

MLC



Over \$2 Billion and Counting for our Schools

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COMMISSIONER Erle B. Pierce  
EXECUTIVE DIRECTOR Charles R. McIntyre

1A

September 9, 2022

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The New Hampshire Lottery Commission requests to place an item on the Consent Calendar.

The New Hampshire Lottery Commission requests authorization to enter into an Educational Tuition Agreement and to pay costs not to exceed \$960.00 as follows:

<b>INSTITUTION:</b>	Online Southern New Hampshire University 2500 N. River Road Manchester, NH 03106
<b>COURSE:</b>	ACC-202, Managerial Accounting
<b>COURSE DATES:</b>	October 24, 2022 – December 18, 2022
<b>EMPLOYEE:</b>	Devin Goley Accounting Technician
<b>ACCOUNT:</b>	Funds to be encumbered from New Hampshire Lottery Commission, Lottery Division Account FY 2023: 06-83-83-830013-20280000 Training 066-500544
<b>TOTAL COURSE COST:</b>	\$960
<b>STATE SHARE:</b>	\$960
<b>SOURCE OF FUNDS:</b>	Lottery Fund



**EXPLANATION**

NH Lottery Commission requests permission for Devin Goley, Accounting Technician in the Claims department, to attend Managerial Accounting (ACC-202) at Southern New Hampshire University for an eight -week term beginning October 24, 2022. Ms. Goley will participate this course online and on her own time. ACC-202 teaches managerial accounting which can be applied to her current position in various sections. The effectiveness of these accounting principles will further broaden Devin's role in the accounting department by enabling her to accept a broader range of duties while improving the workflow and productivity of her department.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'C. McIntyre', written over a horizontal line.

Charles McIntyre  
Executive Director



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# REQUEST FOR EDUCATION TUITION ASSISTANCE

(To be completed by Employee)

**Employee**

Name: Devin Goley

Title: Accounting Technician

**Educational Institution**

Name: Southern New Hampshire University

Address: 2500 N River Road, Manchester, NH 03106

**Course Information**

Title: ACC-202 Managerial Accounting

Dates From: October 24, 2022 To December 18, 2022

Cost: \$960

**Description:**

Students will explore the financial impact of short-term and long-term business decisions. By learning how accounting and other productivity information can be used to assess and improve performance of an organization, managers will be provided the essential information they need to execute growth strategies and select opportunities that create business value.

**Justification and job relevance:**

This class will help me increase my knowledge in the accounting department. It will provide me with the information necessary to evaluate various scenarios such as budgeting and cash flow management. With a in depth knowledge of managerial accounting, I will be able to analyze operational data to make educated financial decisions.

I have read the Education Tuition Assistance Document and agree to the terms.

Employee Signature: Devin Goley

Date: 9/9/22

<b>Approvals</b>
Supervisor: <u>Maureen St Laurent</u>
Deputy/Executive Director: _____
Governor & Council: _____

**For Internal Use Only ~ Commission Approved 12/5/14 ~ Last Updated on 6/1/19**

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Attachment 6

Exhibit 1



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# EDUCATION TUITION AGREEMENT

Agreement dated this 9<sup>th</sup> day of **September 2022** by and through the New Hampshire Lottery Commission (hereinafter referred to the "State" and **Devin Goley** hereinafter referred to as the "Recipient").

The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of **\$960**, which monies shall be used for the purpose of enrolling the Recipient in: **ACC-202, Managerial Accounting**, which course (s) is being offered by Southern New Hampshire University and which course (s) shall commence on **October 24, 2022** and terminate on **December 18, 2022**.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the recipient fail to complete or achieve a grade of B or better in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue to be an employee of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of **12** months.
5. Should the recipient breach any of the conditions set forth in the paragraphs above, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course (s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
6. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
7. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

**IN WITNESS WHEREOF** the representative of the State, in his/her official capacity only, and without personal liability, and the Recipient, has hereunto set their hands on the date first above written.

Devin Goley  
RECIPIENT

Lynda E. Roste  
THE STATE OF NEW HAMPSHIRE

STATE OF NEW HAMPSHIRE COUNTY OF MERRIMACK

On this the 9 day of September, 2022 before me, Devin Goley the undersigned officer, personally appeared, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she/it does the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

Sharda Rao  
Notary Public/Justice of the Peace

