



STATE OF NEW HAMPSHIRE  
 DEPARTMENT of NATURAL and CULTURAL RESOURCES  
**NH STATE LIBRARY**

20 Park Street Concord, New Hampshire 03301  
 Phone: 271-2397 Fax: 271-6826

May 4, 2022

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Natural and Cultural Resources, New Hampshire State Library, to pay the Online Computer Library Center (OCLC) (VC #167995), Cincinnati, OH, in the amount of \$138,546.72 for Fiscal Year 2023 membership dues effective upon Governor and Council approval for the period July 1, 2022 through June 30, 2023. 100% Federal Funds.

Funds are available in account, Federal Library Programs, as follows:

03-035-035- 353010-25540000-026-500251- Organizational Dues	FY 2023 \$138,546.72
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**EXPLANATION**

New Hampshire State Library (State Library) is requesting permission to renew its membership with the Online Computer Library Center (OCLC), a global library cooperative that provides shared technology services for our NH libraries through this membership. This membership allows the State Library to obtain catalog records and metadata for NHSL collection organization, provide cataloging and metadata for the statewide public library NHU-PAC shared catalog, as well as the ability to request items from other libraries around the world through the WorldShare ILL subscription.

Following is a completed questionnaire developed for organizational dues and membership requests. A copy of the invoice is also attached.

- 1. How long has this organization been in existence and how long has this agency been a member of this organization?** OCLC has been in existence for 54 years and the State Library became a member in 1980.
- 2. Is there any other organization which provides the same or similar benefits which your agency belongs to?** No, OCLC is the only global library cooperative.
- 3. How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?** Government agencies in all 50 states are members, along with many public, school, and academic libraries across the US. New Hampshire Law Library (Judicial Branch) is the only other NH state agency that is a member of OCLC.
- 4. How is the dues structure established?** Each library's membership fee is based on average monthly cataloging activity for the previous 2 years.

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5. **What benefit does the state receive from participating in this membership?** OCLC provides connection to a global network of libraries for learning, communication, and collaboration, as well as access to WorldCat – the most comprehensive global network of data about library collections and services with 2.9 billion holdings and growing.
6. **Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.** Yes, training is provided throughout the year to members regarding cataloging and metadata protocols.
7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?** Membership is not required to receive any federal grants or to participate in licensing or certification exams.
8. **Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.** No there is no travel included with the membership fee.
9. **Which state agency employees are directly involved with this organization? Indicate if they are members, voting members, committee members, and/or officers of the organization.** There are no state agency employees directly involved with OCLC governance.
10. **Explain in detail any negative impact to the State if the Agency did not belong to this organization.** If the State Library did not belong to the organization, we would not have ability to obtain standardized cataloging metadata that ensures consistency in searching and recovery of materials requested by the public and state agencies from our collections.

Respectfully submitted,

(1-14)

  
Sarah L. Stewart  
Commissioner



# Invoice #01595

Invoice Date: 5/2/2022

Total Amount Due

**\$138,546.72**

Due Date: 6/16/2022

OCLC, Inc.  
6565 Kilgour Place  
Dublin OH 43017  
Federal Tax ID: 31-0734115  
DUNS: 06-358-7745

OCLC Symbol  
HSA

Terms  
Net 45

Customer Account ID  
38036

**Bill To**

LORI FISHER  
NHSL Catalog  
20 Park St  
Concord, NH 03301  
US

Customer	Item Code	Item	Amount
<b>38036 NHSL Catalog Symbol: HSA</b>			
	3000030	Cataloging and Metadata Subscription	119,264.28
		Service dates: 7/1/2022 - 6/30/2023	
			<b>119,264.28</b>
<b>38078 New Hampshire State Library Symbol: NHS</b>			
	3000030	Cataloging and Metadata Subscription	18,710.14
		Service dates: 7/1/2022 - 6/30/2023	
	3000065	WorldShare ILL	572.30
		Service dates: 7/1/2022 - 6/30/2023	
		<b>SUBTOTAL</b>	\$138,546.72
		<b>TAX TOTAL</b>	\$0.00
		<b>TOTAL</b>	\$138,546.72

Remit Address:  
OCLC Inc  
PO Box 714746  
Cincinnati, OH 45271-4746

For Electronic Payment:  
Account Name: OCLC Inc  
Bank Name and Address: KeyBank National Association  
127 Public Sq. Cleveland OH 44114  
FOR ACH (US Only):  
Routing No: 021052053  
Account No: 61654527  
Type: Checking  
FOR WIRE/EFT:  
Routing No: 041001039  
Account No: 359681487344

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oc.lc/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties. OCLC's acceptance of Customer's order is expressly conditional on Customer's assent to such terms and conditions, which Customer will manifest through its acceptance of OCLC Products and/or Services.

For questions regarding your invoice or payment please contact: [acctsrc@oclc.org](mailto:acctsrc@oclc.org) 800-848-5878