



Lori Shibinette  
Commissioner

Tricia M. Tilley  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

**DIVISION OF PUBLIC HEALTH SERVICES**  
29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
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www.dhhs.nh.gov

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February 3, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services to accept and expend federal funds in the amount of \$449,760 from the Centers for Disease Control and Prevention (CDC) to fund the Detection & Mitigation of COVID-19 in Homeless Service Sites & Other Congregate Settings Project as mandated by the American Rescue Plan effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2023, and further authorize the funds to be allocated as follows. 100% Federal Funds.

**05-95-90-903010-XXXX-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, ARP – TESTING IN HOMELESS SITES**

Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
000-400146	Federal Funds	\$0	\$449,760	\$449,760
	General Funds	\$0	\$0	\$0
<b>Total Revenue</b>		<b>\$0</b>	<b>\$449,760</b>	<b>\$449,760</b>
020-500200	Current Expense	\$0	\$92,334	\$92,334
041-500801	Audit Fund Set Aside	\$0	\$450	\$450
102-500731	Contracts for Program Services	\$0	\$356,976	\$356,976
<b>Total Expenses</b>		<b>\$0</b>	<b>\$449,760</b>	<b>\$449,760</b>

**EXPLANATION**

This request is being made to accept additional grant funds available to the Division of Public Health Services. On March 11, 2021, the President signed into law the American Rescue Plan Act of 2021 (Public Law 117-2). This act provides additional relief to address the continued impact of the COVID-19 pandemic on the economy; public health; and state and local governments. To support the governmental public health response to COVID-19, the Centers for Disease Control and Prevention (CDC) created supplements to the grant award entitled

*The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.*

*Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC)*. This new component is entitled *Detection & Mitigation of COVID in Homeless Service Sites & Other Congregate Settings*. These funds will be used to coordinate resources, develop strategies, and support relationships to mitigate COVID-19 in populations experiencing homelessness by contracting with a full time homeless shelter and encampment COVID-19 mitigation coordinator. The New Hampshire (NH) Department of Health and Human Services (DHHS) has worked with Homeless Service Sites and Other Congregate Living Facilities throughout the COVID-19 response to control the spread of COVID-19 within these facilities and among vulnerable populations. This includes responding to individual cases and outbreaks to provide recommendations and support, supporting testing through the NH Public Health Laboratories, providing PPE, and ensuring equitable access to vaccines for both residents and staff. Additionally, DHHS' Bureau of Homeless and Housing Services has been working with shelters and other service providers to ensure that these entities have access to guidelines and recommendations and resources to support COVID-19 mitigation in these settings. To date, these responsibilities have been carried out to the best of their ability by existing staff. These additional funds will allow DHHS to contract with a full-time Homeless Shelter and Encampment COVID-19 Mitigation Coordinator who will be able to dedicate more time and resources to working with these service providers to ensure they have the best access to resources and information to help protect the people they serve. This Coordinator will be hired through a temporary staffing agency that has been successfully hiring other well qualified staff for DHHS to support the pandemic response. As COVID-19 continues to spread across New Hampshire and the United States, particularly with the introduction of new variants, testing and mitigation in homeless shelters, encampments, and other congregate settings continues to be a critical need. In particular, robust testing strategies are needed to monitor trends and support identification and isolation of people who can transmit SARS-CoV-2 in these high risk settings.

The funds are to be budgeted as follows:

Class 020 – These funds will be used to purchase COVID-19 rapid test kits to distribute to homeless and other congregate living facilities to improve timely access to diagnostic testing, as well as postage and mailers for shipping test kits.

Class 041 – The funds will be used to pay for audit fund set aside per State requirement.

Class 102 – These funds will be used to contract with a full-time Homeless Shelter and Encampment COVID-19 Mitigation Coordinator who will work with the homeless and other congregate living facilities to respond to individual cases and outbreaks by providing recommendations and support, support testing through the NH Public Health Laboratories, providing PPE, and ensure equitable access to vaccines for both residents and staff. Overall, this Coordinator will ensure these facilities have the best access to resources and information to help protect the people they serve.

In response to the anticipated two-part question, “Can these funds be used to offset General Funds?” and “What is the compelling reason for not offsetting General Funds?” the Division offers the following information: The funds are provided for a specified purpose by the Centers for Disease Control and Prevention as defined in the Notice of Grant Award and cannot be used to offset general funds.

Area Served: Statewide

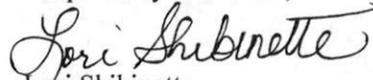
Source of Funds: 100% Federal from the Centers for Disease Control and Prevention (CDC) made available through of the American Rescue Plan Act (ARP), P.L. 117-2, as part of supplemental funding under Project E: Emerging Issues of CK19-1904. Attached is the Notice of Grant Award, received October 27, 2021. These funds were not added to the FY22-FY23 operating budget because they are new and were not anticipated at the time the budget was developed.

In the event that these Federal funds no longer become available, General Funds will not be requested to

The Honorable Karen Umberger, Chairman  
His Excellency, Governor Christopher T. Sununu  
Page 3 of 3

support this program.

Respectfully submitted,

A handwritten signature in black ink that reads "Lori Shabinette". The signature is written in a cursive style with a large initial "L" and a long, sweeping underline.

Lori Shabinette  
Commissioner



**Recipient Information**

**1. Recipient Name**

HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF  
129 Pleasant St  
Concord, NH 03301-3852  
[NO DATA]

**2. Congressional District of Recipient**

02

**3. Payment System Identifier (ID)**

1026000618B3

**4. Employer Identification Number (EIN)**

026000618

**5. Data Universal Numbering System (DUNS)**

011040545

**6. Recipient's Unique Entity Identifier**

**7. Project Director or Principal Investigator**

Ms. Elizabeth Daly  
Administrator IV  
elizabeth.daly@dhhs.nh.gov  
(603)271-4927

**8. Authorized Official**

Ms. Richelle Swanson  
AO / Financial Administrator  
Richelle.Swanson@dhhs.nh.gov  
603-271-4613

**Federal Agency Information**

CDC Office of Financial Resources

**9. Awarding Agency Contact Information**

Cathleen Franklin  
Grants Management Specialist  
qtm0@cdc.gov  
678-475-4552

**10. Program Official Contact Information**

Mr. Fred Maxineau  
PHA  
hyx2@cdc.gov  
404.639.0869

**Federal Award Information**

**11. Award Number**

6 NU50CK000522-03-04

**12. Unique Federal Award Identification Number (FAIN)**

NU50CK000522

**13. Statutory Authority**

301(A)AND317(K)(2)PHS42USC241(A)247B(K)2

**14. Federal Award Project Title**

Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC)

**15. Assistance Listing Number**

93.323

**16. Assistance Listing Program Title**

Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)

**17. Award Action Type**

Supplement

**18. Is the Award R&D?**

No

**Summary Federal Award Financial Information**

<b>19. Budget Period Start Date</b>	08/01/2021	<b>- End Date</b>	07/31/2022
<b>20. Total Amount of Federal Funds Obligated by this Action</b>	\$6,060,076.00		
20a. Direct Cost Amount	\$6,060,076.00		
20b. Indirect Cost Amount	\$0.00		
<b>21. Authorized Carryover</b>	\$0.00		
<b>22. Offset</b>	\$0.00		
<b>23. Total Amount of Federal Funds Obligated this budget period</b>	\$7,917,569.00		
<b>24. Total Approved Cost Sharing or Matching, where applicable</b>	\$0.00		
<b>25. Total Federal and Non-Federal Approved this Budget Period</b>	\$13,977,645.00		
<b>26. Project Period Start Date</b>	08/01/2019	<b>- End Date</b>	07/31/2024
<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</b>	Not Available		

**28. Authorized Treatment of Program Income**

ADDITIONAL COSTS

**29. Grants Management Officer - Signature**

Ms. Freda Johnson  
Grants Management Officer

**30. Remarks**



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NU50CK000522-03-04

FAIN# NU50CK000522

Federal Award Date: 10/26/2021

<b>Recipient Information</b>
<b>Recipient Name</b> HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 129 Pleasant St Concord, NH 03301-3852 [NO DATA]
<b>Congressional District of Recipient</b> 02
<b>Payment Account Number and Type</b> 1026000618B3
<b>Employer Identification Number (EIN) Data</b> 026000618
<b>Universal Numbering System (DUNS)</b> 011040545
<b>Recipient's Unique Entity Identifier</b> Not Available
<b>31. Assistance Type</b> Cooperative Agreement
<b>32. Type of Award</b> Other

<b>33. Approved Budget</b> (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$1,227,109.00
b. Fringe Benefits	\$723,422.00
c. Total Personnel Costs	\$1,950,531.00
d. Equipment	\$223,277.00
e. Supplies	\$163,193.00
f. Travel	\$72,914.00
g. Construction	\$0.00
h. Other	\$10,944,801.00
i. Contractual	\$208,735.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$13,563,451.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$414,194.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$13,977,645.00</b>
<b>m. Federal Share</b>	<b>\$13,977,645.00</b>
<b>n. Non-Federal Share</b>	<b>\$0.00</b>

<b>34. Accounting Classification Codes</b>						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION	FINANCIAL ASSISTANCE	APPROPRIATION
2-9390GXY	19NU50CK000522TH2C6	CK	41.51		\$200,000.00	75-X-0140
2-9390J4N	19NU50CK000522HOMEC6	CK	41.51		\$449,760.00	75-X-0140
2-9390J4P	19NU50CK000522SHRPC6	CK	41.51		\$2,720,938.00	75-X-0140
2-9390J4Q	19NU50CK000522SNFC6	CK	41.51		\$1,371,643.00	75-X-0511
2-9390J4R	19NU50CK000522NLTCC6	CK	41.51		\$1,317,735.00	75-X-0511



**DEPARTMENT OF HEALTH AND HUMAN SERVICES** Notice of Award

Centers for Disease Control and Prevention

Award# 6 NU50CK000522-03-04

FAIN# NU50CK000522

Federal Award Date: 10/26/2021

**Direct Assistance**

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

# AWARD ATTACHMENTS

HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF

6 NU50CK000522-03-04

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1. Terms and Conditions

**ADDITIONAL AWARD INFORMATION**

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CK19-1904, titled *Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases(ELC)*, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NOA).

**Supplemental Funding:** Additional funding in the amount \$6,060,076 is approved for the Year 03 budget period, which is August 1, 2021 through July 31, 2022. The availability of funds is shown below.

COVID Funded Component	Amount	End of Funding Availability	Suffix Document Number in PMS
Detection & Mitigation of COVID in Homeless Service Sites & Other Congregate Settings	\$449,760	July 31, 2024	HOME6
Strengthening HAI & AR Program Capacity (SHARP)	\$2,720,938	July 31, 2024	SHRPC6
Nursing Home & Long-term Care Facility Strike Teams - SNF	\$1,371,643	July 31, 2024 <u>or</u> 12 months from the end of the Public Health Emergency (PHE) declaration for COVID-19, whichever comes first	SNFC6
Nursing Home & Long-term Care Facility Strike Teams - NH & LTC	\$1,317,735	July 31, 2024 <u>or</u> 12 months from the end of the Public Health Emergency (PHE) declaration for COVID-19, whichever comes first	NLTCC6
Travelers Health Year 2	\$200,000	December 31, 2022	TH2C6

**Coronavirus Disease 2019 (COVID-19) Funds:** A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplement Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 [P.L. 117-2] agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting guidance is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.

To achieve the public health objectives of ensuring the health, safety, and welfare of all Americans, Recipient must distribute or administer vaccine without discriminating on non-public-health grounds within a prioritized group.

**Unallowable Costs:**

1. Research
2. Clinical care for all COVID awards except the 'Nursing Home & Long-term Care Facilities Strike Team' award.
3. Construction
4. Publicity and propaganda (lobbying):
5. Other than for normal and recognized executive-legislative relationships, no funds may be used for:
  - a. publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
  - b. the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body

6. All unallowable costs cited in CDC-RFA-CK19-1904 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

**COVID-19 Funding Budget Revision Requirement:** The recipient must submit a revised budget with a narrative justification, using the ELC budget workbook provided in the Grant Note associated with this award, within 90 days of receipt of the Notice of Award. Submission must be made as a budget revision amendment and not as a Grant Note. If the date falls on a weekend or holiday, the submission will be due the following business day. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

## REPORTING REQUIREMENTS

**Reporting:** Please reference the applicable guidance for reporting requirements related to: (1) Detection & Mitigation of COVID in Homeless Service Sites & Other Congregate Settings; (2) Strengthening HAI & AR Program Capacity (SHARP); (3) Nursing Home & Long-term Care Facility Strike Team; and (4) Travelers Health Year 2 activities.

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
Cathleen Franklin, Grants Management Specialist  
Contractor: Cherokee Nation Operational Solutions  
Centers for Disease Control and Prevention  
Branch 1  
2939 Flowers Road, MS-TV-2 Atlanta, GA 30341  
Email: [qtm0@cdc.gov](mailto:qtm0@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)

### AND

U.S. Department of Health and Human Services Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator 3301 Independence Avenue, SW  
Cohen Building, Room 5527 Washington, DC 20201  
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email:  
[MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1- 800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known to draw down funds.

#### **HHS Non-Discrimination Legal Requirements for Recipients of Federal Financial Assistance**

The purpose of this Notice of Award amendment is to notify you that the Centers for Disease Control and Prevention (CDC) incorporated Department of Health and Human Services (HHS) non-discrimination legal requirements for recipients of federal financial assistance into the CDC General Terms and Conditions within your Notice of Award. The new requirements are effective immediately. The requirements are in the General Requirements section of the General Terms and Conditions, and are also listed below.

You must administer your project in compliance with federal civil rights laws that prohibit discrimination on the basis of race, color, national origin, disability, age and, in some circumstances, religion, conscience, and sex (including gender identity, sexual orientation, and pregnancy). This includes taking reasonable steps to provide meaningful access to persons with limited English proficiency and providing programs that are accessible to and usable by persons with disabilities. The HHS Office for Civil Rights provides guidance on complying with civil rights laws enforced by HHS. See <https://www.hhs.gov/civil-rights/for-providers/provider-obligations/index.html> and <https://www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html>.

- You must take reasonable steps to ensure that your project provides meaningful access to persons with limited English proficiency. For guidance on meeting your

legal obligation to take reasonable steps to ensure meaningful access to your programs or activities by limited English proficient individuals, see <https://www.hhs.gov/civil-rights/for-individuals/special-topics/limited-english-proficiency/fact-sheet-guidance/index.html> and <https://www.lep.gov/>.

- For information on your specific legal obligations for serving qualified individuals with disabilities, including providing program access, reasonable modifications, and taking appropriate steps to provide effective communication, see <http://www.hhs.gov/ocr/civilrights/understanding/disability/index.html>.
- HHS funded health and education programs must be administered in an environment free of sexual harassment, see <https://www.hhs.gov/civil-rights/for-individuals/sex-discrimination/index.html>.
- For guidance on administering your project in compliance with applicable federal religious nondiscrimination laws and applicable federal conscience protection and associated anti-discrimination laws, see <https://www.hhs.gov/conscience/conscience-protections/index.html> and <https://www.hhs.gov/conscience/religious-freedom/index.html>.

**Stewardship:** The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.