



Lori A. Shibinette
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

February 11, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to New Hampshire RSA 21-1:54, authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Developmental Services to continue one full-time temporary Business Systems Analyst II, Position 8T3056, Salary Grade 30 effective March 17, 2022 upon Governor and Executive Council approval through March 17, 2023. 55.12% General Funds, 44.88% Federal Funds.

Funding is available in account Program Support as follows:

		<u>FY 2022</u>	<u>FY2023</u>
05-95-93-930010-5947-050-500109	Temp Full Time	\$23,615	\$64,097
05-95-93-930010-5947-060-500601	Benefits	\$ 7,851	\$21,309

EXPLANATION

The Business Systems Analyst II, Position #8T3056, currently ends on March 17, 2022. This position is assigned to the Bureau of Developmental Services.

The Business Systems Analyst II, was created to provide project management to the transformation work developed through consultation with Alvarez and Marsal in the Developmental Services System. This position is the DHHS representative providing project oversight and management. As such this position will create tracking documents, work dashboards and outcome metrics for the four primary workgroups and sub-committees as determined by the executive project team and will provide coordination and documentation of all meetings to enhance transparency with stakeholders. The Bureau of Developmental Services wishes to continue this full-time temporary position until the project is completed.

Respectfully submitted,

Lori A. Shibinette
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