

js



STATE OF NEW HAMPSHIRE  
 DEPARTMENT of NATURAL and CULTURAL RESOURCES  
**OFFICE OF THE COMMISSIONER**  
 172 Pembroke Road Concord, New Hampshire 03301  
 Phone: 271-2411 Fax: 271-2629  
 TDD ACCESS: Relay NH 1-800-735-2964

25

September 14, 2022

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Executive Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Natural and Cultural Resources (Department) to make a **Retroactive** one-time payment totaling \$1,584.03 to Sherry Hartford for compensation of wages which were not paid in State Fiscal Years 2021 through 2022. Associated benefits totaling \$351.33 have also been included for a total payment of \$1,935.36, effective upon Governor and Council approval. 100% Agency Income.

Funds are available in FY 2023 as follows:

03-035-035-351510-37030000 Cannon Mountain

**Class 59- Temp Full Time**

03-35-351510-37030000-059-500117 Salary \$ 1,584.03

**Class 60 – Benefits**

03-35-351510-37030000-060-500611 FICA Temporary \$ 98.21

03-35-351510-37030000-060-500614 Retirement 230.16

03-35-351510-37030000-060-500632 Medicare Coverage Temporary 22.96

*Benefits:* \$ 351.33

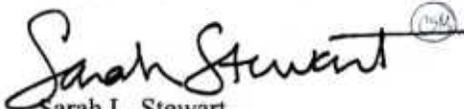
**TOTAL: \$ 1,935.36**

**EXPLANATION**

This request is **Retroactive** because this employee’s evaluation was not conducted as it was inadvertently missed, in part due to the pandemic and scheduling conflicts while maintaining full operations of Cannon Mountain. In our review of Cannon Mountain staffing and operations, the discrepancy of the missed evaluation and wage error was discovered.

This request seeks to allow the Department to make whole, through the payment of owed back wages, this employee whose evaluation and increment were missed as a result of her missed evaluation.

Respectfully submitted,

  
 Sarah L. Stewart  
 Commissioner