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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

BUSINESS ADMINISTRATION  
STATE MILITARY RESERVATION  
4 PEMBROKE ROAD  
CONCORD, NEW HAMPSHIRE 03301-5652

David J. Mikolaities, Major General  
*The Adjutant General*

Warren M. Perry  
*Deputy Adjutant General*

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September 8, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

1. The Department of Military Affairs and Veterans Services, Division of Community Based Military Programs respectfully requests approval to enter into a contract agreement with Partnership for Public Health, Inc., Laconia, NH (vendor code #165635), in an amount not to exceed \$350,000.00 to provide services that increase access to mental and behavioral health services and decrease social isolation for service members, veterans, and their families (SMVC) in the State of New Hampshire. Effective upon Governor & Council approval through June 30, 2023. **100% General Funds.**

Funds are available in the SFY 2023 operating budget:  
**02-010-012-32520000-102-500731 – Veterans Services Mental Health and Social Isolation – Contracts Program Services**

	<u>Class</u>	<u>Account</u>	<u>FY 2023</u>
Contracts for Program Services	102	500731	\$350,000.00

**EXPLANATION**

Under this contract Partnership for Public Health will provide services that will result in an assessment of the needs and system gaps related to social isolation in aging Veterans 60+ in the State of New Hampshire and development of strategies to address those needs. Additionally, the contract will provide services that will result in the creation of community coalitions around New Hampshire to implement suicide prevention strategies aimed at the military/Veteran population. Military/Veterans in NH continue to experience a higher suicide rate than non-Veterans in New Hampshire and the national Veteran suicide rate. Funds to address the need to reduce social isolation for this population were granted to the department in HB2 of the 2022/2023 budget. Approval of the contract will result in strategic, research-based strategies to be created and implemented across the state to benefit New Hampshire's military/Veterans.

His Excellency, Governor Christopher T. Sununu  
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The Department of Military Affairs and Veteran Services solicited for this service by placing a Request for Proposal on the State of New Hampshire Bureau of Purchase and Property website. Three bids were received prior to the bid closing time, and all were considered qualified. Partnership for Public Health, Inc. was awarded this contract based on the scoring criteria outlined in the RFP and contingent upon Governor and Executive Council approval.

The contract has been approved for form, substance, and execution by the Attorney General's Office.

Respectfully submitted,



DAVID J. MIKOLAITIES  
Major General, NH National Guard  
The Adjutant General

RFP#: DMAVS 2022-03

Name of RFP: Access to Mental Health Services and Reduce Social Isolation

Number of Responses to RFP: 3

<b>Vendor</b>	<b>Total Final Score</b>	<b>Pricing</b>	<b>Rank</b>
Partnership for Public Health	113.000	\$350,000.00	A
Easter Seals NH	103.750	\$400,000.00	B
Unite Us	89.210	\$380,000.00	C

Contracts were awarded to EasterSeals NH and Partnership for Public Health.

**PROPOSAL SCORECARD--Access to mental health services and reduce social isolation**

**CRITERIA CHECKLIST**

Total maximum points available for Technical Proposal: 125 Consensus scoring will be used.

	Easterseals NH	Partnership for Public Health	Unite US
<b>1. Company Profile (15 max pts)</b>			
Company Stability	5	5	5
Qualifications	5	5	5
Mission and value statements of organization align with the purpose of the RFP and the interests of the military/Veteran community.	5	5	5
	15	15	15
<b>2. Project Understanding (25 max pts)</b>			
Overall Comprehension of Project Objectives	5	5	2
Understanding of the Project Requirements	5	5	2
Overall need for the service proposed	5	5	1
Understanding of the needs experienced by military/Veterans in New Hampshire	5	4	3
Experience with Similar Projects	5	4	5
	25	23	13
<b>3. Requirements (30 max pts)</b>			
Availability	6	7	6
Optional Deliverables	7	8	4
Required Deliverable	5	8	9
	18	23	19
<b>4. Implementation Plan (25 max pts)</b>			
Events and activities	4	4	2
Outreach/enrollment	5	5	5
Level of Available Staffing	4	5	2
Community Partnerships	5	5	5
Sustainability	5	5	1
	23	24	15
<b>5. Assessment and Evaluation (20 max pts)</b>			
Evaluation plan	7	9	9
Reporting	7	9	9
	14	18	18
<b>6. Cost Proposal (10 max pts)</b>			
Cost Proposal/Budget	8.750	10.000	9.210
	8.750	10.000	9.210
<b>TOTAL FINAL SCORES</b>	<b>103.750</b>	<b>113.000</b>	<b>89.210</b>

## **Access to Mental Health Services & Reducing Social Isolation RFP**

### **Rating Panel Background Information**

Heather Smith, Grants Program Coordinator, Department of Military Affairs and Veterans Services. Bachelor of Arts degree in Mathematics. Has over twenty-five years (25) with the State of New Hampshire. Spent thirteen (13) years for the State of NH Judicial Branch working with civil and family law, accounting and payroll; twelve (12) years working for DMAVS in the State Business Office working with accounting and procurement process; and, currently employed by the Division of Community Based Military Programs responsible for managing grants and resource development to benefit the Veteran community in New Hampshire.

Madeline Dreusicke, Member, State Veterans Council 2019 - present. In October 2010, MD co-established VFW Auxiliary 107222 in Pelham and in 2012 was appointed President. She was appointed as Hospital Chairman for Department of VFW Auxiliary in June 2012, and Veterans Affairs Voluntary Services (VAVS) Representative for the Manchester VA Medical Center in 2014. She retired from the private sector working for the Chief of Medicine at Waltham Hospital, Natick & Framingham Hospitals in Massachusetts in 2014, and continues to serve in the above organizations and as Board Member of NH Freedom Cup and Operation Care for Troops. She has received numerous awards for her community service in improving the lives of Veterans including: Enterprise Bank "Circle of Excellence" Honoree 2014 and 2016; VA Director's I CARE Award 2015; VFW Auxiliary National Advisor Committee Volunteer of the Year Award 2016; US Department of Urban Development and US Interagency Council on Homelessness Certificate of Appreciation Plaque; NH Association of Hospital Auxiliaries Volunteer of the Year Award; Greater Salem Chamber of Commerce Hidden Jewel "Sapphire Award"; and NH Supports Children of the Fallen Patriots Foundation Ambassador Joseph & Augusta Petrone Award.

Jeffrey Atwood, Program Planning & Review Specialist, Division for Behavioral Health, NH Department of Health and Human Services. Bachelors of Arts degree from Capital University. JA currently holds a LICSW and works as a Program Planning and Review Specialist for the Division for Behavioral Health at DHHS. Previously, JA worked at New Hampshire Hospital where he was a Senior Psychiatric Social Worker and, in years past, worked at non-profit organizations in urban and rural community-based settings with individuals, including Veterans, experiencing mental health challenges and serious mental illnesses as well as homelessness.

#### **Rating Panel Moderator:**

Amy Cook, Administrator, Department of Military Affairs and Veterans Services. Bachelor of Arts degree in Psychology and Sociology. Twenty (20) years experience in the non-profit sector working with vulnerable and underserved populations. Areas of focus have been in care coordination, training development, workforce development, program development and management. AC began working for the Division of Community Based Military Programs in 2018 where she is responsible for coordinating statewide strategies and opportunities for braiding of resources between government agencies, federal partners and local service providers in order to benefit NH Veterans and their families. AC's involvement in the NH Veteran community includes serving as the Governor-appointed Team Lead for the SAMHSA *Governor's Challenge to Prevent Suicide among Service members, Veterans and their Families* in addition to serving on a variety of other statewide military-civilian groups and commissions. She is also utilized by SAMHSA as a subject matter expert for teams in other states needing guidance on how to meet the needs of their Veteran communities.

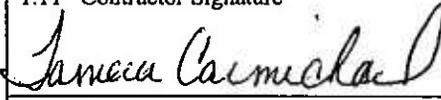
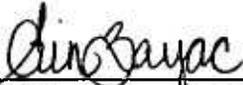
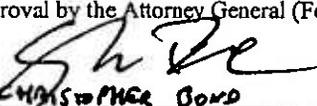
**Notice:** This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name Department of Military Affairs and Veterans Services		1.2 State Agency Address 4 Pembroke Road Concord, NH 03301	
1.3 Contractor Name Partnership for Public Health, Inc. VC 165635		1.4 Contractor Address 67 Water Street, Suite 105 Laconia, NH 03246	
1.5 Contractor Phone Number  603-528-2145	1.6 Account Number  010-012-32520000-102-500731	1.7 Completion Date  6/30/2023	1.8 Price Limitation  Not To Exceed \$350,000.00
1.9 Contracting Officer for State Agency Erin M. Zayac		1.10 State Agency Telephone Number 603-225-1360	
1.11 Contractor Signature  Date: 9/6/2022		1.12 Name and Title of Contractor Signatory Tamera Carmichael, Executive Director	
1.13 State Agency Signature  Date: 9/6/2022		1.14 Name and Title of State Agency Signatory Erin Zayac Administrator III	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable)  By: _____ Director, On: _____			
1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable)  By:  On: 9/27/22 CHAIRMAN PHEC BOARD			
1.17 Approval by the Governor and Executive Council (if applicable)  G&C Item number: _____ G&C Meeting Date: _____			

Contractor Initials TSC  
 Date 9/6/2022

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete

compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

## 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and

submit to the State a Transition Plan for services under the Agreement.

## 10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulac, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### 15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. **CHOICE OF LAW AND FORUM.** This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. **CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. **SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

**EXHIBIT A, SPECIAL PROVISIONS**

**SUBJECT: Access to Mental Health Services and Reduce Social Isolation**

The following special provisions modify, change, delete or add to the General Provisions of the agreement. Where any part of the General Provisions is modified or voided by these Special Provisions, the unaltered provisions for that part shall remain in effect.

1. The term "Contracting Officer" as used in this agreement shall mean the State's Contracting Officer as is specified at item #1.9 of the General Provisions of this agreement or his/her authorized representative. No individual shall be an authorized representative of the Contracting Officer unless he or she is so appointed in writing by the Contracting Officer, in which case such written appointment shall be provided to the Contractor.

2. The Contractor shall be responsible to correct, at his own cost and expense, defective work, or damaged property when defects and damage are caused by the Contractor's employees, equipment or supplies. The Contracting Officer may withhold all, or part of, payments due to the Contractor until defective work or damaged property caused by the Contractor, his employees, equipment or materials, is placed in satisfactory condition

3. **Provision 10. DATA: ACCESS; CONFIDENTIALITY; PRESERVATION:** Add the following sub-part:

10.4 Between the Effective Date and three (3) years after the Completion Date, as often as the State or Federal Government shall demand, the Contractor shall make available for audit purposes, all records that pertain to this Agreement. Upon demand the contractor shall provide copies of such documents which may include invoices, payrolls, records of personnel, and other information relating to all matters covered in this agreement.

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

**EXHIBIT B, P37 AGREEMENT  
THE SERVICES**

**SUBJECT: Access to Mental Health Services and Reduce Social Isolation**

Partnership for Public Health (PPH) is to provide a two-pronged approach in combatting struggles with mental health and social isolation for New Hampshire military and Veterans. PPH ServiceLink Aging & Disability Resource Center will focus on those veterans who are 60 years old or disabled as is the programs area of expertise. The Public Health Network specifically the Together With Veterans Program prevention services will focus on all veteran and military populations through the continuum of care approach.

**60 year or older Veteran Population**

Currently, PPH has partnered with BEAS and John Snow, Inc. /Community Health Institute (JSI/CHI) to implement a statewide community health needs assessment to understand assets and gaps related to social isolation in older adults and then develop virtual (telephone or online) activities to support social engagement. PPH's will integrate pieces of this work to be specific to veterans age 60+ to gather a deeper understanding of the needs of older veterans from their perspective. PPH will work with ServiceLink's across the state that were engaged with "Ask the Question" to support this framework and develop veteran specific opportunities. Through the network of ServiceLinks across the ten counties in NH, PPH will support an online platform to aggregate available social opportunities across the state that are available to consumers virtually or via telephone. These could be health and wellness classes, support groups, informal meetings, education sessions, etc.

PPH will facilitate a workgroup of Statewide partners to review the aggregated information and develop a plan to:

- Market and promote existing available services to focal population through methods most appealing and effective for this group.
- Increase and expand access to programming that targets the most consistent gap across the State.
- Increase and expand access to programming that has been researched to achieve the greatest intended outcomes.
- Increase and expand access to programming by decreasing barriers and/or

providing needed tools for accessing programs.

- Increase and expand access to programming by ensuring a variety of options are made available to the focal population.
- Diminish risk factors that contribute to feelings of social isolation and foster protective factors to increase mental, emotional, and physical well-being.
- Utilize a Diversity, Equity, and Inclusion (DEI) consultant to assure diversity and equity quality control is applied throughout the project.

PPH will have JSI/CHI complete an independent evaluation of the project by:

- Meeting with PPH throughout the strategy development process to identify methods of evaluating the project, including number of veterans who use a system once, number who are repeat users, and the impact on users' feelings of isolation/inclusion.
- Implementing appropriate and effective evaluation tools and processes for the project.
- Reporting orally to PPH on the outcomes of the evaluations as well as ongoing discussions around methods to improve the evaluations.
- Drafting a comprehensive report based on evaluation findings.

The Partnership for Public Health will contract with JSI/CHI to conduct a needs assessment across New Hampshire. The needs assessment will include questions to:

- i. Determine programs that those 60 years and older believe would reduce feelings of social isolation, and would improve mental, emotional, and physical well-being.
- ii. Determine tools and resources needed by individuals to participate.
- iii. Determine diversity and equity deficits and ways to alleviate those deficits.

As the needs assessment is being conducted and analyzed, PPH will be working with each of the ServiceLink Resource Centers and the Public Health Networks across the State to develop a resource library of telephone and online activities, education, and/or an assortment of support groups for older adults that enhance mental, emotional, and physical well-being . Once this library has been completed a rubric will be created to evaluate each regions programs in regard to variety of programs and time; promotion of social connection; and age appropriateness. Finally, PPH will utilize research conducted by Interventions against Social Isolation of Older Adults : A Systematic Review of Existing Literature and Interventions (nih .gov) and The use of digital technology for social wellbeing reduces social isolation in

older adults: A systematic review (nih.gov) to determine the effectiveness of programs to achieve the intended outcomes.

### **Over-all Veteran and Military Population**

As the second part of its approach PPH will utilize the 13 Regional Public Health Networks (RPHNs) across the state to build on the success that PPH has achieved with the Together with Veterans Program.

Together with Veterans Program (TWV) is funded by the Veterans Administration Office of Rural Health, supported by the Office of Mental Health and Suicide Prevention, and carried out via collaboration between the Rocky Mountain Mental Illness Research, Education and Clinical Center (MIRECC) for Suicide Prevention, the Western Interstate Commission for Higher Education Behavioral Health Program (WICHE BHP), local Veterans, and other community stakeholders. TWV aligns activities with three Priority Focus Areas and six strategies:

#### **Guiding Principles of TWV:**

##### *Veteran-Driven*

- Veterans provide permission and work together to implement TWV in their community
- Veterans provide leadership to guide the TWV process

##### *Collaborative*

- Community partners play a key role in successfully supporting Veterans and their families
- Informed and educated community partners are better equipped to address the needs of Veterans
- Collaboration and education will strengthen the suicide prevention network for Veterans, their families, and friends

##### *Evidence-Informed*

- TWV strategies are drawn from well-researched models that have been shown to effectively reduce suicide

### *Community-Centered*

- TWV partnerships develop a unique suicide prevention action plan based on community strengths and addressing community needs
- TWV action plans are reviewed and revised as needed to promote success

PPH will utilize its experience with this program to foster a coalition in the thirteen public health networks and support them to implement foundational pieces of this evidenced based program. These coalitions will focus on the social isolation risk factor as well as other documented risk factors of suicide ideation. These coalitions will:

1. Receive and appropriately manage program implementation funds.
  - Entity can be local PHN or an existing organization, or the community may form its own independent organization.
  - Entity recognizes and authorizes Steering Committee to make documented determinations about how funds will be used to support program implementation.
2. The Team includes Veterans and community partners, at minimum, representatives of health or behavioral health care services.
3. PHN or local organization will be the Facilitator or facilitators who lead the team discussion.
4. Continue to build team membership by inviting and including appropriate community partners and holding regularly scheduled meetings.
5. Conduct community assessments and submit assessment results to PPH.
  - SWOT and Readiness Assessment
  - Community Strategy
6. Coach team community-based suicide prevention strategies.
7. Utilize assessment results and community-based suicide prevention strategies to develop Veteran suicide prevention action plan.
8. Track activities, progress on goals, and reflections on process improvement (what is going well, challenges, next steps).
9. Quarterly Meeting Reports include the following information:
  - Meetings held;
  - Purpose;
  - Strategies addressed;
  - Attendance by member type;
  - Other attendance by group designation;
  - Materials distributed;

- Additional notes;
- Reflections (quarterly reports).

10. Trainings held or coordinated:

- Training;
- Type of Training;
- Strategies addressed;
- Organizations/groups trained;
- Attendance by member type;
- Other attendance by group designation;
- Materials distributed.

11. Events held by or contributed to by coalition:

- Event name;
- Strategies addressed;
- Attendance by group designation;
- Materials distributed.

12. Number of Veterans served and services provided (e.g., referrals to services). Do not provide names or identifying information.

13. Reflections (quarterly reports).

It is anticipated that, through partnerships and planning activities of the coalition process, the local community will experience the following outcomes or deliverables:

- Increased awareness of existing mental health services;
- Improved access to and coordination of local mental health services;
- Increased veteran and military community connectedness;
- Enhanced knowledge about Veteran suicide, and military and Veteran culture.

In conclusion PPH will focus on two separate strategies to reach New Hampshire's veteran and military population. Each of these strategies will provide their own unique data:

- ServiceLink Strategy will provide:
  - o Needs assessment data of 60+ veterans regarding feelings of isolation; available connectivity; and areas of greatest isolation reported.
  - o Library of virtual resources available in each county.
  - o Pre and post assessment of resource effectiveness.

- PHN Coalition Strategy will provide:
  - Strengths, Weakness, Opportunities and Threats (SWOT) analysis and community assessment for each Public Health Network.
  - Action Plan for each PHN.
  - Quarterly reports from each of the PHN coalitions related to trainings, interventions, and veterans served

## Reporting

A monthly report will be submitted by PPH to report on progress and outcomes. Monthly reports will be submitted along with the monthly invoice. PPH will work with Heather Smith, Division of Community Based Military Programs, Department of Military Affairs and Veterans Services to determine the best format for reporting progress and outcomes.

At a minimum, the monthly report will contain the following information:

1. Progress on community outreach and engagement—which agencies or organizations were contacted; how many have committed to participating, number of hours staff dedicated to the work during the reporting period.
2. Outreach activities conducted for each of the two strategies, location of activities and how many organizations and/or Veterans were reached.
3. Engagement activities conducted for each of the two strategies, location of activities, number of organizations participating, and number of Veterans served (if applicable).
4. Results and impact of outreach or engagement activities and how they support goal achievement.
5. Copies of reports provided by any subcontractors to PPH for the purpose of this work will be included in monthly reports to DMAVS.

For each training provided to community partners, coalitions or the general public, the following information will be collected and reported to DMAVS:

1. Name of training and type of training (e.g. military culture, suicide prevention, etc)
2. Date of training
3. Length of training
4. Location of training

5. Number of attendees
6. Organizations represented by attendees and zip code of organization
7. Industries represented by attendees (e.g. healthcare, mental health services, aging services, etc)
8. Results of a training evaluation provided to attendees at the conclusion of the training to measure knowledge and confidence gained from attending training.

A final report at the conclusion of the funding period will be submitted. The final report will provide a comprehensive summary of all activities performed and an analysis of the results and impact of the work completed. Utilizing data visualization methods is recommended. The report will also describe how the work will be sustained or further developed in the future (if applicable).

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

**EXHIBIT C  
CONTRACT PRICE AND TERMS OF PAYMENT**

**SUBJECT: Access to Mental Health Services and Reduce Social Isolation**

**CONTRACT PRICE**

The Department of Military Affairs and Veterans Services will pay the Contractor an amount not to exceed \$350,000.00. This amount shall not be exceeded without issuance of an amendment to this agreement and approval by the Governor and Executive Council of the State of New Hampshire.

**METHOD OF PAYMENT**

Payment shall be made by mailing a bank draft or electronic funds transfer as established by submitting or updating an Alternate W-9 Form to the State of New Hampshire.

Invoices will be submitted by the Contractor to:

Department of Military Affairs and Veterans Services  
ATTN: Business Administration Office  
4 Pembroke Road  
Bldg. C  
Concord, NH 03301

**TERMS OF PAYMENT**

Eight (8) equal payments of \$43,750.00 shall be made monthly by the Department of Military Affairs and Veterans Services to the Contractor from the period of Governor and Executive Council approval to June 30, 2023. Payments shall be made to the Contractor monthly during the term of the agreement within 30 days after the receipt of a proper invoice by the Contractor and upon the satisfactory completion of the services outlined in Exhibit B herein as determined by the Department's Primary Contact.

CERTIFICATE OF AUTHORITY

I, Trish Stafford hereby certify that:

1. I am a duly elected Clerk/Secretary/Officer as board President of Partnership For Public Health, Inc..

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on October 22, 2020, at which a quorum of the Directors/shareholders were present and voting.

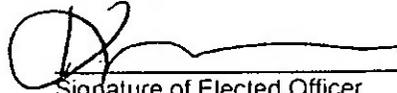
VOTED: That Tamera Carmichael, Executive Director (may list more than one person)

(Name and Title of Contract Signatory)

is duly authorized on behalf of Partnership for Public Health, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 9/6/2022



Signature of Elected Officer

Name: Trish Stafford

Title: Board of Directors President

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that PARTNERSHIP FOR PUBLIC HEALTH, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on April 21, 2005. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 534847

Certificate Number: 0005775671



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 11th day of May A.D. 2022.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular stamp.

David M. Scanlan  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

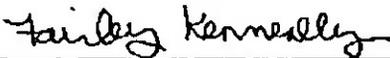
<b>PRODUCER</b> E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425		<b>CONTACT NAME:</b> Eleanor Spinazzola <b>PHONE (A/C, No, Ext):</b> (603) 293-2791 <b>FAX (A/C, No):</b> (603) 293-7188 <b>E-MAIL ADDRESS:</b> Eleanorspinazzola@esinsurance.net	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Technology Insurance Co	<b>NAIC #</b> 42376
		<b>INSURER B:</b> Wesco Insurance Co	25011
		<b>INSURER C:</b> Twin City Fire Insurance Co	29459
		<b>INSURER D:</b> United States Fire Insurance Co.	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:** 22                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			TPP1721339	03/10/2022	03/10/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Professional Liability- \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER:			TPP1721339	03/10/2022	03/10/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			WUM1956060	03/10/2022	03/10/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	04WECRJ0009	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Accident/Health			US1379272	03/10/2022	03/10/2023	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Department of Military Affairs & Veterans Services 275 Chestnut St  Manchester NH 03101	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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Submitting A Bid

Search by Bid#:

Use any one or combination of these search options to search for contracts by:

Bid description contains:

Status/Bid Results:

Closing Between

Start:   End:

Contact:

Commodity Category contains:

Access to Mental Health Services and Reduce Social Isolation

[REP.DMAVS 2022-03](#)

[Attachment 1](#)

[Addendum 1](#)  
[Addendum 2](#)  
[Addendum 3](#)

7/29/2022

1:00PM

Contact [Zayac, Erin](#)

MISCELLANEOUS SERVICES, No 1 (NOT OTHERWISE CLASSIFIED)