



Sheriff Christopher D. Connelly  
Chairman

# State of New Hampshire

## POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas  
Law Enforcement Training Facility & Campus  
17 Institute Drive, Concord, N.H. 03301-7413  
603-271-2133 – Fax: 603-271-1785  
TDD Access: Relay NH 1-800-735-2964



John V. Scippa  
Director

109 for

February 23, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council

State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to RSA 9:16-a, I, authorize the New Hampshire Police Standards and Training to transfer \$245,895 between various accounting units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2022, as follows: **100% General Fund.**

06-87-87-870510-89800000				
Class/Account	Description	Current Modified Budget	Increase/Decrease	Revised Budget
010-500100	Personal Services-Perm Classi	\$ 368,446		\$ 368,446
011-500126	Personal Services-Unclassified	\$ 109,530		\$ 109,530
018-500106	Overtime	\$ 2,000		\$ 2,000
020-500200	Current Expenses	\$ 40,398		\$ 40,398
022-500255	Rent	\$ 2,868		\$ 2,868
023-500291	Heat-Electricity-Water	\$ 76,929		\$ 76,929
024-500277	Maint Other Thank Build-Grnds	\$ 158,447		\$ 158,447
026-500251	Organizational Dues	\$ 850		\$ 850
027-582703	Transfers to OIT	\$ 80,919		\$ 80,919
030-500301	Equipment New/Replacement	\$ 3,550		\$ 3,550
039-500180	Telecommunications	\$ 11,571	\$ 6,000	\$ 17,571
046-500462	Consultants	\$ 10,000	\$ (10,000)	\$ -
048-500226	Contractual Maint Build-Grn	\$ 75,000	\$ 110,253	\$ 185,253
049-584920	Transfer to Other State Agency	\$ 81,751	\$ 11,655	\$ 93,406

The Honorable Karen Umberger, Chairman  
His Excellency, Governor Christopher T. Sununu  
February 23, 2022

050-500109	Personal Service-Temp/Appointe	\$ 72,274		\$ 72,274
060-500601	Benefits	\$ 264,237		\$ 264,237
062-500538	Workers Compensation	\$ 4,340		\$ 4,340
066-500546	Employee Training	\$ 5,000	\$ (3,000)	\$ 2,000
070-500704	In State Travel Reimbursement	\$ 4,538		\$ 4,538
080-500710	Out of State Travel Reimb	\$ 500		\$ 500
211-500757	Property and Casualty Insurance	\$ 3,970		\$ 3,970
	<b>Total Expenses</b>	<b>\$ 1,377,118</b>	<b>\$ 114,908</b>	<b>\$ 1,492,026</b>
Revenue Class				
005-000010	General Fund			
	<b>Total Revenue</b>	<b>\$ 1,377,118</b>	<b>\$ 114,908</b>	<b>\$ 1,492,026</b>

<b>06-87-87-870510-66390000</b>				
<b>Class/Account</b>	<b>Description</b>	<b>Current Modified Budget</b>	<b>Increase/Decrease</b>	<b>Revised Budget</b>
010-500100	Personal Services-Perm Classi	\$ 1,014,504		\$ 1,014,504
018-500106	Overtime	\$ 7,500		\$ 7,500
020-500200	Current Expenses	\$ 70,157	\$ 33,461	\$ 103,618
021-500211	Food Institutions	\$ 457,145	\$ (141,595)	\$ 315,550
030-500311	Equipment New Replacement	\$ 130,077	\$ 84,526	\$ 214,603
039-500180	Telecommunications	\$ 12,228		\$ 12,228
050-500109	Personal Service-Temp/Appointe	\$ 219,214		\$ 219,214
060-500601	Benefits	\$ 625,556		\$ 625,556
066-500546	Employee Training	\$ 5,000	\$ (3,000)	\$ 2,000
067-500557	Training of Providers	\$ 155,000	\$ (59,700)	\$ 95,300
070-500704	In State Travel Reimbursement	\$ 3,000		\$ 3,000
080-500710	Out of State Travel Reimb	\$ 6,500		\$ 6,500
102-500731	Contracts for Program Services	\$ 90,000	\$ (28,600)	\$ 61,400
	<b>Total Expenses</b>	<b>\$ 2,795,881</b>	<b>\$ (114,908)</b>	<b>\$ 2,680,973</b>
Revenue Class				
005-000010	General Fund			
	<b>Total Revenue</b>	<b>\$ 2,795,881</b>	<b>\$ (114,908)</b>	<b>\$ 2,680,973</b>

### EXPLANATION

NH Police Standards and Training is requesting authorization to transfer funds between various accounts and class lines to pay for much needed repairs to the facility and grounds as well as to purchase equipment to replace broken equipment or lacking equipment that is needed to train police recruits and officers in our state.

#### **89800000 100% General Funds**

- 039-500180 Telecommunications – Funds are needed to cover expenses for new VOIP phone system and new data cable installation for new workstations.
- 046-500462 Consultants – These funds were anticipated to be used for an expert consultant to evaluate the physical fitness program. No expert is needed at this time.

The Honorable Karen Umberger, Chairman  
His Excellency, Governor Christopher T. Sununu  
February 23, 2022

- 048-500226 Contractual Maintenance Building and Grounds – Funds are needed to make numerous repairs throughout the building, including replacing fire doors, stairwell treads and flooring. The repairs are safety related and necessary.
- 049-584920 Transfer to Other State Agency – Additional funding is needed to cover the cost of additional cadre staff for the 188<sup>th</sup> full time academy, which was added due to demand needs.
- 066-500546 Employee Training – Funds are being reduced in this line due to short staffing and limited ability to send employees out to training.

**66390000 100% General Funds**

- 020-500200 Current Expenses – Funds will be used to purchase needed training supplies and equipment for recruit and in service training. It will also be used to purchase body armor and uniforms for our law enforcement staff.
- 021-500211 Food Institutions – We anticipate a considerable lapse in these funds since we have not had overnight recruit academy sessions which resulted in lower meals expenses. We request to use these funds to make urgently needed repairs to the facility and grounds.
- 030-500311 Equipment New Replacement – Increasing funds for equipment will allow us to purchase a lawn tractor to replace the unserviceable tractor we currently have and to replace a salter/sander that was sent to surplus last year due to it being unserviceable. We also plan to purchase training equipment for the full time academy and in service training.
- 066-500546 Employee Training - Funds are being reduced in this line due to short staffing and limited ability to send employees out to training.
- 067-500557 Training of Providers – Funds are available in this line having met all of the needs of the academies for this fiscal year at a lower cost than budgeted.
- 102-500731 Contracts for Program Services - Funds are available in this line having met all of the needs of the academies for this fiscal year at a lower cost than budgeted.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

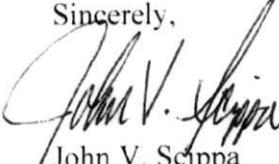
1. Does transfer involve continuing programs or one-time projects?  
*The transfer involves continuing programs.*
2. Is this transfer required to maintain existing program level or will it increase program level?  
*The transfer is required to maintain existing programs and will not increase program level.*
3. Cite any requirements, which make this program necessary.  
*106-L:1 Findings and Policy. – The legislature finds that the administration of criminal justice is of statewide concern; that police and corrections work are important to the health, safety, and welfare of the people of this state; that police and corrections work are of such a nature as to require education and training of a professional character; and that it is in the public interest that such education and training be made available to persons who seek to become police and corrections officers, persons who are serving as police and corrections officers in a temporary or probationary capacity, and persons already in regular service.*

The Honorable Karen Umberger, Chairman  
His Excellency, Governor Christopher T. Sununu  
February 23, 2022

4. Identify the source of funds on all accounts listed on this transfer.  
*Source of funds are General Funds.*
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
*This transfer will have no effect on revenue.*
6. Are funds expected to lapse if this transfer is not approved?  
*Should the funds lapse, it will be to the General Fund.*
7. Are personal services involved?  
*The transfer does not result in any new positions.*

I respectfully request your approval of this transfer.

Sincerely,



John V. Scippa  
Director