



**THE STATE OF NEW HAMPSHIRE**  
DEPARTMENT OF TRANSPORTATION



*Victoria F. Sheehan*  
Commissioner

*William Cass, P.E.*  
Assistant Commissioner

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The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

Division of Operations  
September 2, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer \$405,000.00 between various Accounting Units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2023. 100% Highway Funds.

04-096-096-960015-29380000	Current Budget FY2023	Requested Change	Revised Budget FY2023
<b>Debt Service</b>			
<b>Expenses:</b>			
043 500401 Debt Service Treasury	\$14,070,238	\$(405,000)	\$13,665,238
Total	\$14,070,238	\$(405,000)	\$13,665,238
<b>Source of Funds</b>			
<b>Revenue:</b>			
000-000015 Highway Funds	\$14,070,238	\$(405,000)	\$13,665,238
Total	\$14,070,238	\$(405,000)	\$13,665,238

04-096-096-960515-30660000	Current Budget FY2023	Requested Change	Revised Budget FY2023
<b>Salted Wells</b>			
<b>Expenses:</b>			
010 500100 Permanent Personal Services	\$53,062	\$0	\$53,062
018 500106 Overtime	5,594	0	5,594
020 500200 Current Expense	1,100	0	1,100
024 500225 Maint Other Than Build-Grnds	100	0	100
030 500304 Equipment New/Replacement	500	0	500
037 500173 Technology-Hardware	100	0	100
038 500175 Technology-Software	100	0	100
039 500190 Telecommunications	1,000	0	1,000
046 500464 Consultants	1,800	0	1,800

<b>04-096-096-960515-30660000</b>	<b>Current Budget FY2023</b>	<b>Requested Change</b>	<b>Revised Budget FY2023</b>
050 500109 Personal Service-Temp-Appointed	500	0	500
060 500602 Benefits	23,368	0	23,368
070 500704 In State Travel	100	0	100
400 500870 Construction Repair Materials	160,000	300,000	460,000
<b>Total</b>	<b>\$247,324</b>	<b>\$300,000</b>	<b>\$547,324</b>
<b>Source of Funds</b>			
<b>Revenue:</b>			
000 000015 Highway Funds	\$247,324	\$300,000	\$547,324
<b>Total</b>	<b>\$247,324</b>	<b>\$300,000</b>	<b>\$547,324</b>

<b>04-096-096-962015-30280000</b>	<b>Current Budget FY2023</b>	<b>Requested Change</b>	<b>Revised Budget FY2023</b>
<b>Right-of-Way Bureau</b>			
<b>Expenses:</b>			
010 500100 Permanent Personal Services	\$3,475,039	\$0	\$3,475,039
018 500106 Overtime	7,826	0	7,826
020 500200 Current Expense	18,958	0	18,958
022 500255 Rent & Lease Non-State	2,500	0	2,500
024 500225 Maint Other Than Build Grnds	5,000	0	5,000
026 500251 Organizational Dues	5,230	0	5,230
030 500311 Equipment New/Replacement	9,650	105,000	114,650
037 500173 Technology-Hardware	80	0	80
038 500175 Technology-Software	930	0	930
039 500180 Telecommunications	21,046	0	21,046
050 500109 Personal Service-Temp-Appointed	94,500	0	94,500
057 500534 Books Periodicals Subscriptions	2,100	0	2,100
059 500117 Temp Full Time	98,553	0	98,553
060 500602 Benefits	2,269,390	0	2,269,390
065 500542 Board Expenses	6,500	0	6,500
066 500543 Employee Training	6,925	0	6,925
070 500702 In State Travel	800	0	800
080 500711 Out of State Travel	1,500	0	1,500
102 500731 Contracts for Program Services	20,000	0	20,000
401 500877 Land Interest	65,425	0	65,425
<b>Total</b>	<b>\$6,111,952</b>	<b>\$105,000</b>	<b>\$6,216,952</b>
<b>Source of Funds</b>			
<b>Revenue:</b>			
000 409151 Federal Funds	\$2,294,685	\$0	\$2,294,685
004 408189 Intra Agency Transfers	96,212	0	96,212
009 406912 Agency Income	63,000	0	63,000

<b>04-096-096-962015-30280000</b>	<b>Current Budget FY2023</b>	<b>Requested Change</b>	<b>Revised Budget FY2023</b>
00C 401350 Agency Indirect Cost Recovery	204,136	0	204,136
000 000015 Highway Funds	3,453,919	105,000	3,558,919
<b>Total</b>	<b>\$6,111,952</b>	<b>\$105,000</b>	<b>\$6,216,952</b>

### EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various Accounting Units and classes to continue to meet the State's transportation demands. The Salted Wells section of Highway Maintenance is responsible for the investigation and replacement of private water supplies contaminated with chlorides during winter maintenance. Currently there is a backlog of claims for well replacements that the current budget is not sufficient to cover. If we wait for future budgets to cover these claims, there could be a 1-2 year delay in resolving this backlog. The Bureau of Right of Way is seeking to replace three survey total stations necessary to provide required surveying services. With normal use and regular maintenance, the industry standard for the life expectancy of a total station is 5 to 8 years. The three stations to be replaced are between 10 and 15 years in age and due to roadside conditions, that affect finer moving parts of the units have well exceeded their useful life. Specific explanations relating to the Department's spending requests are as follows:

#### Debt Service (2938) 100% Highway Funds

Class 043      Decrease Debt Service Treasury by \$405,000. Funds are available due to interest savings related to Treasury refunding and a delay in bonding projects as all projects were put on hold during the pandemic due to funding uncertainty related to the loss in revenue within the Highway Fund.

#### Salted Wells (3066) 100% Highway Funds

Class 400      Increase Construction Repair Materials by \$300,000. These additional funds are requested to clear the backlog of salted well claims that the Department currently has. Under RSA 228:34, the Department is required to repair or replace private water supplies that have been contaminated by construction or maintenance operations on the state highway system. The current budget is insufficient to cover the number of outstanding claims.

#### Right-of-Way Bureau (3028) 37.5% Federal Funds, 5.9% Other Funds, 56.6% Highway Funds

Class 030      Increase Equipment New Replacement by \$105,000 for the purchase of replacement of three survey total stations that are costly to maintain, inefficient, and well beyond useful life thus increasing operational efficiency and productivity.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?  
This transfer is for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?

This transfer is to maintain existing program levels (no increase in program level).

3. Cite any requirements, which make this program necessary.  
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.  
The source of funds are Federal Fund, Agency Income, Intra-Agency Transfers, Agency Indirect Cost Recovery Funds and Highway Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?  
Should funds lapse as a result of not approving this request to cover salted well claims and purchase equipment, such funds will lapse to their respective account fund balances.
7. Are personal services involved?  
This transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan  
Commissioner