



New Hampshire Fish and Game Department

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September 12, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Fish and Game Department (NHFGD) to accept and expend \$45,337 in federal funds from the National Oceanic and Atmospheric Administration (NOAA) for purposes related to enhanced operations of the Great Bay National Estuarine Research Reserve from the date of Governor and Council approval through June 30, 2023. 100% Federal Funds.

Funds to be budgeted as follows:

GBNERR
03-75-75-753020-22890000
 Fiscal Year 2023

Class	Expense Account	Class Description	Revenue Account	Current Budget	Requested Change	Adjusted Budget
000		FEDERAL FUNDS	404233-16	508,982	45,337	554,319
005		PRIVATE LOCAL FUNDS	402756-20	84,760	0	84,760
00S		FISH and GAME FUNDS	000020	361,575	0	361,575
Total				\$955,317	\$45,337	\$1,000,654
Expense						
010	500100	PERSONAL SERVICES - PERMANANT		479,400	0	479,400
020	500200	CURRENT EXPENSES	404233-16	40,023	5,522	45,545
022	500255	RENTS/LEASES		480	0	480
023	500291	HEAT,ELECTRICITY, WATER	404233-16	24,374	5,000	29,374
030	500311	EQUIPMENT	404233-16	29,913	6,000	35,913
041	500801	AUDIT FUND SET ASIDE	404233-16	502	50	552
050	500109	PERSONAL SERVICES - TEMPORARY	404233-16	82,797	10,000	92,797
060	500601	BENEFITS		280,128	765	280,893
070	500704	IN STATE TRAVEL		200	0	200
080	500710	OUT OF STATE TRAVEL	404233-16	10,000	4,000	14,000
103	502664	CONTRACT FOR OPERATIONAL SERVICES	404233-16	7,500	14,000	21,500
Total				\$955,317	\$45,337	\$1,000,654

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 629B Main Street
 Lancaster, NH 03584-3612
 (603) 788-3164
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 email: reg1@wildlife.nh.gov

REGION 2
 PO Box 417
 New Hampton, NH 03256
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REGION 3
 225 Main Street
 Durham, NH 03824-4732
 (603) 868-1095
 FAX (603) 868-3305
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REGION 4
 15 Ash Brook Court
 Keene, NH 03431
 (603) 352-9669
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EXPLANATION

Each year, the National Oceanic and Atmospheric Administration grants the NH Fish and Game Department operational funding for the Great Bay National Estuarine Research Reserve to conduct research, K-12 education programs, municipal outreach, and land management. For FY23, \$45,337 has been secured in additional grant funding from the National Oceanic and Atmospheric Administration (NOAA) to the Great Bay National Estuarine Research Reserve. The Federal funding is specifically to ensure that all staff can travel to a required meeting in Seattle and to cover increased operational costs and maintenance at the Reserve.

Specific changes to class codes are as follows:

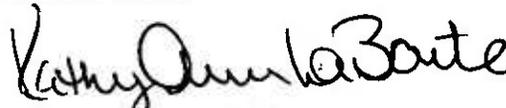
- Class 020: Addition of \$5,522 to purchase supplies for spring and summer K-12 and teacher education programming, and to purchase general supplies for the Reserve.
- Class 023: Addition of \$5,000 to cover anticipated increases in heating and electrical costs for buildings
- Class 030: Addition of \$6,000 to replace a chiller in a touch tank and purchase equipment that will enable virtual meetings and workshops to be held at GBNERR facilities.
- Class 041: Addition of \$50 to cover the audit fund set aside mandatory fee.
- Class 050: Addition of \$10,000 to fund part time naturalists to staff the visitor center year round on Saturdays.
- Class 060: Addition of \$765 for benefit cost of the additional part time staff.
- Class 080: Addition of \$4,000 to ensure that staff can attend a meeting in Seattle, Washington. Attendance at the meeting is a condition of the federal funding.
- Class 103: Addition of \$14,000 to fund maintenance contracts for janitorial services, plowing and tree removal projects.

No additional New Hampshire Fish and Game funds are required, the required match for this award, is already provided in the authorized budget. General Funds will not be requested to support this project.

Respectfully submitted,



Scott R. Mason
Executive Director



Kathy Ann LaBonte, Chief
Business Division

**NEW HAMPSHIRE FISH & GAME DEPARTMENT
FY23 FISCAL SITUATION**

**ESTUARINE RESERVE
03 75 75 753020-22890000**

Total Federal Authorization	\$ 634,500.00
Less Current FY23 Budget Authorization 2289	\$ 508,982.00
Less Budgeted FY23 Indirect	\$ 80,181.00
Total Available for Budgeting	<u>\$ 45,337.00</u>

Available to Budget at Later Date	<u>\$ -</u>
REQUESTED ACTION	<u>\$ 45,337.00</u>

Federal Grant	Grant Amount	Expended or Budgeted	Balance
NA22NOS4200079	\$ 634,500.00	\$ 589,163.00	\$ 45,337.00
Totals:	<u>\$ 634,500.00</u>	<u>\$ 589,163.00</u>	<u>\$ 45,337.00</u>

Note: The Department's Negotiated Indirect Cost Rate Agreement (NICRA) allows indirect costs on salaries and benefits only. The figure shown above for budgeted indirect includes the full amount needed to cover reimbursement of expected indirect costs.

FINANCIAL ASSISTANCE AWARD

GRANT COOPERATIVE AGREEMENT

FEDERAL AWARD ID NUMBER

NA22NOS4200079

PERIOD OF PERFORMANCE

07/01/2022-06/30/2024

STREET ADDRESS

11 HAZEN DR

FEDERAL SHARE OF COST

\$634,500.00

CITY, STATE, ZIP CODE

CONCORD NH 03301-6502

RECIPIENT SHARE OF COST

\$271,929.00

AUTHORITY

16 U.S.C. 1461 et seq

TOTAL ESTIMATED COST

\$906,429.00

CFDA NO. AND NAME

11.420 Coastal Zone Management Estuarine Research Reserves

PROJECT TITLE

Annual Award to Support Operations, Education, Monitoring and Stewardship Activities of Great Bay NERR (Federal FY22 and FY23 Funding)

This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.

- DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS
- R & D AWARD
- FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE
- BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS
- SPECIFIC AWARD CONDITIONS
- LINE ITEM BUDGET
- 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101
- 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES
- DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390)
- MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.
- OTHER(S):

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Jewel Linzey

DATE

06/12/2022

PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Mr. Randy Curtis

DATE

06/23/2022