



The State of New Hampshire  
**Department of Environmental Services**

104



**Robert R. Scott, Commissioner**

OCT 25 '22 PM 3:38 RCVD

October 20, 2022

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Environmental Services (NHDES) to accept and expend federal funds in the amount of \$76,680 from the U.S. Environmental Protection Agency (EPA), to continue to assist New Hampshire craft beverage producers with energy efficiency and water conservation projects, as well as proper management of waste and wastewater, effective upon Governor & Council approval through September 30, 2023. 100% Federal Funds.

Funding is to be budgeted as follows:

**NH Pollution Prevention Program  
 03-44-44-440010-47870000  
 FY2023**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
000-404450	FEDERAL FUNDS	(\$98,322)	(\$76,680)	(\$175,002)
<b>Expenditures</b>				
010-500100	Personal Services Perm Class	\$52,650	\$0	\$52,650
020-500200	Current Expense	\$900	\$500	\$1,400
027-500799	Transfers to DoIT	\$5,440	\$0	\$5,440
028-500292	Transfers to General Services	\$3,883	\$0	\$3,883
030-500302	Equipment New Replacement	\$250	\$0	\$250
039-500188	Telecommunications	\$516	\$0	\$516
040-500800	Indirect Costs	\$3,179	\$10,869	\$14,048
041-500801	Audit Fund Set Aside	\$96	\$79	\$175
042-500620	Additional Fringe Benefits	\$4,654	\$0	\$4,654
049-584995	Transfer to Other State Agencies	\$31	\$0	\$31
050-500109	Personal Service Temporary	\$0	\$45,000	\$45,000
060-500601	Benefits	\$21,998	\$17,457	\$39,455
066-501709	Employee Training	\$725	\$275	\$1,000

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070-500705	In-State Travel	\$500	\$500	\$1,000
080-500716	Out Of State Travel	\$500	\$2,000	\$2,500
102-500731	Contract for Program Services	\$3,000	\$0	\$3,000
<b>TOTAL</b>		<b>\$98,322</b>	<b>\$76,680</b>	<b>\$175,002</b>

**EXPLANATION**

NHDES was awarded a grant from EPA to assist New Hampshire craft beverage producers with energy efficiency and water conservation projects, as well as, proper management of waste and wastewater. This has been a very successful project, with good engagement from the industry. NHDES would like to continue its work and increase assistance efforts. Funds are available for this project to allow the Pollution Prevention Program staff to continue this valuable work.

NHDES is requesting authorization to budget these funds as follows:

*Classes 020 (Current Expense), 066 (Employee Training), 070 (In-State Travel) and 080 (Out of State Travel) – To cover current expenses, training costs, and in-state and out-of-state travel to provide technical assistance to craft beverage producers.*

*Classes 040, 041, 060 (Indirect Cost, Audit Fund Set Aside, and Benefits, respectively) – Funds for each of these classes are based on a percentage of personnel costs associated with the Class 050 below.*

*Class 050 (Personal Service Temporary) – Employee support from existing NHDES programs will be used to conduct activities under this program. These funds will be used to supplant funding for the following position, which is currently budgeted. Funding in the amount of \$45,000 which is budgeted for the current position, will either be lapsed or closed to control resulting in a net zero increase in budgeted funds.*

Position #	Title	Account (03-44-44)	Funding	Amount
19886	Administrator I	440010-59230000	100% Other	\$45,000

In the event that federal funds become no longer available, General funds will not be requested to support this program.

We respectfully request your approval of this item.

  
Robert R. Scott, Commissioner

**NH DEPARTMENT OF ENVIRONMENTAL SERVICES**  
**P2 Federal Grant**  
**FISCAL SITUATION FY23**  
**03-44-44-440010-47870000**

Total Federal Awards	\$290,000
Less Expenditures thru 06/30/2022	\$108,341
Remaining Authorization to Budget	<u>\$181,659</u>
Less Current FY23 Budget Authorization	\$98,322
Total Available for Budgeting	<u>\$83,336</u>
<b>REQUESTED ACTION</b>	<u>\$76,680</u>
Available to Budget at a later date	\$6,657

<u>Grant Award Number</u>	<u>Award Amount</u>	<u>Expenses To 6/30/2022</u>	<u>Balance</u>
NP00A00740	\$190,000	\$108,341	\$81,659
NP00A00934	\$100,000	\$0	\$100,000
TOTAL	<u>\$290,000</u>	<u>\$108,341</u>	<u>\$181,659</u>

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Assistance Amendment</b>	<b>GRANT NUMBER (FAIN):</b> 00A00740 <b>MODIFICATION NUMBER:</b> 2 <b>PROGRAM CODE:</b> NP	<b>DATE OF AWARD</b> 09/27/2022
		<b>TYPE OF ACTION</b> No Cost Amendment	<b>MAILING DATE</b> 09/27/2022
		<b>PAYMENT METHOD:</b> ASAP	<b>ACH#</b> 10108
		<b>RECIPIENT TYPE:</b> State	
<b>RECIPIENT:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		<b>PAYEE:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
<b>PROJECT MANAGER</b> Melissa Zych 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 Email: Melissa.Zych@des.nh.gov Phone: 603-271-6398		<b>EPA PROJECT OFFICER</b> Lee Fiske 5 Post Office Square, Suite 100, 04-1 Boston, MA 02109-3912 Email: Fiske.Lee@epa.gov Phone: 617-918-1847	
<b>EPA GRANT SPECIALIST</b> Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235			
<b>PROJECT TITLE AND EXPLANATION OF CHANGES</b> Pollution Prevention Strategies for Breweries, Wineries and Beverage Distilleries  Amendment #2 approves a Time Extension through 03/31/2023 for New Hampshire Department of Environmental Services. All Terms and Conditions remain unchanged, and in full force and effect.			
<b>BUDGET PERIOD</b> 10/01/2020 - 03/31/2023	<b>PROJECT PERIOD</b> 10/01/2020 - 03/31/2023	<b>TOTAL BUDGET PERIOD COST</b> \$380,805.00	<b>TOTAL PROJECT PERIOD COST</b> \$380,805.00
<b>NOTICE OF AWARD</b>			
<p>Based on your Application dated 04/27/2020 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$0.00. EPA agrees to cost-share 49.89% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$190,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digital signature applied by EPA Award Official Trevor Tavano - Grant Specialist			<b>DATE</b> 09/27/2022

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Grant Agreement</b>	<b>GRANT NUMBER (FAIN):</b> 00A00934 <b>MODIFICATION NUMBER:</b> 0 <b>PROGRAM CODE:</b> NP	<b>DATE OF AWARD</b> 09/16/2022
		<b>TYPE OF ACTION</b> New	<b>MAILING DATE</b> 09/21/2022
		<b>PAYMENT METHOD:</b> ASAP	<b>ACH#</b> 10108
		<b>RECIPIENT TYPE:</b> State	
<b>RECIPIENT:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		<b>PAYEE:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
<b>PROJECT MANAGER</b> Kathy Black 29 Hazen Drive, P.O. Box 95 Concord, NH 03301 Email: Kathryn.Black@des.nh.gov Phone: 603-271-6398	<b>EPA PROJECT OFFICER</b> Lee Fiske 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Fiske.Lee@epa.gov Phone: 617-918-1847	<b>EPA GRANT SPECIALIST</b> Trevor Tavano Grants Management Branch 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235	
<b>PROJECT TITLE AND DESCRIPTION</b> Federal Fiscal Year 2022-2023 Pollution Prevention Grant See Attachment 1 for project description.			
<b>BUDGET PERIOD</b> 10/01/2022 - 09/30/2024	<b>PROJECT PERIOD</b> 10/01/2022 - 09/30/2024	<b>TOTAL BUDGET PERIOD COST</b> \$400,000.00	<b>TOTAL PROJECT PERIOD COST</b> \$400,000.00
<b>NOTICE OF AWARD</b>			
<p>Based on your Application dated 04/11/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$100,000.00. EPA agrees to cost-share 50.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$100,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digitally signed by EPA Award Official Arthur Johnson - Director, Mission Support Division Fred Weeks - Deputy Director, Mission Support Division			<b>DATE</b> 09/16/2022