



State of New Hampshire

DEPARTMENT OF SAFETY
 JAMES H. HAYES BLDG. 33 HAZEN DR.
 CONCORD, N.H. 03305
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RICHARD C. BAILEY, JR.
 ASSISTANT COMMISSIONER

ROBERT L. QUINN
 COMMISSIONER

EDDIE EDWARDS
 ASSISTANT COMMISSIONER

February 23, 2022.

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Administrative Rule 316.13 (a) (5), the Department of Safety, Division of State Police, requests authorization to pay overtime in the amount of \$220,000.00 from class 10 appropriations for permanent personnel for overtime hours worked for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at Detective Bureau. The \$220,000.00 represents the estimate of additional funds needed for remainder of SFY 2022 Effective upon Governor and Council approval through June 30, 2022. Funding Source: 13% Agency Income and 87% General Funds.

EXPLANATION

The requested overtime expenditures from Class 10, Personnel Services accounts, represent payments made to permanent personnel for overtime hours worked on a number of complex and time-sensitive homicides, suspicious deaths, and narcotics investigations during critical vacancies due to sickness, extended leaves of absence, or pending recruitments. The Department of Safety, Division of State Police, Detective Bureau, requests an overtime transfer for actual expenditures not to exceed \$220,000.00.

In SFY 2020 the Major Crime Unit responded to (70) calls for service, this included full call-outs for (9) homicides and (5) Officer involved shootings. The remainder of the calls for service were other death investigations (24), assaults, violent felonies, sexual assaults, drug/firearms offenses, prison escapes, and miscellaneous outside agency requests for assistance (32). These numbers do not necessary reflect the fact that some cases are more man-power intensive than others, and due to suspect prosecution must be sustained for a year or longer.

In SFY 2021 the Major Crime Unit responded to (46) calls for service, this included full call-outs for (5) homicides and (2) Officer involved shootings. The remainder of the calls for service were other death investigations (15), assaults, violent felonies, sexual assaults, drug/firearms offenses, prison escapes, and miscellaneous outside agency requests for assistance (45). These numbers do not necessary reflect the fact that some cases are more man-power intensive than others, and due to suspect prosecution must be sustained for a year or longer.

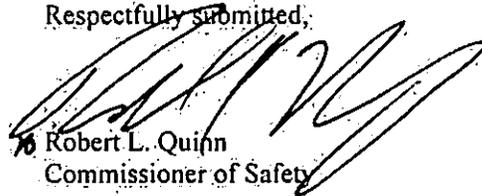
In SFY 2022 to date, the Major Crime Unit responded to (32) calls for service, this included full call-outs for (6) homicides and (1) Officer involved shootings. The remainder of the calls for service were other death investigations (19), assaults, violent felonies, sexual assaults, drug/firearms offenses, prison escapes, and miscellaneous outside agency requests for assistance (6). These numbers do not necessary reflect the fact that some cases are more man-power intensive than others, and due to suspect prosecution must be sustained for a year or longer.

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The Department of Safety, Division of State Police, Detective Bureau, spent \$560,492.58 in overtime expenses in SFY 2020 and \$575,295.34 in SFY 2021. Overtime expenses to date for SFY 2022 are \$537,241.55. The above requested action will cover the expenses incurred for SFY 2022 and any additional expenditure for the remainder of SFY 2022 through June 2, 2022, based on the complexity of the homicide cases currently being worked as well as an increase in narcotics investigations:

This request is made in accordance with applicable law. The A-29 form is attached to support this request.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

Expenditure Request-Overtime Permanent Personnel Services

Department: Safety

Date: February 14, 2022

Division of Expenditure Request:
Detectives

# Positions	Estimated Overtime	
	Regular Time	Time & One-Half
17	\$ 220,430	\$

Number

Estimated Vacant Positions: 17

<u>Title & Labor Grade</u>	<u>Number</u>	<u>Legislative Appropriation</u>
Executive Secretary	1	\$ 18,157
Administrative Secretary	1	\$ 5,170
State Police Sergeant	5	\$ 68,765
State Police Trooper	10	\$ 128,338
Total:		\$ 220,430

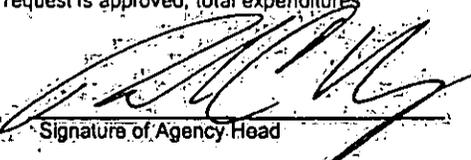
Reasons for Vacant Positions: Pending Recruitment and Leaves of Absence

Request Permission to transfer appropriations as follows:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
02-23-23-234010-54120000-010-500100	02-23-23-234010-54120000-010-500106	\$ 220,000

Certification:

Expenditure of Permanent Personnel Service appropriations will be limited solely to positions vacant due to sick leave, extended leave of absence or pending recruitment. If this request is approved, total expenditures will not exceed the legislative appropriation.


 Signature of Agency Head

Expenditure Authorization

Approval Requires:

Governor and Council _____

Business Supervisor, Melanie Carracher

Director of Personnel, Lorrie Rudis

Comptroller, Dana Call

**Estimated Unexpended Wages for Detective Positions
vacant during the period June 4, 2021 through January 13, 2022
DOS**

POS #	TITLE	APPRO	LG	First Day Vacant	Last Day Vacant	# DAYS	Annual Rate	Daily Rate	Unexpended Salary	REASON VACANT
10689	Administrative Secretary	5412	14	11/18/21	01/13/22	57	33,014	126.98	5,170	Pending Recruitment
10705	Executive Secretary	5412	11	06/04/21	01/13/22	224	29,504	113.48	18,157	Pending Recruitment
10848	State Police Sergeant	5412	27	06/17/21	08/12/21	57	70,907	272.72	11,104	Pending Recruitment
10848	State Police Sergeant	5412	27	12/02/21	01/13/22	43	70,907	272.72	8,376	Pending Recruitment
10926	State Police Sergeant	5412	27	06/04/21	08/12/21	70	70,907	272.72	13,636	Pending Recruitment
10911	State Police Sergeant	5412	27	08/12/21	10/07/21	57	70,907	272.72	11,104	Pending Recruitment
16725	State Police Sergeant	5412	27	07/30/21	12/02/21	126	70,907	272.72	24,545	Pending Recruitment
10786	State Police Trooper	5412	22	08/04/21	08/12/21	70	57,179	219.92	10,996	Pending Recruitment
10841	State Police Trooper	5412	22	06/04/21	09/09/21	98	57,179	219.92	15,394	Pending Recruitment
41175	State Police Trooper	5412	22	06/04/21	09/09/21	98	57,179	219.92	15,394	Pending Recruitment
41177	State Police Trooper	5412	22	06/04/21	01/13/22	224	57,179	219.92	35,187	Pending Recruitment
18061	State Police Trooper	5412	22	12/31/21	01/13/22	14	57,179	219.92	2,199	Pending Recruitment
10736	State Police Trooper	5412	22	10/07/21	12/30/21	85	57,179	219.92	13,352	Pending Recruitment
41951	State Police Trooper	5412	22	10/07/21	01/13/22	99	57,179	219.92	15,551	Pending Recruitment
40898	State Police Trooper	5412	22	12/02/21	01/13/22	43	57,179	219.92	6,755	Pending Recruitment
10686	State Police Trooper	5412	22	12/02/21	01/13/22	43	57,179	219.92	6,755	Pending Recruitment
18693	State Police Trooper	5412	22	12/02/21	01/13/22	43	57,179	219.92	6,755	Pending Recruitment
Unexpended Salary/Balance									220,430	
(less) Overtime Transfer									(220,000)	
5412 Total									430	
Grand Total									430	

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

Adm 316.11 Check the Monthly Computer Statements. Upon receipt of all regular computer monthly statements, please immediately check these statements with your records, and notify the bureau of accounting of any differences on the "Green Sheet" or Form A-2 "Report of Appropriation Over Expenditure".

Source. #2235, eff 12-30-82

Adm 316.12 Workmen's Compensation. Authority for the commissioner to pay such sums as may be awarded under chapter 281 to employees from legislative appropriations and if sufficient funds are not appropriated the governor may draw his warrant on funds not otherwise appropriated provided that payments made to employees paid from the highway fund, the fish and game fund, or special fund shall be a charge against the appropriate fund and that payment made to employees from other funds shall be a charge upon the general fund..

Adm 316.13 Policy Governing Vacant Permanent Positions.

(a) Charges to Permanent Personnel Services or use of the Salary Adjustment Fund to cover vacant positions shall be subject to the following rules and regulations:

(1) Limited to vacant positions due to sick leave, extended leave of absence, or pending recruitment.

(2) Limited to temporary employees only.

(3) Recruitment shall be made by a temporary C&D form approved by the department of personnel at a rate of compensation to be determined by personnel.

(4) Manifest for payment shall be substantiated by an attached identification by position number of the vacant positions so covered.

→ (5) Payment of overtime to cover vacant positions due to sick leave, extended leave of absence, or pending recruitment shall be subject to prior approval by the governor and council. Form A-29. (See Appendix A)

PART Adm 317 PREPARATION AND SUBMISSION OF ANNUAL REPORTS

Adm 317.01 General Requirements. The purpose of this section is to provide the governor and council with agency annual reports.

1. All agencies, as listed below, shall submit their annual reports on the dates and times indicated thereon (white paper, size 8 1/2 x 11, if not commercially printed).
2. Reports shall cover periods ending on June 30 and biennial reports shall cover periods ending in odd numbered years.