued payroll and related taxes	7,915	16,327
Accrued expenses	21,510	38,536
Total current liabilities	39,193	157,694
Total liabilities	39,193	157,694
NET ASSETS		
Without donor restrictions	918,684	502,926
With donor restrictions	600,677	1,148,872
Total net assets	1,519,361	1,651,798
Total liabilities and net assets	$ 1,558,554	$ 1,809,492

New Hampshire
Learning
Initiative

BOARD OF DIRECTORS 2021

President

Val Zanchuk is President of Graphicast, Inc., a Jaffrey based manufacturer of precision-machined zinc alloy castings. Val has been active in STEM education and workforce development issues for almost 20 years. Val is past chair of the Business and Industry Association of New Hampshire, chair of the Manufacturing Strategic Partnership Initiative, and chair of the Governor's Pre-Engineering and Technology Advisory Council. He is also on the board of the New Hampshire Manufacturing Extension Partnership, the Manufacturing Leadership Council, the SEE Science Center, and serves on the State Workforce Innovation Board. Val received his BS and MEng degrees in Metallurgical Engineering from Lehigh University.

Treasurer

Dr. Mark Joyce served as executive director of the New Hampshire School Administrators' Association for 20 years, a private not-for-profit organization that represents all New Hampshire school system administrators and advocates on behalf of all children and public education. Mark advises businesses and organizations regarding education, leadership, and communication. He has taught grades 7-12, as well as at the graduate school level and has served as a school principal and as assistant superintendent of schools in New Hampshire. He has also served as a superintendent of schools in both New Hampshire and Maine.

Will Arvelo brings over 30 years of leadership experience within higher education and dealing with workforce development issues. A former President of Great Bay Community College, Will worked tirelessly to bridge higher education and business and industry to meet their workforce needs. Will is currently the Director for the State of New Hampshire Division of Economic Development. He is charged with oversight of the division, as well as developing a comprehensive economic development strategy for NH.

Christine Rath is the former Superintendent of Schools for the Concord, NH School District. She served in Concord for 30 years, as middle school principal, high school principal and Assistant Superintendent before becoming superintendent. Chris is currently an adjunct professor in school administration for the University of New Hampshire and Southern New Hampshire University and a teaching lecturer for Plymouth State University. She serves on the Advisory Committee for NHTI and is a member of the Central NH Regional Advisory Board for New Hampshire Charitable Fund.

Irv Richardson is currently the Coordinator for Public Education and School Support at NEA- New Hampshire. In this role, he provides professional learning opportunities for New Hampshire educators. Irv also teaches at Southern New Hampshire University in the Educational Leadership Doctoral Program. He has worked as an elementary classroom teacher, a principal, and as a senior consultant for TBA Consulting Group working extensively with states on projects such as Teacher Quality Enhancement grants, consulting with state department of education (New Hampshire, Connecticut, Rhode Island, South Carolina, and Hawaii), working on educator induction, developing leadership standards, working on the committee to write the 2011 InTASC standards and the InTASC learning progressions. Irv was Maine's Teacher of the Year in 1988 and received a National Educator Award from the Milken Foundation in 1993.

Ellen Hume-Howard
ehumehoward@nhlearninginitiative.org

Professional Profile

- Hold a Certificate of Advanced Graduate Study in Educational Administration, Master's Degree in Education, and Bachelor's Degree in English
- Certified in the State of New Hampshire as a Secondary English teacher and as a Curriculum Administrator

Education, Honors, and Certifications

Certificate of Advanced Graduate Study
Educational Administration
Rivier College, 2010

M.S. Education
Curriculum, Instruction, and Assessment
Antioch New England Graduate School , 2000

Bachelor of Arts in English
University of New Hampshire, 1984

NH School Administrator's Outstanding Service Award 2012

Certifications

New Hampshire, English Education. 1987

New Hampshire, Curriculum Administrator, 2009

Employment

Professional Development in Education

Executive Director of New Hampshire Learning Initiative August 2017- Present

- Hired to perform all functions of executive director to support and align innovative practices in New Hampshire schools.
- Supervise the Task Development for the NH PACE Project.
- Continue to nurture and expand the capacity of NHLI to support and initiative innovative practices in education, create bridges with stakeholders in education, and to be an educational leader in the state.

- Director of Curriculum, Sanborn Regional School District, **July 2006 to June 2017**
- ELA Lead for the NHDOE PACE Project 2014 to present
- Director of Curriculum for the NHDOE PACE Project 2015 to present
- Adjunct Professor, Education Department, Rivier College 2012 to present
- Curriculum Coordinator K-8, Sanborn Regional School District , **July 2003 to 2006**
- Assessment Coordinator, Sanborn Regional School District **2000- to present**
- English Teacher, Sanborn Regional Middle School , **July 1985-2003**

Key Qualifications

Certified in Secondary (5-12) English Education

Planned and instructed eighth grade English course using wide variety of teaching aids and motivational and implementation strategies to engage students in active learning. Planned units of study using Understanding By Design.

Certified as a Curriculum Administrator

Created district curriculum framework and developed multiple curriculum documents with teachers and teams for guiding planning and assessment. Developed and implemented District-wide Spring Writing Prompt and analysis of student writing. Supervised the Title I, Title IIA, and the Title V grants in the district.

Created and designed the district's competency-based learning documents; competencies, standard; to reflect the aligned work of teachers and national standards.

Designed the district's assessment schedule and data analysis protocols.

Professional Experiences

Experienced Curriculum Administrator

Planned and monitored professional development for all district professionals. Conducted workshops to address district initiatives and identified areas of need for teaching teams and individual teachers. Designed and facilitated professional development workshops in:

Critical Friends, Education By Design(Critical Skills), Professional Learning Communities, Understanding By Design, Root Cause Analysis, Differentiated Instruction, Formative and Summative Assessment, Performance Assessment, Writing Analysis, 6+ Writing Traits, Constructed Response Writing, Writing in Science, Interdisciplinary Units, Rubric Development, Pinnacle Curriculum and Instruction, Competency-Based learning, Standards-based Grading and Reporting, Reteach and Enrich Instructional Blocks, NWEA Measures of Academic Progress.

Sanborn District Lead for the NHDOE PACE Project, 2014- present

Professional Affiliations

New England League of Middle Schools
ASCD
New Hampshire School Administrators Association

Kathleen A. White
• kwhite@nhlearninginitiative.org

Director of Innovative Projects

Leading educational innovation and change providing engaging, authentic, deeper learning curriculum and professional learning opportunities for all stakeholders.

Key skills include:

- Experienced Education Leader
- Expertise in competency-based education
- Innovation of Curriculum, Instruction & Assessment
- Effective Team Building
- Internal & External Communications
- Coordination of Research Practice Partnership

Experience

Director of Innovative Projects
New Hampshire Learning Initiative June 2018 – Present

Program Coordinator NH BEST Project – Building Essential Skills Today for the Future

- Coordinate the project identifying how student learning is impacted by exposure to work study practices and articulating how to assess the work study practices with the same level of reliability as content area competencies.
- Facilitated the team of teacher leads, researchers and psychometricians to develop the work study practices (self-direction, collaboration, communication, and creativity) research-based toolkit including rubrics, evidence collection tools, and instructional strategies. See Best-future.org
- Plan, design, deliver professional learning for the teacher task development teams.
- Work with Content Leads to plan the task development, implementation, and data collection.
- Facilitate the research project team meetings and work collaboratively to plan the project activities and manage resources.

Souhegan High School Dean of Faculty October 2013 – June 30, 2020
Innovation in Education Leadership:

- Researched and implemented innovative curriculum, instruction, and assessment changes throughout the 9-12 system.
- PACE Lead – implemented Performance Assessment for Competency Education the NH innovative alternative accountability system.
- Led the high school team responsible for aligning the assessment, grading, and reporting to mastery learning.
- Led the work study practice design team in redesign of the school wide essential skills and disposition rubrics: collaboration, communication, creativity, and self-direction.
- Provide instructional coaching using the Thoughtful Classroom observation process and classroom observations for teachers.
- Created and led the formative assessment team to scale the implementation of formative assessment in the high school

- Procured and managed the Assessment for Learning Project (ALP) Microgrant
- Worked with consultants to plan professional learning and implement curriculum, assessment, and instructional practices such as formative assessment instructional practices, quality performance assessment design,

Management and Administration:

- Supervise teachers and support staff.
- Facilitate protocols in a variety of settings: coordinator, department, and A-Team meetings.
- Engaged in school wide budget formulation including the planning for 1:1 technology.
- Organize hiring teams and manage the faculty hiring process.
- Guide teachers to design optimal professional development plans.
- Designed professional learning for faculty and staff.
- Created opportunities for teacher leadership.
- Led the transformation of communication team, logo redesign and social media implementation.

Souhegan High School July 1992 – October 2013
Business/Technology Instructor and Coordinator

- Designed and implemented the Souhegan social media plan.
- Designed and implemented curriculum in a variety of business and computer science courses.
- Coordinated the articulation agreement with Nashua Community College to include business classes as part of their Running Start Program.
- Collaborated with technology team, faculty, and other stakeholders to create and implement the technology plans.
- Increased the technology budget to 2% of the overall budget from zero funding. Designed the replacement strategy for technology.
- Formulated budgets for technology and business programs including researching and recommending purchases for new lab computers, servers, peripherals, and software.
- Provided authentic learning opportunities for students such as the SHS website development.
- Taught business and technology courses including marketing, entrepreneurship, personal finance, accounting, Java programming, Javascript, and web design.
- Created a positive classroom environment that promoted strong student engagement.
- Mentored students in senior projects, independent studies, clubs, and activities.

Other Work Experience:

Veda Inc. **1990 - 1992**
Senior Technical Staff

Elm Street Junior High School **1991 – 1992**
Business Instructor

Nashua High School **1984 – 1991**
Business/Computer Science Instructor

Rivier College **1988 – 1994**
Computer Science and Business Instructor

Computer Vision **1981 – 1984**
Technical Staff New Products Test – CDS5000 Software Design Quality Assurance Project *Manager*

Education

Rivier University (formerly Rivier College)	**Nashua, New Hampshire**
Certificate of Advanced Graduate Study	
in Educational Administration	2016
Master of Business Administration with Distinction	1990
Bachelor of Science Business Administration	1981
Minor Computer Science	
Associate of Science Business Administration	1979

Additional Courses and Workshops	
HGSE Strategies for Online Teaching	2020
HGSE Strategies for Effective Facilitation	2020
SRI Facilitating Virtual Learning Communities	2020
SRI Leveraging Descriptive Feedback	2019
Formative Assessment, Margaret Heritage	2018
Specialization in Design Thinking,	2018
Darden Business School Executive Program	
Billions Institute Skid Row School	2018
Unleashing Large Scale Change	
Stanford School ReTool Fellowship	2018
HGSE Teaching Students to Ask Their Own Questions	2018
HGSE Ensuring Success for All Students	2018
HGSE Using Research to Inform Decisions	2018
Essential Skills & Dispositions Course	2017
Differentiated Grading and Assessment	2012
Facilitated Leadership Training	2011
Teaching Online, Rivier University	2009
Marketing Research, Rivier University	2008
Differentiated Instruction	2008
Case Studies, Harvard Business Publishing	2007

Certifications

NH Principal Certification
Trained in Facilitative Leadership - School Reform Initiative (SRI)
Certificate - Specialization in Design Thinking and Innovation Darden Executive Education
Certificate - Storytelling for Influence - Creating Impact Through the Art of Storytelling IDEO U
NH Business Data Process Teaching Certification

Committees

NH State Team - Interstate Learning Community, SAU 39 Assessment, Grading & Reporting Committee; SAU 39 Strategic Planning Committee Superintendent Evaluation Committee; SAU 39 Professional Development Committee; SHS Grading and Assessment Committee; Souhegan High School Technology Committee; Souhegan High School Personnel Policies Committee;

NEASC Advisory Committee Souhegan High School; NEASC Visiting Committee to Norton High School; Business Advisory Committee Nashua High School; Adopt-A-School Committee Nashua High School; Business summer program for Career Awareness.

Presentations

Presented at: Inacol 2016, 2018 and 2019; JFF Students at the Center Research Collaborative 2019; NHLI Power of Learning Conference 2020 and 2019; ARISE Teachers Brown University 2012; National Association for Science Teachers 2000 Conference; Christa McCauliffe Conference, 1999; Coalition of Essential Schools Fall Conference, Chicago Ill, and New York, NY.; New Hampshire Public Television NH Schools Program; NESDEC Conference, MIT Cambridge Ma.; NH Technology Conference, Brewster Academy, Wolfeboro, NH.

Associations

NASSP, NHASP, ASCD, NHASCD, ISTE, Aurora Institute

New Hampshire
Learning
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NHLI ASSESSMENT CONTRACT

NAME OF KEY PERSONNEL	ANNUAL SALARY	AMOUNT OF SALARY PAID BY CONTRACT
Ellen Hume-Howard	[redacted]	$18,000
Kathy White	[redacted]	$18,000