



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 100
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

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MLC

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services Division of Plant and Property Management to **retroactively** pay an invoice to Servpro of Concord/Lakes Region, Bow, NH, vendor (VC # 174290), in the amount of \$18,632.05 for emergency water damage restoration work at 19 Pillsbury Street during the week of August 7, 2022, effective upon Governor and Council approval. **100% Transfers from other Agency.**

Funding is available in account titled Administrative Services as follows:

01-14-14-141510-2085000- Old Labor Building	<u>FY 2023</u>
048-500226-Contract Repairs; Bldg. Grounds	\$18,632.05

EXPLANATION

In accordance with RSA 21-I:12, II, B, The Department of Administrative Services (DAS), Division of Plant and Property Management is responsible to “provide for the general maintenance of state-owned buildings and grounds, except as otherwise provided by law.” DAS maintains approximately 91 state owned facilities located throughout the State.

On the weekend of August 6-7, 2022, a water supply pipe on a toilet on the second floor men’s room of the Van McLeod building located at 19 Pillsbury Street broke causing extensive water damage to the building. The broken pipe was discovered on Sunday, August 7, 2022 and Servpro of Concord/Lakes Region (Servpro) was called in to remove the water and dry out the building to prevent more water damage and potential mold growth. This request is **retroactive** because we needed a company to respond immediately to complete the water restoration to prevent further damage to the interior of the building. There was no time to solicit competitive bids. Servpro was selected because of their reputation and availability to respond immediately with the necessary equipment and resources. Attached is a copy of the invoice for the work they performed.

Respectfully submitted,

Charles M. Arlinghaus,
Commissioner

Servpro of Concord/Lakes Region
 PO Box 4044
 Concord, NH 03302
 1-800-281-2825
 Servpro5634@servproconcord.net
 Tax ID #02-0464325



INVOICE TO
 State of NH
 33 North State Street
 Concord, NH 03301

SERVICE ADDRESS
 State of NH
 Department of Admin
 Services
 19 Pillsbury St
 Concord, NH 03301

INVOICE NO. 5155581
TERMS Due upon receipt
DATE 08/23/2022
DUE DATE 08/23/2022

Project Manager
 CC

Insurance
 Self Pay

DATE	ACTIVITY	AMOUNT
	For the water damage restoration for the above customer	
	Total for dwelling:	15,762.05
	Total for personal property:	2,870.00

Please remit payment to:		TAX	
Servpro of Concord PO Box 4044 Concord, NH 03302		TOTAL	18,632.05
		AMOUNT RECEIVED	
		BALANCE DUE	\$18,632.05

Co. 10 VC # _____ Remit To # Bod
 PO # _____ SW Contract # _____
 AU 2085 Class 048 Account 500236
 Activity # 1460PILLSBURY Acct Cat # J
 Amount \$ 18,632.05 Thank you for your business!
 Signature D Date 8/24/22