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STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
NH STATE LIBRARY

20 Park Street Concord, New Hampshire 03301  
Phone: (603) 271-2393 Fax: (603) 271-6826

April 19, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Natural and Cultural Resources, New Hampshire State Library, requests **Retroactive** renewal of a membership with the Digital Public Library of America (DPLA) (VC #394702), Boston, MA in the amount of \$8,000 for a one-year membership effective upon Governor and Council approval for the period September 1, 2021 through August 31, 2022. 100% Federal Funds (IMLS ARPA).

Funds are available in account, Federal Library Programs, as follows:

03-035-035-353010-24470000-026-500251- Organizational Dues

FY 2022  
\$8,000

**EXPLANATION**

New Hampshire State Library is requesting permission to retroactively renew its membership with the Digital Public Library of America (DPLA) a national network of library, archives, museum, and cultural institution partners to advance the digitization and accessibility of materials in their care. This item is retroactive as DPLA just approved our membership request and sent the invoice in April 2022. The following New Hampshire organizations are partnered on the NH DPLA Hub committee: NHSL, UNH Libraries, Dartmouth Library, New Hampshire Historical Society, and the Greater Manchester Integrated Library Cooperative System (GMILCS).

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions. A copy of the invoice is also attached.

1. **How long has this organization been in existence and how long has this agency been a member of this organization?** DPLA has been in existence for 10 years and the State Library just finalized membership on behalf of New Hampshire.
2. **Is there any other organization which provides the same or similar benefits which your agency belongs to?** No, DPLA is the only organization that provides support and training for large scale digitization on the state and national level.
3. **How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?** New Hampshire State Library is the only state agency that is a member of DPLA, and there are 45 other members across the nation (mainly other states, but some private larger non-profit museums and archives).
4. **How is the dues structure established?** Each hub (member) pays a flat rate.

5. **What benefit does the state receive from participating in this membership?** DPLA amplifies the value of libraries and cultural organizations as Americans' most trusted sources of shared knowledge by collaborating with partners to accelerate innovative tools that empower and equip libraries to make information more accessible. This membership allows all of our NH public libraries, school libraries, and college libraries to participate in training and access to information about expanding digitization efforts among all of our institutions.
6. **Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.** Yes, DPLA offers seminars and metadata training, which is critical to standardize identifying information and preventing the "garbage in, garbage out" problems associated with digital collections.
7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?** Membership is not required to receive any federal grants or to participate in licensing or certification exams.
8. **Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.** No travel is included in this membership fee.
9. **Which state agency employees are directly involved with this organization? Indicate if they are members, voting members, committee members, and/or officers of the organization.** The State Librarian serves as the NH hub representative to the DPLA board.
10. **Explain in detail any negative impact to the State if the Agency did not belong to this organization.** If the State Library did not belong to the organization, it would not have the ability to efficiently partner with UNH, Dartmouth, the NH Historical Society, and the Greater Manchester Integrated Library Cooperative System (GMILCS) on the digitization of materials for access by NH residents, or to help provide training and resources to other libraries across the state to document, digitize, and maintain digital collections for the benefit of their communities.

Respectfully submitted,

  
Sarah L. Stewart  
Commissioner

**Digital Public Library of America**

1 Washington Mall #1019  
Boston, MA 02108 US  
info@dp.la



# INVOICE

**BILL TO**

Michael York  
The New Hampshire Digital  
Library  
20 Park Street  
Concord, NH 03301

**INVOICE #** NHDL\_MEM\_YR2

**DATE** 04/01/2022

**DUE DATE** 06/01/2022

**TERMS** Net 60

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DESCRIPTION	AMOUNT
Year 2 of Initial 3 YR Term: Sept 1, 2021 - Aug 31, 2022	8,000.00
Digital Public Library of America Hub Network Membership	
20% Discount Applied to FY22 Payments	

**\*\*NEW ADDRESS\***

Please make check payable to:  
Digital Public Library of America, Inc.  
(at Government Center)  
1 Washington Mall #1019  
Boston, MA 02108

**BALANCE DUE**

**\$8,000.00**

Banking Institution: Bank of America  
Account Name: Digital Library of America, Inc.  
Address: 1 Washington Mall #1019, Boston, MA 02108  
Account #:435030620821  
ABA/Routing #: 051000017  
Wire #: 026009593

Questions?  
Contact us at [suzanne@dp.la](mailto:suzanne@dp.la)

Thank you for your business!