



New Hampshire Fish and Game Department

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April 25, 2022

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of \$235,000 from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2022 Operating Budget effective upon Fiscal Committee and Governor and Council approval through June 30, 2023.

HATCHERIES						
03-75-75-752020-21320000						
Fiscal Year 2022						
	Expense	Class Description	Revenue	Current		Adjusted
000		FEDERAL FUNDS	404650-16	\$1,218,091	\$0	\$1,218,091
005		FISH and GAME FUNDS	000020	2,185,162	215,000	2,400,162
Total				\$3,403,253	\$215,000	\$3,618,253
Expense						
010	500100	PERSONAL SERVICES -		\$1,302,739	\$0	\$1,302,739
018	500106	OVERTIME		185,000	0	185,000
019	500105	HOLIDAY PAY		12,000	0	12,000
020	500200	CURRENT EXPENSES		553,072	0	553,072
023	500291	HEAT,ELECTRICITY, WATER	000020	270,000	65,000	335,000
030	500311	EQUIPMENT	000020	16,888	20,000	36,888
041	500801	AUDIT FUND SET ASIDE		1,150	0	1,150
047	500240	OWN FORCES MAINTENANCE		24,667	0	24,667
048	500226	CONTRACTUAL MAINTENANCE	000020	35,000	130,000	165,000
050	500109	PERSONAL SERVICES -		50,000	0	50,000
060	500602	BENEFITS		916,147	0	916,147
070	500704	IN STATE TRAVEL		50	0	50
080	500710	OUT OF STATE TRAVEL		1,200	0	1,200
103	502664	CONTRACT FOR OPERATIONAL		35,340	0	35,340
Total				\$3,403,253	\$215,000	\$3,618,253

REGION 1
629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2
PO Box 417
New Hampton, NH 03256
(603) 744-5470
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REGION 3
225 Main Street
Durham, NH 03824-4732
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REGION 4
15 Ash Brook Court
Keene, NH 03431
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FACILITY MAINTENANCE						
03-75-75-753520-21600000						
Fiscal Year 2022						
	Expense	Class Description	Revenue	Current		Adjusted
000		FEDERAL FUNDS	404149-16	\$50,031	\$0	\$50,031
005		FISH and GAME FUNDS	000020	636,528	20,000	656,528
Total				\$686,559	\$20,000	\$706,559
Expense						
010	500100	PERSONAL SERVICES -		\$269,867	\$0	\$269,867
018	500106	OVERTIME		3,001	0	3,001
020	500200	CURRENT EXPENSES		57,186	0	57,186
022	500255	RENTS-LEASES		2,500	0	2,500
023	500291	HEAT,ELECTRICITY, WATER	000020	50,000	20,000	70,000
028	582814	TRANSFERS TO GENERAL SVCS		42,866	0	42,866
030	500311	EQUIPMENT		1,000	0	1,000
039	500191	TELECOMMUNICATIONS		2,000	0	2,000
041	500801	AUDIT FUND SET ASIDE		50	0	50
047	500240	OWN FORCES MAINTENANCE		12,000	0	12,000
048	500226	CONTRACTUAL MAINTENANCE		55,980	0	55,980
060	500602	BENEFITS		188,609	0	188,609
070	500704	IN STATE TRAVEL		1,500	0	1,500
Total				\$686,559	\$20,000	\$706,559

EXPLANATION

Accounting Unit 21320000, Hatcheries, class 023, Heat, Electricity & Water, is being increased by \$65,000 to cover the cost of the significant increase in utility costs at all of our six hatchery facilities. The current budgeted amount of \$270,000 is insufficient to pay for the costs of utilities through the remainder of the fiscal year.

Class 030, Equipment, is being increased by \$20,000 to purchase two flow meters and associated piping for our Powder Mill Fish Hatchery in New Durham. The current flow meters in place have failed.

Class 048, Contractual Maintenance, is being increased by \$130,000 to cover the cost of cleaning and the redevelopment of two wells and the replacement of a pump and motor at our Milford State Fish Hatchery, a new furnace at our Powder Mill State Fish Hatchery and any other hatchery repairs necessary.

Accounting Unit 21600000, Facility Maintenance, class 023, Heat, Electricity & Water, is being increased by \$20,000 to cover the cost of the significant increase in utility costs at our Headquarters facility in Concord and our four Regional Offices throughout the State of New Hampshire. The current budgeted amount of \$50,000 is insufficient to pay for the costs of utilities through the remainder of the fiscal year.

These expenses were not included in the budget as they were all unanticipated.

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The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program levels or will it increase the program level? **Maintain existing program levels.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **Yes.**
7. Are personnel services involved? **No.**

Respectfully submitted,



Scott R. Mason
Executive Director



Kathy Ann LaBonte, Chief
Business Division

**Fiscal Situation
Fish and Game Fund 2022**

Beginning Balance 07/01/2021	11,080,081	
Total Additions (Revenue Estimate)	13,334,500	
Less Operating Budget Appropriations	(15,398,298)	
Total	9,016,283	
Lapses	461,949	* Estimated at 3%
Ending Balance	9,478,232	
Less This Request	<u>(235,000)</u>	
Ending Balance June 30, 2022 (Budgetary)	<u>9,243,232</u>	