



Lori A. Shibinette
Commissioner

Patricia M. Tilley
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 19, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services (DHHS), Division of Public Health Services (DPHS) to accept and expend funds from the Department of Environmental Services (DES) to support the cost of conducting an environmental health conference per the approved Memorandum of Agreement (MOA), approved by Governor and Council on September 7, 2022, item #77 in the amount of \$10,000, effective upon approval by the Governor and Council through December 31, 2022, and further authorize the allocation of these funds in the accounts below. 100% Other Funds.

05-95-90-901510-79640000 DEPT OF HEALTH AND HUMAN SERVICES, DHHS: DIVISION OF PUBLIC HEALTH, BUREAU OF PREVENTION SERVICES, LEAD PREVENTION SFY 23

Class-Account	Description	Current Adjusted Authorized	Requested Action	Revised Adjusted Authorized
000-403948-16	Federal Funds	\$1,340,706	\$0	\$1,340,706
001-484994-646	Other Funds	\$0	\$10,000	\$10,000
009-403119-12	Agency Income	\$23	\$0	\$23
	General Funds	\$705,512	\$0	\$705,512
Total Revenue		\$2,046,241	\$10,000	\$2,056,241
010-500100	Personal Services	\$806,492	\$0	\$809,492
020-500200	Current Expenses	\$40,626	\$0	\$40,626
026-500251	Organizational Dues	\$500	\$0	\$500
030-500301	Equipment New Replacement	\$15,000	\$0	\$15,000
037-500174	Technology-Hardware	\$4,000	\$0	\$4,000
038-500177	Technology-Software	\$2,000	\$0	\$2,000
039-500188	Telecommunications	\$3,700	\$0	\$3,700
041-500801	Audit Fund Set Aside	\$824	\$0	\$824
042-500620	Additional Fringe Benefits	\$30,768	\$0	\$30,768
050-500109	Personal Service Temp	\$68,512	\$0	\$68,152
060-500601	Benefits	\$426,997	\$0	\$426,997

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066-500543	Employee Training	\$2,500	\$0	\$2,500
070-500704	In State Travel	\$12,322	\$0	\$12,322
080-500714	Out of State Travel	\$6,000	\$0	\$6,000
102-500731	Contracts for Program Services	\$626,000	\$10,000	\$636,000
Total Expenses		\$2,046,241	\$10,000	\$2,056,241

EXPLANATION

This request is being made to accept funds made available from the Department of Environmental Services (DES), Drinking Water State Revolving Loan Fund Management fee account. DPHS is planning a full-day environmental health conference in consultation with NHDES, the purpose being to inform and engage a wide range of stakeholders in environmental health issues in New Hampshire. NHDES will contribute \$10,000 to help support the cost of the conference. The approved MOA is attached and states that DES and DPHS will work collaboratively to develop the conference agenda, DES will provide technical assistance in planning for the conference and DPHS will waive registration fees for up to twelve (12) DES employees to participate in the conference.

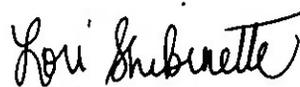
The funds are to be budgeted as follows:

Class 102 These funds will be used to support the training being offered by contracted vendor.

Area served: Statewide

Source of Funds: 100% Other funds from the Department of Environmental Services (DES).

Respectfully submitted,



Lori A. Shibinette
Commissioner



The State of New Hampshire
Department of Environmental Services

AUG18'22 PM 2:25 RCVD

Robert R. Scott, Commissioner



July 26, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to enter into a Memorandum of Agreement (MOA) with the New Hampshire Department of Health and Human Services (DHHS), Division of Public Health Services (VC# 177921-8001) in the amount of \$10,000 to partially cover the cost of an environmental health conference, effective upon Governor and Council approval through December 31, 2022. 100% DWSRF Management Funds.

Funding is available in the account as follows

	<u>FY 2023</u>
03-44-44-441018-4790-049-584990	\$ 10,000
Dept Environmental Services, DWSRF Loan Management, Transfers To Other State Agencies	

EXPLANATION

DHHS is planning an environmental health conference in consultation with NHDES, the purpose being to inform and engage a wide range of stakeholders in environmental health issues in New Hampshire. NHDES proposes to contribute \$10,000 to partially cover the cost of the conference, which will cost approximately \$65,000.

The attached memorandum of agreement (MOA) between NHDES and DHHS will provide for the transfer of the funds and the participation of NHDES in planning the conference.

In the event that other funds become no longer available, General funds will not be requested to support this program. This agreement has been approved by the Attorney General's Office as to form, substance and execution.

We respectfully request your approval.


Robert R. Scott, Commissioner

MEMORANDUM OF AGREEMENT
between the
NH DEPARTMENT OF ENVIRONMENTAL SERVICES
and the
NH DEPARTMENT OF HEALTH AND HUMAN SERVICES

Title: Environmental Health Conference Sponsorship

I. Purpose of Agreement:

This Memorandum of Agreement (MOA) describes the use of \$10,000 to be provided by the Department of Environmental Services (NHDES) to the Department of Health and Human Services (DHHS) to partially defray the cost of conducting an Environmental Health Conference (the Conference). This MOA will allow NHDES and DHHS to work collaboratively to support the missions of both departments by supporting the engagement of a wide range of environmental and public health practitioners and other stakeholders.

II. Timeline of Agreement:

This MOA is in effect from the date of approval by Governor and Executive Council of the State of New Hampshire (Effective Date) through the date on which the Conference is held, but no later than December 31, 2022.

For the purposes of this MOA, NHDES and DHHS agree to cooperate as follows:

III. Department of Environmental Services

The Department of Environmental Services will:

1. Provide a one-time payment of \$10,000 to DHHS.
2. Provide technical assistance in planning the Conference

IV. Department of Health and Human Services

The Department of Health and Human Services will:

1. Hold a full-day environmental health conference during 2022.
2. Recognize NHDES as a sponsor of the Conference.
3. Waive registration fees for up to 12 NHDES employees to participate in the Conference.

V. Mutual Agreement of the Parties

It is further understood and agreed to between NHDES and DHHS that:

1. The parties will work collaboratively to develop the agenda of the Conference.
2. This MOA may be modified in writing at any time by mutual consent of both parties and approval by the Governor and Council.

3. In the event that changes in either State or Federal laws or regulations occur which render the performance of portions of this MOA illegal, void, impractical or impossible, those responsibilities shall be removed from this MOA but such removal shall not affect the other provisions contained within the remainder of this MOA.

VI. Funding, Costs and Payment:

Funding to DHHS for this project is available via this MOA from the drinking water state revolving loan fund management fee account, 03-44-44-441018-4790-049-584995.

Upon completion of the conference, DHHS will invoice NHDES for its share of costs incurred not to exceed the agreement limit of \$10,000. An immediate transfer of \$5,000 will be made upon Governor and Council approval for any costs incurred prior to this date. NHDES will transfer the funds within 30 days of receiving the invoice.

In the event that this MOA does not become effective, NHDES shall be under no obligation to pay for costs incurred or services performed. However, if this MOA becomes effective, all costs incurred by DHHS prior to the Effective Date of the MOA that are allowable will be paid under the terms of this MOA.

IN WITNESS WHEREOF, the respective parties have hereunto set their hands on the dates indicated.



For
Robert R. Scott
Commissioner
NH Department of Environmental Services

7/28/22

Date



Lori A. Shibanette
Commissioner
NH Department of Health and Human Services

7/19/2022

Date

APPROVED as to form, substance, and execution



Assistant Attorney General
Office of the Attorney General

8/11/2022

Date



The State of New Hampshire **AUG18'22 PM 2:25 RCVD**
Department of Environmental Services

Robert R. Scott, Commissioner



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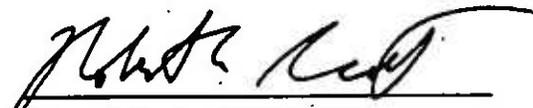
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